

Economic and Development Services Department**Date:** May 5, 2026

File: 12-03-3635

To: Oshawa Environmental Advisory Committee (O.E.A.C.)**From:** Branden Morris, Planner B
Economic and Development Services Department**Re: 2026 Fall Film Night - Update**

The purpose of this memorandum is to provide an update on event planning details concerning O.E.A.C.'s 2026 Fall Film Night event (the "Event"), and to recommend that additional funds from the O.E.A.C.'s 2026 budget be allocated towards the Event.

Staff have become aware of increased 2026 rental costs associated with the O.E.A.C.'s preferred venue for the Event, at the Regent Theatre. O.E.A.C.'s endorsement of the event details, through Report OEAC-26-06, allocated \$2,500.00 of their 2026 budget towards the Event.

With an increased venue cost of approximately \$3,320.00, together with other event costs including film screening rights and door prizes, the total event cost is now estimated to be around \$4,500.00.

If O.E.A.C. wishes to continue hosting their Event at the Regent Theatre, it is recommended that O.E.A.C. allocate additional budget towards their Event, as follows:

- \$4,500 of O.E.A.C.'s budget shall be allocated towards the Fall Film Night. Funds are to be withdrawn from the "Events and Promo Expenses" and/or the "Advertising" column in the budget. The budget will cover such expenses as film screening rights, venue fees, advertising, door prizes and other ancillary costs.

All other Event details as listed in Report OEAC-26-06 will remain the same.

Recommendation

That based on Report OEAC-26-11 dated May 5, 2026, the updated budget allocation of \$4,500.00 for the 2026 Fall Film Night Event be adopted.

If you have any questions please contact Branden Morris at 905-436-3311, extension 2449 or by email to bmorris@oshawa.ca.



Branden Morris, Planner B
Planning Services