



Memorandum

**Corporate and Finance Services
Human Resources**

OAAC-25-02

Date: January 14, 2025
To: Members of the Oshawa Accessibility Advisory Committee
From: Julie Maclsaac, Director, Diversity, Equity and Reconciliation
Re: **2025 Accessibility Awards**

Planning for the launch of nomination forms for the 2025 Business/Community and Resident Accessibility Awards has begun.

The following timeline is outlined for your information:

- Week of February 3 – Nomination process launched through social media, news story and website.
- February 3 – February 28 – Nominations are received
- March 3-14 – Site visits are completed by OAAC Chair with the Accessibility Advisor or designate to complete the checklist.
- March 18 – Nominations approved through OAAC
- April 7 – Corporate and Finance Services Committee receives recommendation from OAAC on nominees.
- April 28 – City Council meeting to approve recommendation from Corporate and Finance Services Committee
- April 29-May 17 - Notification to recipients
- Special Council Meeting on Accessibility, Diversity, Equity and Inclusion (date to be confirmed) – Award recipients receive their awards.

Recommendation:

That Report OAAC-25-02, 2025 Accessibility Awards, dated January 14, 2025, be received for information.