

To: Community and Operations Services Committee

From: Kevin Alexander, Commissioner,
Community and Operations Services Department

Report Number: CO-24-51

Date of Report: October 16, 2024

Date of Meeting: October 21, 2024

Subject: Sport Field and Outdoor Court Allocation Policy Update

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this Report is to obtain Council approval for the revised Sport Field and Outdoor Court Allocation Policy.

Attachment 1 is the revised Sport Field and Outdoor Court Allocation Policy.

Attachment 2 is Appendix A - Standards of Play.

Attachment 3 is Appendix B - Field Classifications.

Attachment 4 is Appendix C - Permitted Hours.

2.0 Recommendation

That the Community and Operations Services Committee recommend to City Council:

That based on Report CO-24-51 dated October 16, 2024, Council approve the revised Sport Field and Outdoor Court Allocation Policy as attached to this report and in a final form and content acceptable to the Commissioner, Community and Operations Services Department and the Director, Legislative Services/City Clerk.

3.0 Input From Other Sources

The following have been consulted in preparation of this report:

- Durham Municipal Insurance Pool
- Finance Services
- Legal Services
- Legislative Services

The following affiliated clients have been consulted in preparation of this report:

- Co-ed Slo-Pitch 94'
- Durham Media Lob-Ball League
- Durham Open Ladies Soccer League
- Durham Regional Slo-pitch Association
- Durham Ultimate Club
- Ontario Tusks Baseball Academy
- Oshawa Double B Sports Club
- Oshawa Hawkeyes Football Club
- Oshawa Kicks Soccer Club
- Oshawa Lady Blue Knights Lacrosse Club
- Oshawa N.A.S.C. Softball
- Oshawa Turul Soccer Club
- Oshawa Slo-pitch League
- Sunday Night Ladies Fun League

4.0 Analysis

4.1 Background

Allocation policies are used as a means to address changing demographics in Oshawa, market supply of facility space, the distribution of space in a fair and equitable manner and the successful ongoing management of recreation and sport facilities.

The City of Oshawa's Outdoor Field Allocation Policy was developed in June 2006 in response to the need for the City to assume the authoritative role in outdoor sport field and facility allocation and management. Prior to 2006, the Ball and Soccer Sport Councils allocated ball and soccer facilities to their member groups. A deficit in soccer and multipurpose fields, the absence of a representative council for the remaining sport organizations, and divergent and sometimes conflicting approaches to allocation among the volunteer organizations necessitated the need for the City to develop an allocation and management policy.

The Policy was updated in 2022 to expand on the previous policy to include the indoor and outdoor fields at the Civic Recreation Complex, as well as outdoor tennis and pickle ball courts in Oshawa. The Policy was also renamed to the Sport Field and Outdoor Court Allocation Policy.

Recreation Services staff provided affiliated minor and adult sport field users the opportunity to review the revised policy to ensure it reflects current practices and meets the needs of the users.

4.2 Sport Field and Outdoor Court Allocation Policy Review

The Facility Booking Office (“F.B.O.”) of Recreation Services initiates a review of the Sport Field and Outdoor Court Allocation Policy (“the Policy”) on an ongoing basis to ensure that it continues to reflect the needs of the Oshawa community in regards to access to fields, diamonds and outdoor courts. The F.B.O. is responsible for the ongoing management of facility distribution that aims to provide an equitable distribution of time at City-owned facilities.

Recreation Services staff corresponded with the affiliated minor and adult clients on the proposed changes in June 2024.

4.3 Changes to the Sport Field and Outdoor Court Allocation Policy

The Policy has been amended to achieve the following:

- Update affiliation requirements to become consistent with other allocation policies
- Addition of a section specific to the allocation of Cricket Fields
- Clarify existing practice, policy and/or expand on existing definitions and acronyms
- Place a stronger emphasis on the participation of Oshawa residents
- Administrative updates to wording throughout the policy
- Removal of sections that are no longer required

4.4 Next Steps

Pending the approval of the revised Sport Field and Outdoor Court Allocation Policy, Recreation Services will forward the updated Policy to affiliated clients to inform them of Council approval. Recreation Services will continue to review the Policy on a regular basis and will collaborate with the affiliated clients on future revisions.

