

To: Council in Committee of the Whole

From: Stephanie Sinnott, Commissioner,
Finance Services

Report Number: CNCL-22-12

Date of Report: January 26, 2022

Date of Meeting: January 31, 2022

Subject: Request for Proposal C2021-116 Consulting Services for
Design, Development and Construction for Rotary Park
Redevelopment

Ward: Ward 4

File: 03-05

1.0 Purpose

The purpose of this report is to recommend a contract award for Consulting Services for the design, development and construction for the Rotary Park Redevelopment to the highest ranked proponent in accordance with the Purchasing By-Law

2.0 Recommendation

It is recommended to City Council:

That the Manager, Procurement and Accounts Payable be authorized to award a contract as detailed in Report CNCL-22-12 dated January 26, 2022 to Stantec Consulting Ltd. for the design, development and construction for Rotary Park Redevelopment in the amount of \$968,502, excluding tax.

3.0 Executive Summary

Not applicable.

4.0 Input From Other Sources

- Commissioner, Community Services
- Facilities Management Services
- Engineering Services

5.0 Analysis

5.1 Background

On September 28, 2020, Council requested options for the revitalization of Rotary Pool through CS-20-41.

Two options were presented through Report Number CS-21-94 dated September 15, 2021 including Option A (original option presented as part of the Rotary Park Feasibility Study) which included a new leisure pool, major splash pad and destination playground.

Option A was selected by Council.

5.2 Request for Proposal and Bid Results

Facility Management Services provided terms of reference and Procurement issued a request for proposal (R.F.P.) for Consulting Services for Rotary Park Redevelopment.

Procurement advertised the R.F.P. on the City's website. Four (4) responses were received and opened by Procurement on December 13, 2021. Proposals were evaluated on the criteria as outlined in the R.F.P., including experience; understanding of project; work plan and deliverables; project team overview; quality of proposal; and pricing.

Upon review of the proposals submitted, all responses were deemed compliant with the requirements of the R.F.P.

Through evaluation and subsequent interviews with the three highest ranking proponents, the evaluation team agreed the proposal submitted by Stantec Consulting Ltd. was the most comprehensive, thorough and addressed all requirements of the R.F.P. Stantec demonstrated the greatest understanding of the City's requirement and presented an experienced project team for each of the required disciplines outline in the R.F.P.

Additionally, Stantec presented the most logical sequence of planning and construction events that would mitigate risk and advance the project while achieving the necessary approvals within the project schedule.

Stantec achieved the highest ranking based on the criteria and is recommended for award.

Evaluation Criteria	Available Points
Experience on Similar Projects	20 Points
Understanding of this Project	15 Points
Work Plan and Deliverables	30 Points
Project Team Overview	10 Points
Quality of Proposal	5 Points
Pricing	20 Points
Sub-Total	100 Points
Interview	40 Points
Total	140 Points

Listed below are the bids received:

Rank	Bidders List	Bid Compliance
1	Stantec Consulting Ltd.	Yes
2	CIMA Canada Inc.	Yes
3	AECOM Canada Ltd.	Yes
4	Vincent J. Santamaura, Architect Inc.	Yes

(Item #1- Recommended Highest Ranking Bid)

5.3 Deliverables and Timing

The scope of services for this project will be delivered primarily under two major categories.

- 1) Consulting Services Including Design Development and Construction Review
- 2) Construction Services

Finance Services is recommending award of Consulting Services by way of this report.

The Consulting Services contract will include specific scopes of work that have been defined in the R.F.P. and include:

- Program Development
- Design Development
- Public Consultation
- Construction Documents
- Construction / Contract Administration
- Commissioning Management

A City of Oshawa Project Manager from within Facilities Management Services will be assigned to the project as a supporting role, for the purpose of oversight, coordination, facilitating communication and public engagement.

Following the Construction Documents phase, the Consultant, City's Project Manager and Procurement will prepare bid documents for construction services and award to the low compliant bid within the Council approved budget.

As part of the evaluation process Stantec has confirmed the ability to start work immediately.

6.0 Financial Implications

	Estimated Contract
Contract Value (taxes excluded)	\$968,502
Plus H.S.T. 13%	\$125,905
Total Cost	\$1,094,407
Less H.S.T. Rebate	(\$108,860)
Total Net Cost	\$985,547

The submitted amount is within project budget and will be funded from approved projects:

- Canada Community Benefit Funds \$4.8M
- Infrastructure Reserve \$2.26M
- Parks Development Charges \$1.1M

7.0 Relationship to the Oshawa Strategic Plan

This project is aligned with the City of Oshawa's 2020-2023 Strategic Goals of Economic Prosperity & Financial Stewardship, Accountable Leadership, Social Equity and Environmental Responsibility.



Stephanie Sinnott, Commissioner,
Finance Services