



Information Memo

To: City Council

From: Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department

Item Number: INFO-25-154

Date: September 17, 2025

Subject: Summary of Contracts Awarded During the Period of June 1,
2025 to August 31, 2025

Ward: All Wards

File: 03-05

1.0 Purpose

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

Article 4.08 of the By-law allows the Chief Administrative Officer to award contracts during summer recess that would otherwise have been submitted to Council for approval provided the award is to the lowest bidder that meets the specifications of a tender or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

Further, Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

The purpose of this report is to provide a summary of contracts awarded during the period of June 1, 2025 to August 31, 2025 in accordance with the Purchasing By-Law.

2.0 Input From Other Sources

Not Applicable

3.0 Analysis

During the period of June 1, 2025 to August 31, 2025 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-law:

- C2025-041 Washroom and Change Room Modifications Fire Hall #3 to Joe Pace & Sons Contracting Inc. in the estimated amount of \$696,287 (includes non-rebateable portion of H.S.T.).
- C2025-056 McMillan Parking Garage Rehabilitation to United Building Restoration Ltd. in the estimated amount of \$1,666,320 (includes non-rebateable portion of H.S.T.).
- C2025-044 Security Hardware to DSB Security Solutions in the estimated amount of \$913,886 (includes non-rebateable portion of H.S.T.).

During the period of June 1, 2025 to August 31, 2025 the following single/sole source contracts were awarded in accordance with the Purchasing By-law:

- Supply and install of signs at McLaughlin Bay Trails to Forward Signs Inc. in the estimated amount of \$27,635 (includes non-rebateable portion of H.S.T.).

During the period of June 1, 2025 to August 31, 2025 the following contracts were awarded in accordance with article 4.08 of the Purchasing By-law:

- C2024-053 Human Capital Management System to Dayforce, Inc. in the estimated amount of \$2,398,546 (includes non-rebateable portion of H.S.T.).
- O 25-02B - Reconstruction & Widening - Conlin Road East (Harmony Rd. N. to Kurelo Dr.) to Graham Bros. Construction Limited in the estimated amount of \$9,507,074 (includes non-rebateable portion of H.S.T.).
- C2025-036 Asset Management & Tangible Capital Assets Software Consultant to Aspire Consulting Group Ltd. in the estimated amount of \$163,202 (includes non-rebateable portion of H.S.T.).
- C2025-071 Easton Park Redevelopment to Anthony Furlano Construction Inc. in the estimated amount of \$3,223,382 (includes non-rebateable portion of H.S.T.).

During the period of June 1, 2025 to August 31, 2025 the following emergency contracts were awarded in accordance with the Purchasing By-law:

- No emergency contracts were awarded.

4.0 Financial Implications

There are no financial implications resulting from this report.

5.0 Relationship to the Oshawa Strategic Plan

This report responds to the Oshawa Strategic Plan Priority Area “Lead: Governance and Service Excellence” with the goal to provide transparent, efficient, and responsible fiscal stewardship and use of resources.

A handwritten signature in black ink, appearing to read 'S. Sinnott', with a long horizontal line extending to the left.

Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department