

To: Safety and Facilities Services Committee

From: Adam Grant, Commissioner,
Safety and Facilities Services Department

Report Number: SF-25-04

Date of Report: January 15, 2025

Date of Meeting: January 20, 2025

Subject: Parkette Naming Kedron Part II Plan, North of Conlin Road E

Ward: Ward 1

File: 03-05

1.0 Purpose

The purpose of this report is to provide the Safety and Facilities Committee with potential options for naming a newly commissioned parkette in the Kedron Development Part II Plan (“Parkette”) that aligns with the City’s Facilities Naming/Re-naming Policy.

Attachment 1 Identifies the location of the parkette.

Attachment 2 Facilities Naming/Re-naming Policy.

2.0 Recommendation

That the Safety and Facilities Services Committee recommend to City Council:

That pursuant to Report SF-25-04 dated January 15, 2025, the parkette located north of Conlin Road East and west of Harmony Road North, directly south of John Dalby Drive, in the Kedron Development Part II Plan, be named Dalby Parkette.

3.0 Input From Other Sources

- Planning Services
- Legislative Services
- Legal Services
- Corporate Communications

4.0 Analysis

4.1 Background

The subject parkette, located north of Conlin Road East and west of Harmony Road North (directly south of John Dalby Drive), was constructed in 2024 and is part of the Kedron Part II Development Plan (see Attachment 1).

As outlined in the Park Development Agreement, the Developer (Sorbara) agreed to fully construct the subject parkette in Block 161 of Registered Plan of Subdivision 40M-2706.

The parkette is located directly south of the new John Dalby Drive and staff are currently coordinating the necessary steps to ensure that the terms outlined in the Park Development Agreement have been met, enabling the City to assume the completed parkette as a new City asset.

4.2 Policy Consideration

The City's current framework for naming and renaming public assets is outlined in the City Facilities Naming/Re-naming Policy (see Attachment 2), which was revised and approved by Council on April 29, 2024. The policy provides clear criteria and processes for naming or renaming a defined set of City Facilities, including:

- City-owned parks
- Naturalized areas
- City-owned buildings
- Outdoor recreation fields and courts
- Trails

The policy's stated purpose is to guide the commemoration and recognition of individuals, communities, events, or ideas that have significance to Oshawa or Canada, as well as to ensure adherence to principles of diversity and inclusion, including honouring Indigenous contributions.

Key policy criteria include:

- Names reflecting the street or community area where the facility is located.
- Commemoration of individuals or groups with significant contributions to Oshawa or Canada.
- Avoidance of discriminatory, inappropriate, or duplicative names.

The proposed name aligns with Section 6.1.1 of the policy by referencing the adjacent street name, John Dalby Drive, and fulfills Section 6.1.2 by honoring the Dalby family's significant contributions as veterans of World War I.

4.3 Proposed Name

In consideration of the above-noted Policy, City staff recommends the proposed naming based on the street or community area in which the parkette is located. Choosing this name for the new parkette aligns with this criterion, ensuring that the parkette's identity is rooted in its local surroundings.

The street name, John Dalby Drive, was proposed for use as a war veteran street name nomination from the public and was approved for use as a street name in 2019. The Dalby name, which qualifies under the street naming program, honors two generations of the Dalby family who served in World War I.

As the parkette is situated in a residential neighborhood along John Dalby Drive, utilizing the proposed surname would be an intuitive and easily recognizable choice for the community.

The recommendation reinforces a sense of place and connection for the residents in the surrounding neighbourhood and in Ward 1 while maintaining consistency with other facilities in the City.

Should Council approve of the proposed name, Section 6.2 of Naming/Re-naming Policy, requires public notice in accordance with the City's Public Notice Policy (dated November 20, 2023), which will provide the public with a thirty (30) day time period in which to provide feedback. Following the public feedback process, a report will be provided to Council for final approval of the Parkette name.

5.0 Financial Implications

There are no financial implications directly associated with this report.

