

## CF-25-21

**From:** Jeff Davis <M.F.I.P.P.A. Sec 14(1) >

**Sent:** Monday, February 24, 2025 3:33 PM

**To:** clerks <[clerks@oshawa.ca](mailto:clerks@oshawa.ca)>; \* Council <[council@oshawa.ca](mailto:council@oshawa.ca)>

**Subject:** request for agenda item, Finance and Corporate Services Committee

Good afternoon.

On March 4, 2025, the Finance and Corporate Services Committee of the City of OTTAWA received a public report entitled Comprehensive Legal Services Report for the Period July 1 to December 31, 2024.

<https://pub-ottawa.escribemeetings.com/Meeting.aspx?Id=3ac58bc1-ae49-4c2e-9440-2c9dd7c32f31&Agenda=Agenda&lang=English&Item=34&Tab=attachments>

My request to the Finance and Corporate Services Committee is:

To recommend to City Council:

1. The adoption of a semi annual Comprehensive Legal Services report, To be provided in a publicly accessible manner through the Finance and Corporate Services Committee, similar in format to the linked report provided by the City of OTTAWA, including all expenses incurred by in house and external legal services acting on behalf of the City of Oshawa, detailing the work undertaken and results achieved by Legal Services, including Claims Settlements, Litigation Record and External Legal Costs, and a summary report of Legal Services drafting or review of legal agreements and contracts.
2. That the new Comprehensive Legal Services Report be presented on a semi annual basis of January 1- June 30 and July 1- December 31, and presented to Finance and Corporate Services Committee at the earliest possible meeting after each semi annual period,
3. That Legal Services provide an annual report summary for the 2024 calendar year before the end of Q1 of 2025, and
4. That the first semi annual report be prepared for January 1- June 30 2025.

The new Comprehensive Legal Services Report will increase the Accountability and Transparency of the City of Oshawa to its residents, as noted in Sections 3 A and 3 B of the City's Accountability and Transparency policy.

<https://www.oshawa.ca/en/Document-Feeds/Policy-Library/Governance/Accountability-and-Transparency-Policy.pdf>

Thank you.

Jeff Davis