

**Proposed Update Amendment to the Emergency Management By-law**

That the Community Services Committee recommend to Council:

WHEREAS By-law 77-2008 (“the Emergency Management By-law”), as amended, sets out the emergency management program for the City of Oshawa (“the City”) pursuant to the Emergency Management and Civil Protection Act; and

WHEREAS the Emergency Management By-law needs to be further amended in order to update the designated persons list for both the Municipal Control Group (MCG) and the Community Emergency Management Program Committee (CEMPC), as shown in the proposed bylaw forming Attachment 1; and

Whereas the MCG’s responsibilities include the control of all operations during an emergency, such as but not limited to assessing the short, medium and long-term emergency operating requirements of the City, recommending the declaration, extension and/or the termination of a state of emergency, making policy decisions, setting operational priorities, and assigning resources and issuing instructions to City departments; and

Whereas the role of the CEMPC is to act as a coordinating body to facilitate municipal level coordination and cooperation regarding the emergency management program, such as reviewing and providing policy advice with respect to the state of emergency management in the City, drafting plans, procedures and operational guidelines, coordinating training and exercises, and providing public education; and

Whereas some of the proposed amendments to the Emergency Management Bylaw for both the MCG and CEMPC are housekeeping amendments due to changes in position titles and responsibilities such as changing City Manager to Chief Administrative Officer (CAO), changing the Director of Public Works to Director of Operations Services, and clarifying that the Emergency Information Officer is the Manager of Corporate Communications; and

Whereas proposed updates to the MCG include such matters as adding the Fire Chief, the two Deputy Fire Chiefs, the Assistant Deputy Fire Chief and the Commissioner of Finance and deleting the Director of Transportation Services, representatives from Durham Region Transit, Durham Region Police Services, OPUC, Durham Emergency Management Office and Durham Emergency Medical Services since they can be consulted at any time on an as needed basis as required by the CAO; and

Whereas proposed updates to the CEMPC include such matters as adding the Assistant Deputy Fire Chief, the Manager of Corporation Communications, a Lakeridge Health Oshawa representative and a Central Lake Ontario Conservation Representative and deleting and the Director of Property Management Services; and

Whereas it is appropriate to update the designated persons list for the MCG and CEMPC;

THEREFORE pursuant to CS-22-23, the Emergency Management Bylaw, as amended, shall be further amended as generally set out in the Proposed Bylaw in Attachment 1 and such bylaw shall be in a form and content acceptable to the Commissioner of Community Services, the Fire Chief and Legal Services.



**By-law XX-2022  
of The Corporation of the City of Oshawa**

Being a by-law to amend By-law 77-2008, as amended (the “Emergency Management By-Law”).

WHEREAS By-law 77-2008, as amended, needs to be further amended in order to update the designated persons list for both the municipal control group and the community emergency management program committee in order to be consistent with the City’s current Emergency Plan and consistent with the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9. (the “Act”);

AND WHEREAS Council for the Corporation of the City of Oshawa considered item CS-22-23 at the Council Meeting of March 28, 2022, and directed that By-law 77-2008, as amended, be further amended to be consistent with the City’s current Emergency Plan and the Act.

NOW THEREFORE the Council of The Corporation of the City of Oshawa enacts as follows:

1. By-law 77-2008, as amended, is further amended by deleting Section 9.1 in its entirety and replacing it with the following:

“9.1 The MCG consists of the following or a designated alternate:

- a) Mayor (Executive Authority);
- b) Chief Administrative Officer (Designated Operations Officer);
- c) City Clerk (Designated Control Officer);
- d) Fire Chief (CEMC);
- e) Deputy Fire Chiefs (x2);
- f) Assistant Deputy Fire Chief;
- g) Director, Recreation and Culture Services;
- h) Commissioner, Community Services;
- i) Commissioner, Corporate Services;
- j) Commissioner, Development Services;
- k) Commissioner, Finance Services
- l) Director, Operations Services; and
- m) Manager, Corporate Communications (Emergency Information Officer).

The MCG may consult on an as needed basis, other supporting groups, City departments or agencies as required and as authorized by the Chief Administrative Officer (Designated Operations Officer).”

2. By-law 77-2008, as amended, is further amended by deleting Section 10.1 in its entirety and replacing it with the following:

“10.1. The CEMPC shall be chaired by the CEMC and shall consist of the following or a designated alternate:

- a) Fire Chief/C.E.M.C. (Chair);
- b) Deputy Fire Chiefs (x2);
- c) Assistant Deputy Fire Chief;
- d) Manager, Corporate Communications;
- e) Chief Fire Prevention Officer;
- f) Fire Communications Officer;
- g) Director, Operations Services;
- h) Director, Recreation and Culture Services;
- i) City Clerk;
- j) Director, Planning Services;
- k) Director, Information Technology Services;
- l) Director, Finance Services;
- m) Durham Regional Transit Representative;
- n) Durham Regional Police Services Representative;
- o) Durham Emergency Medical Services Representative;
- p) Oshawa Power Representative;
- q) General Motors Representative;
- r) Lakeridge Health Oshawa Representative; and
- s) Central Lake Ontario Conservation Authority Representative.”

The CEMPC may consult on an as needed basis other supporting groups, City Departments or agencies as required and as authorized by the CEMC.

By-law passed this twenty-eighth day of March 28, 2022.

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Mayor

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City Clerk