6.0 Relationship to the Oshawa Strategic Plan

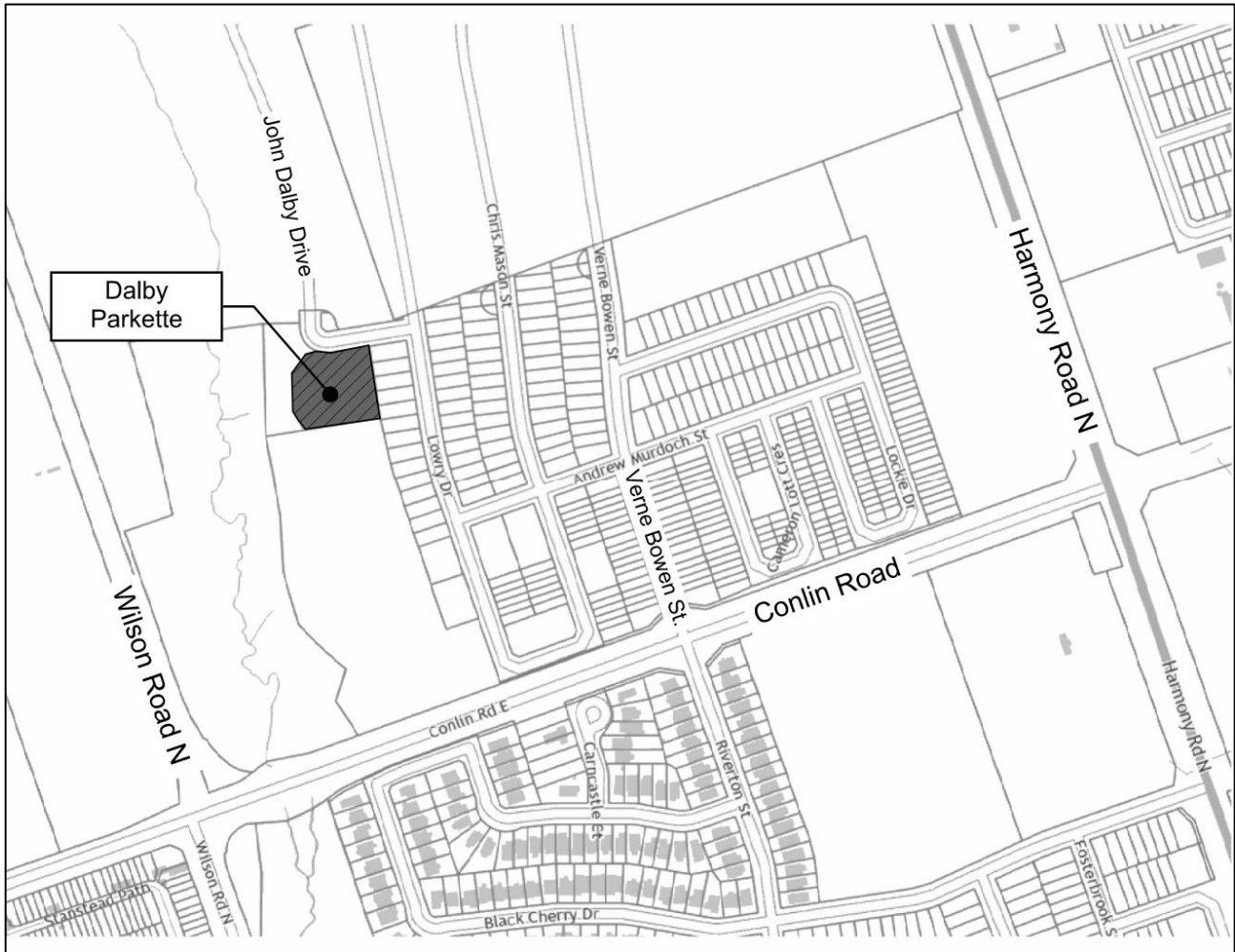
This report responds to the Oshawa Strategic Plan Priority Area “Care: Safe and Sustainable Environment” with the goal to provide and maintain recreational outdoor spaces, parks, and trails.



Randy Garey, Director,
Facilities Management Services



Adam Grant, Commissioner,
Safety and Facilities Services Department



Dalby Parkette
City of Oshawa
Facilities Management Services

Corporate Policy

Title:	City Facilities Naming/Renaming Policy
Number:	GOV-09-01
Approved By:	Commissioner, Safety and Facilities
Administered By:	Facilities Management Services
Effective Date:	April 20, 2009
Revision Date(s):	April 2024

1.0 Purpose/Background

City facilities are an important fabric of the community. The names of City facilities may reflect a given property's characteristics; indicate the unique location, geography, or community where the property is located; commemorate individuals, communities, organizations, events, and ideas of significance to Oshawa, Ontario or Canada; and/or recognize Indigenous Peoples' past, present, and future presence on the land.

The source of the Policy is derived from City Council Minutes, 1988 06 20 and the Oshawa Strategic Plan.

2.0 Policy Statement

This Policy establishes the criteria and process to name or rename a City Facility.

3.0 Scope/Application

This policy is for the sole purpose of commemoration and recognition and is not intended to convey any sponsorship or advertising rights to the named individual, community, organization, event or idea. Naming Rights assigned pursuant to the City of Oshawa's Sponsorship, Advertising, and Donations Policy (CS-15-69), and/or any other sponsorship, licensing agreements or contracts between the City of Oshawa and the named party are excluded from this policy.

This policy does not replace, supersede or alter the City of Oshawa's Sponsorship, Advertising, and Donations Policy (CS-15-69), and/or any other sponsorship, licensing agreements or contracts between the City of Oshawa and the named party. Memorial and commemorative requests through programs such as Street Naming, or Commemorative Trees and Benches are also excluded from this policy.

4.0 Definitions

For the purposes of this policy,

“City” refers to the Corporation of the City of Oshawa.

