

To: City Council

From: Laura Davis, Manager, Legislative Services/Deputy City Clerk,
Office of the C.A.O.

Item Number: INFO-25-58

Date: March 19, 2025

Subject: By-laws Passed in Accordance with Section 67.1 of Delegation
of Authority By-law, as amended

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to provide a report to Council through the Information Package with respect to by-laws passed by the Deputy City Clerk to effect minor amendments that are of a housekeeping or administrative nature in accordance with Delegation of Authority By-law 29-2009, as amended (“Delegation of Authority By-law” or “By-law 29-2009”).

2.0 Input From Other Sources

- Legal Services
- Licensing Services
- Finance Services
- Diversity, Equity and Reconciliation Branch

3.0 Analysis

The Delegation of Authority By-law delegates authority to a person (or persons, in some instances) to exercise legislative powers on behalf of City Council. Section 67.1 of the Delegation of Authority By-law delegates authority to the City Clerk or Deputy City Clerk to amend and pass City By-laws to effect minor amendments that are of a housekeeping and administrative nature and those resulting from changes to applicable legislation. The exception to this delegated authority is where change results in multiple options to change a by-law, unless the matter is already clear by way of an existing City policy, another City by-law or Council’s position on a matter. Authority exercised under this section must be communicated through the Information Package distributed to Council.

The following by-laws have been passed under this authority:

153-2024 – A by-law to amend Property Standards By-law 1-2002, as amended. This by-law updates references to by-laws that have been amended by adding the words “as amended” to references. It also updates the short title and/or by-law number for referenced by-laws that have been replaced, such as the Fees and Charges By-law and Waste Collection By-law.

154-2024 – A by-law to amend Schedule A of the Records Retention By-law 32-2021. This by-law updates Function 23 to replace “Innovation and Transformation” with the revised branch name of “Diversity, Equity and Reconciliation”, as renamed under the authority of the C.A.O.

155-2024 – A by-law to amend Schedule D of Fees and Charges By-law 109-2024. This by-law deletes the words “for Site Plans” with respect to new or renewal permits for site/alterations for the dumping of fill, removal of topsoil or alteration of grades. This amendment clarifies that the fee is applicable to all properties. There are no new or modified fees resulting from this amendment.

21-2025 – A By-law to amend the Fence and Sight Triangle By-law, the Fortification By-law, the Group Home Registration By-law, the Lottery Licence By-law, the Noise By-law, the Parking Administrative Penalty System By-law, the Property Standards By-law, the Responsible Pet Owner By-law, the Two Unit Houses Registration By-law and the Vehicle-for-Hire By-law to update references to the current Fees and Charges By-law 109-2024, as amended.

4.0 Financial Implications

There are no financial implications related to this report.

5.0 Relationship to the Oshawa Strategic Plan

This report responds to the Oshawa Strategic Plan Priority Area “Lead: Governance and Service Excellence” with the goal to provide transparent, efficient, and responsible fiscal stewardship and use of resources.



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