

To: Finance Committee

From: Stephanie Sinnott, Commissioner,  
Finance Services

Report Number: FIN-22-81

Date of Report: September 14, 2022

Date of Meeting: September 20, 2022

Subject: Summary of Contract Awards During the Period of June 1,  
2022 to August 31, 2022

Ward: All Wards

File: 03-05

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## **1.0 Purpose**

The purpose of this report is to provide a summary of contracts awarded during the period of June 1, 2022 to August 31, 2022 in accordance with the Purchasing By-Law, specifically:

- a. Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget;
- b. The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000;
- c. Article 4.08 of the By-law allows the Chief Administrative Officer to award contracts during summer recess that would otherwise have been submitted to Council for approval provided the award is to the lowest bidder that meets the specifications of a tender or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget; and,
- d. Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

## **2.0 Recommendation**

That the Finance Committee recommend to City Council:

That Report FIN-22-81, dated September 14, 2022 Summary of Contracts Awarded During the Period of June 1, 2022 to August 31, 2022 be received for information.

## **3.0 Executive Summary**

Not Applicable

## **4.0 Input From Other Sources**

Not Applicable

## **5.0 Analysis**

During the period of June 1, 2022 to August 31, 2022 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- Request for Tender C2022-017 Gold Point Wildlife Reserve Construction to Gray's Landscaping & Snow Removal Inc. in the amount of \$935,011 (includes non-rebateable portion of H.S.T.).
- Request for Tender C2022-075 Civic Stadium Membrane Repairs to Birchcliff Construction Ltd. in the amount of \$731,205 (includes non-rebateable portion of H.S.T.). Only Phase 1 has been awarded in the amount of \$197,639 (includes non-rebateable portion of H.S.T.); Phase 2 and 3 will be awarded upon Council approval of future capital budgets.

During the period of June 1, 2022 to August 31, 2022 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Council Chamber millwork and audio visual upgrades for Facilities Management Services to Linetech Audio Visual Technology Group in the amount of \$85,140 (includes non-rebateable portion of H.S.T.).

During the summer recess period of June 21, 2022 to August 31, 2022 the following contracts were awarded in accordance with article 4.08 of the Purchasing By-law:

- Request for Proposal C2022-053 Consulting Services – Michael Starr Trail Resurfacing Design to CIMA Canada Inc. in the amount of \$198,448 (includes non-rebateable portion of H.S.T.).
- Request for Proposal C2022-052 Benefits Consultant Services to Aon Hewitt Inc. in the amount of \$611,171 (includes non-rebateable portion of H.S.T.).

The following emergency contract was awarded in accordance with article 9.00 of the Purchasing By-law:

- Parking Garage 1 emergency elevator repair to Element Elevators Inc. in the amount of \$158,840 (includes full rebateable H.S.T.). Elevator was inoperable and beyond basic

repairs creating accessibility issues for the public. Additional funding was obtained from the Condition Audit Reserve.

- C2022-003 Cordova Park and Fenelon/Venus Park Redevelopment Construction awarded to Loc-Pave Construction required additional work related to Cordova Park soil removal, water connection, and park fence replacement resulted in an additional contract amount of \$370,406 (includes non-rebateable port of H.S.T.). Additional funding of \$350,000 was required and will be funded from the Parks and Recreation Reserve.

## **6.0 Financial Implications**

There are no financial implications resulting from this report.

## **7.0 Relationship to the Oshawa Strategic Plan**

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,  
Finance Services