5.0 Financial Implications

There are no financial implications resulting from the recommendations contained in the report.

6.0 Relationship to the Oshawa Strategic Plan

This report responds to the Oshawa Strategic Plan Priority Area “Lead: Governance and Service Excellence” with the goal to provide transparent, efficient, and responsible fiscal stewardship and use of resources.

A handwritten signature in blue ink that reads "Stacey Gray-McQuat".

Stacey Gray-McQuat, Manager, Centralized Recreation Services,
Recreation Services

A handwritten signature in blue ink that reads "K. Alexander".

Kevin Alexander, Commissioner,
Community and Operations Services Department

Title: Sport Field and Outdoor Court Allocation Policy

Number: SRV-22-02

Approved By: City Council

Administered By: Centralized Recreation Services

Effective Date: June 13, 2022

Revision Date(s): **October 16, 2024**

1 Purpose/Background

To ensure consistency in the programming and ongoing use of City of Oshawa sports fields and outdoor courts.

To provide a framework and consistent approach to the ongoing and seasonal use of City of Oshawa sports fields and outdoor courts in a fair and equitable manner.

To ensure that the City of Oshawa's investment in sports fields and outdoor courts is managed in the best interest of all clients and the citizens of Oshawa.

To establish clear guidelines and communication between the Community and Operations Services Department and its clients.

To accommodate the needs of a growing municipality and the increased demands on City of Oshawa sports fields and outdoor courts.

To clearly define the rules of use and the departmental procedures in maintaining compliance.

2 Policy Statement

To provide transparency and structure for clients pertaining to the fair allotment and use of City of Oshawa sports fields and outdoor courts.

3 Scope/Application

This policy applies to all clients requesting use of City sports fields and outdoor courts, as well as City staff responsible for the use and/or operation of these facilities.

4 Definitions

Adult Client means an applicant/group/organization/Affiliated Client with participants 21 years of age and older.

Affiliated Adult Client means a Client who organizes sports for participants who are generally 21 years of age and older and who meet the annual affiliation requirements as set by the City of Oshawa.

Affiliated Client means any Client who meets the annual affiliation requirements as set by the City of Oshawa.

Affiliated Minor Client means a Client who organizes sports for participants who are generally under 21 years of age and who meet the annual affiliation requirements as set by the City Of Oshawa.

Allocated Time means facility time assigned to a Client; the Facility Booking Office develops the allocation matrices to reflect the entitlement and use of Allocated Time by Affiliated Clients during various seasons.

Amendment means a change made to one or more Bookings on a Permit to a different date, time or facility.

Application means an established form used exclusively for requesting and Booking facilities.

Association or **Club** means a local organization operated and controlled by a duly elected Board of Directors, the member of which shall designate from among themselves the signing officers of that Association or Club.

Board of Education Client means a publicly funded school or a not-for-profit school recognized by the Province of Ontario as an education institution located in the City of Oshawa.

Booking means a date, time and facility as specified on a Permit.

Buffer time means time required for an organization to catch up for possible delays during Tournaments and/or regular game play.

City means The Corporation of the City of Oshawa.

Cancellation means cancelling one or more bookings from a permit.

City Facility means a space that is owned and operated (maintained) by the City of Oshawa, or a space where the facility has an agreement with the property owner to issue rental permits.

Concessions means an organization who serves food at particular facilities.

Class “A” Facility means a premium facility suitable for national caliber play with staff on-site, parking, washrooms, change rooms, and bleachers. May have light and concessions.

Class “B” Facility means a regulation size facility with parking. May have staff on-site, lights, concessions, washrooms, change rooms, and bleachers.

Class “C” Facility means a variety of facility sizes, which may have lights, washrooms, and bleachers.

Clean Up means the time used after an event/game/seasonal use to clean up.

Client means an individual who has submitted an Application for use of a City Facility, or a Permit Holder.

Confirmation means written communication from the Facility Booking Office regarding a requested booking.

Event means any booking that is not regularly scheduled (e.g. festivals, charity games, etc.) or that may have a significant impact on City services and/or facilities.

Grandfathered Clients means clients (existing prior to the 2007 season) that are provided Priority #3 status privileges.

