



Corporate and Finance Services Committee

Minutes

**October 6, 2025, 9:30 a.m.
Council Chamber**

Present: Councillor Giberson
Councillor Marks
Councillor Marimpietri
Councillor McConkey
Mayor Carter

Absent: Councillor Neal

Also Present Councillor Lee
S. Sinnott, Commissioner, Corporate and Finance Services
P. Aguilera, Council-Committee Coordinator
K. Christopher, Council-Committee Coordinator
S. Prodenzino, Council-Committee Coordinator
J. Kelloway, Council-Committee Coordinator

Public Meeting

Councillor Giberson called the meeting to order and stated that all members of the Committee were participating from the Chamber except Councillor McConkey who participated electronically.

Also present participating from the Chamber was Councillor Lee.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people.

Additional Agenda Items

None

Declarations of Pecuniary Interest

Councillor Marimpietri - CF-25-50 Delegation of Contract Award - O25-02 Thornton Road Reconstruction (Ward 2)

Councillor Marimpietri made a declaration of interest concerning Report CF-25-50 regarding the Delegation of Contract Award - O25-02 Thornton Road Reconstruction (Ward 2) as he has family members that own property and live in the area and did not take part in discussion or voting on this matter.

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

None

Items Requiring Direction

None

Public Consent Agenda

Moved by Councillor Marks

That all items listed under the heading of Public Consent Agenda for the Corporate and Finance Services Committee Meeting dated October 6, 2025 be adopted as recommended except for Report CF-25-50.

Carried

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

CF-25-48 Interim Tax Billing By-law (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That the 2026 Interim Tax Levying By-law as outlined in Attachment 1 to Report CF-25-48 dated October 1, 2025 be approved.

CF-25-49 Tax Collection Policy Update (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That the updated Tax Collection Policy as outlined in Attachment 1 to Report CF-25-49, dated October 1, 2025, be approved.

CF-25-52 Single Source Microsoft Licences (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

Whereas Purchasing By-Law 80-2020 requires Council approval to award single source contracts greater than \$100,000; and,

Whereas funding for Microsoft licences are approved in the annual operating budget; and,

Whereas our current contract for Microsoft licences (includes licences, maintenance and subscriptions for Microsoft products and services including Microsoft Azure, Windows Server, Microsoft 365 services (Office, Exchange Online, Teams, etc.) and additional Microsoft products and services) expires February 28, 2026; and,

Whereas Microsoft is changing its discount structure on Microsoft licences effective November 1, 2025; and,

Whereas the City currently utilizes the Ontario Education Collaborative Marketplace "O.E.C.M." buying group's pre-established supplier, Softchoice Canada Inc. to supply Microsoft licences; and,

Whereas to ensure the City continues to receive a discount on Microsoft licences, a signed contract is required with Microsoft, facilitated through Softchoice Canada Inc. to procure licences prior to October 28, 2025, for the renewal date of March 1, 2026; and,

Whereas staff are working with the City's existing supplier, Softchoice Canada Inc., to establish a contract quickly with existing discounts for a minimum three (3) year term to potentially a five (5) year term; and,

Whereas it is estimated that a five (5) year term for Microsoft Licences will cost approximately \$4,200,000 including non-rebateable H.S.T.; and,

Whereas by establishing a contract prior to October 28, 2025 the City will save approximately \$500,000 over the five (5) year term;

Therefore that pursuant to Item CF-25-52 the Manager, Procurement be authorized to award a single source contract to Softchoice Canada Inc. and execute all necessary agreements.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

CF-25-50 Delegation of Contract Award - O25-02 Thornton Road Reconstruction (Ward 2)

Councillor Marimpietri declared a conflict on this item. (Councillor Marimpietri made a declaration of interest concerning Report CF-25-50 regarding the Delegation of Contract Award - O25-02 Thornton Road Reconstruction (Ward 2) as he has family members that own property and live in the area and did not take part in discussion or voting on this matter.)

Moved by Mayor Carter

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-Law 80-2020 requires Council approval to award contracts greater than \$2,000,000; and,

Whereas funding has been approved for the reconstruction of Thornton Road from Conlin Road to 613m south of Winchester Road, and Britannia Avenue from Thornton Road to the proposed Oshawa Creek Britannia Avenue Bridge, in the total amount of \$20,863,000 including non-rebateable H.S.T. as follows:

- 2021 project 73-0487 Thornton Road North in the amount of \$4,873,000;
- 2024 project 73-0487 Thornton Road North in the amount of \$4,400,000;
- 2025 project 73-0487 Thornton Road North in the amount of \$6,200,000;
- 2023 project 73-0479 Britannia Avenue West in the amount of \$4,990,000;
- 2025 project 73-0479 Britannia Avenue West in the amount of \$400,000; and,

Whereas there has been a total of \$2,278,585 committed to date for consulting and design services; and,

Whereas Procurement has issued and publicly posted Request for Tender (R.F.T.) O25-02 for Thornton Road Reconstruction on the City's website at [Oshawa's Bids and Tenders](#); and,

Whereas the need to commence with construction activities as early as possible is required to support the developments within the Northwood Business Park including the Oshawa Power and Utilities Corporation "O.P.U.C." proposed headquarters, the proposed Northwood Recreation Centre, and the proposed watermain and sanitary sewer servicing to the Sunvalley Subdivision; and,

Whereas to expedite the award of R.F.T. O25-02 Thornton Road Reconstruction, delegation of authority is required from Council to the Chief Administrative Officer;

Therefore be it resolved that pursuant to Item CF-25-50 the Chief Administrative Officer be delegated the authority to award a contract for R.F.T. O25-02 Thornton Road Reconstruction to the lowest compliant bid received and any necessary change orders to expedite the construction.

Affirmative (4): Councillor Giberson, Councillor Marks, Councillor McConkey, and Mayor Carter

Conflict (1): Councillor Marimpietri

Absent (1): Councillor Neal

Carried (4 to 0)

Items Introduced by Council Members

None

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

None

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Marks

That the meeting adjourn at 9:37 a.m.

Carried