

HTG-24-57

October 18, 2024 - Evaluation and Inventory Working Group Report Amend Evaluation Report

The last time we presented the Evaluation form, it was part of our report (HTG-24-20) that was received for information and not approved through a motion.

These are changes, to HTG-24-20, suggested at our Working Group meeting:

Section 2 "Date of Monthly Meeting" to be edited to "Date of Working Group Meeting"
Header for "Evaluation and Rating System" to include a note regarding: "rate Items 7 to 16 on a scale of 1 through 10, with 10 being the highest rating and 1 being the lowest rating.

Recommendation:

That based on Report HTG-24-57 dated October 18, 2024 from the Evaluation and Inventory Working Group concerning proposed amendments to the Evaluation Report, the following changes to the Evaluation form be approved:

1. That "Section 2 - Date of Monthly Meeting" to be changed to "Section 2 - Date of Working Group Meeting"; and,
2. That the header for "Evaluation and Rating System" include the following instructions: "rate Items 7 to 16 on a scale of 1 through 10, with 10 being the highest rating and 1 being the lowest rating."