“City Facilities” or “City Property” refers to:

- a) City-owned parks
- b) Naturalized areas
- c) City-owned buildings
- d) Outdoor recreation fields and courts
- e) Trails

“Contribution” means a gift or payment made for the sole purpose of acquiring or upgrading the facility.

“First Responders” refers to Oshawa Fire Services, Durham Police Service, and Durham Paramedic Services.

5.0 Responsibilities

5.1 Facilities Management Services shall:

- Review all submissions/comments received from Legal Services for compliance with the Policy and provide a recommendation.
- Review and manager the Policy.

5.2 Legislative Services shall:

- Receive all submission/comments from the public and direct them to the appropriate Facilities Management Services for consideration and forward a recommendation report to Council.

5.3 City Council shall:

- Have final approval

6.0 Practice/Procedures

6.1 Criteria

6.1.1 City of Oshawa parks, natural areas, buildings, and outdoor recreation facilities shall be named or re-named in accordance with the following criteria:

- The name of the street on which the park, natural area, building or outdoor recreation facility is located;

- The name of the community area in which the park, natural area, building or outdoor recreation facility will serve;
- Topographical or unique characteristics of the site;

6.1.2 In certain circumstances, consideration may be given to naming a park, natural area, building or outdoor recreation facility after a person or group. The following criteria will apply:

- There has been significant contributions by the individual or group to the public life and well-being of residents in Oshawa;
- The contribution made to the acquisition of the parkland in question and/or its subsequent development;
- There is a direct relationship or association that existed between the place of residence of the person or group and the subject park, natural area, building or outdoor recreation facility;
- Where a park, natural area, building or outdoor recreation facility is named after a sports celebrity, the facility being named shall be of a type associated with the celebrity;
- Where the name of an individual is so used, approval shall be obtained from the individual, the individual's next of kin or estate, for naming rights;
- The person or persons submitting such name for consideration shall provide background information outlining the reasons supporting the request in writing through the Clerk's office

6.1.3 Names of City Facilities shall not:

- Be or be perceived to be discriminatory or derogatory of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability;
- Result in inappropriate abbreviations or acronyms;
- Duplicate another named City Property;
- Unduly detract from the character, integrity of the community or aesthetic quality of the property or unreasonable interference with its enjoyment or use;
- Duplicate names already the subject of a sponsorship or licensing agreement for naming rights;

- Place the City in conflict with any agreements established in the acquisition or management of the City Property;
- Make a direct or indirect reference to recent events or recently deceased individuals, except where the event or the individual had a legacy of significant contributions to the City. Names of recent events or recently deceased individuals may be considered after two years.
- Impair the ability of First Responders to respond to emergencies or impair the City's ability to deliver service.

6.2 Naming Process

- Names for parks, natural areas, buildings and outdoor recreation facilities may be recommended by the Safety and Facilities Services Committee using the aforementioned criteria as a guideline with the Safety and Facilities Services Committee to ratify such selections.
- A request may be initiated by the public for a proposed name or re-naming of a City Facility via a formal letter addressed to the City Clerk's office, or a Council Direction.
- Proposed names in an Indigenous language or a name recognizing an Indigenous individual, organization, event or concept will require consultation with Indigenous communities and adherence to appropriate practices or protocols.
- City staff will conduct research to ensure proposed names adhere to the criteria outlined in this Policy and submit to Council for deliberation and discussion.
- Following discussion by elected representatives regarding the proposed name, notice will be provided to the public and a 30 day window will be given for residents to comment on the proposed name.
- The City Clerk's office will receive all submissions/comments from the public and direct them to the appropriate department for consideration and forward a recommendation report to Council.
- Discussions by elected representatives regarding the consideration of names for parks, natural areas, buildings and facilities shall be held in public, unless permitted in closed session pursuant to the Municipal Act, 2001. City Council shall have final approval.

6.3 Re-naming a City Facility

6.3.1 Renaming a City Facility will only be considered under the following conditions:

- A specific request by the person or persons next of kin connected to the existing name;
- A specific request by the organization or group connected to the existing name;
- A request for reconsideration of a City Council selected name which is not documented as being specifically requested by a person, persons family, group or organization and has no historical significance;
- The organization or group connected to the existing name is no longer in operation and has no historical significance;
- The existing name, connected individuals, organizations, groups or historical significance requires reconsideration due to reasons that may question the values and integrity of the corporation.

7.0 Monitoring/Review

Facility Management Services monitors compliance and awareness of this policy. This Policy is reviewed by the Director, Facilities Management Services or designate at least every three years to ensure its effectiveness and compliance with legislation and current business processes or as required based on legislative changes. The Director, Facilities Management Services is authorized to make minor or housekeeping amendments to this Policy, as required. For further information regarding this Policy, please contact Facilities Management Services at 905-436-3311.

8.0 References

City of Oshawa's Sponsorship, Advertising, and Donations Policy (CS-15-69)
New City of Oshawa Street Naming Policy (ED-24-01)