

To: City Council

From: Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department

Item Number: INFO-24-244

Date: December 10, 2024

Subject: Summary of Contracts Awarded During the Period of  
September 1, 2024 to November 30, 2024

Ward: All Wards

File: 03-05

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## **1.0 Purpose**

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the price does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

Further, Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

The purpose of this report is to provide a summary of contracts awarded during the period of September 1, 2024 to November 30, 2024 in accordance with the Purchasing By-Law.

## **2.0 Input From Other Sources**

Not Applicable

## **3.0 Analysis**

During the period of September 1, 2024 to November 30, 2024 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-law:

- C2024-061 Snow Clearing Services – City Facilities to Quality Property Services in the estimated amount of \$1,282,365 (includes non-rebateable portion of H.S.T.).
- C2024-094 HVAC Replacement – Fire Hall #2 to Canadian Tech Air Systems in the estimated amount of \$1,154,569 (includes non-rebateable portion of H.S.T.).

During the period of September 1, 2024 to November 30, 2024 the following single/sole source contracts were awarded in accordance with the Purchasing By-law:

- Security devices required for NG911 server room to DBS Security Solutions Ltd. In the estimated amount of \$40,699 (includes non-rebateable portion of H.S.T.).

During the period of September 1, 2024 to November 30, 2024 the following emergency contracts were awarded in accordance with the Purchasing By-law:

- Supply, delivery, installation and implementation of Harris dispatch network equipment for the new fire dispatch centre to PSPC Canada Systems Inc. in the amount of \$286,216 (includes non-rebateable portion of H.S.T.).
- Supply & application of paint & coatings at Fire Hall #2 to Everline Coatings and Services in the estimated amount of \$37,193 (includes non-rebateable portion of H.S.T.).
- C2024-103 HVAC Replacement - Civic Dome to Bird Mechanical Ltd. In the estimated amount of \$521,895 (includes non-rebateable portion of H.S.T.).

#### **4.0 Financial Implications**

There are no financial implications resulting from this report.

#### **5.0 Relationship to the Oshawa Strategic Plan**

This report responds to the Oshawa Strategic Plan Priority Area “Lead: Governance and Service Excellence” with the goal to provide transparent, efficient, and responsible fiscal stewardship and use of resources.



Stephanie Sinnott, Commissioner,  
Corporate and Finance Services Department