

CO-26-11

From: SHARON WINTERINK <sharon.winterink@ddsb.ca>
Sent: Tuesday, March 31, 2026 9:15 AM
To: Sarah Prodenzino <sprodenzino@oshawa.ca>
Cc: ALICIA RUSSELL <alicia.russell@ddsb.ca>
Subject: RE: Request for Installation of Street Banners

Good morning Sarah, I am following up on your conversation with Alicia Russell last month in preparation for the April 13th meeting.

We are hoping to have five pole banners installed in front of our new school, Cedar Valley Secondary School, located at 245 Windfields Farm Drive East, Oshawa, ON L1L 0S9. These banners are intended to remain in place on a permanent basis. Please find below a mock-up of the proposed banner design for your reference; kindly note that this design is preliminary and may be subject to change as we are awaiting our Creative Services Department to create our school logo and confirmation of our mascot.

The proposed timeline for installation is July / August 2026.

Size of Banner – 30" x 60"

Please let me know if you require any additional information in advance of the meeting.

Thank you for your time and assistance.



Kind regards,

Sharon Winterink

Sharon Winterink

Lead Administrative Assistant

Unnamed North Oshawa Secondary School

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