House League means a community orientated minor program structured to provide development and competition at a recreation level. Teams are comprised of players who are eligible to play based on the registration and who do not need to try out.

In Good Standing means any organization or person that is not involved in any legal proceeding (litigation or prosecution) with the City or does not have any outstanding debts or payments owed to the City.

Instructional Program means programs taught by qualified instructors designed to improve specific skills. Registration and fees generally required.

League means a group of teams that play a schedule of games against each other, often divided into classes or levels, usually organized by an Association of persons.

Matrix means a document prepared by the Facility Booking Office for seasonal allocation.

Minor Client means any applicant/group/organization/Affiliated Client with all participants that are 21 years of age or younger.

Non-Resident means a participant of an organization whose home address falls outside of the City of Oshawa municipal boundaries.

Occasional means any permit that does not consist of regular weekly bookings.

Permit means a document giving authorization and consent for Seasonal or Occasional use of a facility.

Permit Holder means a client who has a permit for use of a City Facility.

Prime Time means Weekday hours generally between 5 p.m. to 10 p.m. and from open to close on Weekends.

Resident means a Client or participant whose primary address is within the municipal boundaries of the City.

Seasonal means a regular weekly booking that occurs from at least May through August.

Sport Field means a rectangular natural or artificial turf field, ball diamond or cricket field.

Standard of Play means a formula used to determine the total number of weekly hours each Affiliated Client is entitled.

Statutory Holiday means a Provincial or Federal holiday.

Time Block means two or more hours of permitted time in sequence.

Tournament means an Event in which more than two teams are participating.

Unused Time means time on a permit that is not used.

Weekend means Saturday and Sunday.

The City reserves the right to add, delete, or modify any name or description included in this section of the policy during the term of this policy.

5 Clients

5.1 Client Priorities

Sport Fields are allocated according to the following client priority levels:

1. City of Oshawa Events and recreation programming, including programming/Events operated by third parties on behalf of the City of Oshawa.
2. Affiliated Minor Clients.
3. Affiliated Adult Clients.
4. Boards of Education, including post-secondary institutions.
5. City of Oshawa residents.
6. All other clients.

Outdoor courts are allocated according to the following client priority levels, with the exception of facilities that may be designated as 'exclusive use' facilities:

1. City of Oshawa Events and recreation programming
2. Oshawa Senior Community Centre; Boards of Education, including post-secondary institutions
3. City of Oshawa Racquets Sport Partner
4. Not-for-profit community racquet sport clubs
5. City of Oshawa residents
6. All other clients

Refer to section 6.4 regarding the allocation of Tournament/Events.

5.2 Client Affiliation

5.2.1 The City will grant affiliated status to any Client who has a registered membership with a majority of Oshawa Residents and meets the following requirements on an annual basis:

- A member of a Provincial sport/multi-sport organization

- Be In Good Standing with the City of Oshawa
- Provide the following documentation to the City:
 - Complete list of participants by level of play in the format prescribed by the City
 - Executive list
 - Copy of minutes from Annual General Meeting
 - Commercial General Liability Insurance for a minimum of two million dollars naming the City of Oshawa as an additional insured

5.2.2 If an Affiliated Client fails to meet the annual requirements in section 5.2.1, they will be treated as a new Affiliated Client for the upcoming season. If the Affiliated Client fails to meet the annual requirements in section 5.2.1 for a second consecutive season, the Client will lose their status and must reapply for Affiliation status.

5.3 Affiliated Clients

As of the date of this revised Sport Field and Outdoor Court Allocation Policy, the City has seven Minor Affiliated Clients and seven Adult Affiliated Clients.

- Minor Affiliated Clients
 - Oshawa Double B Sports Club
 - Oshawa Hawkeyes Football Club
 - Oshawa Kicks Soccer Club
 - Oshawa Lady Blue Knights Lacrosse Club
 - Oshawa N.A.S.C. Softball
 - Oshawa Turul Soccer Club
 - Ontario Tusks Baseball Academy
- Adult Affiliated Clients:
 - Co-ed Slo-Pitch 94'
 - Durham Media Lob-Ball League
 - Durham Open Ladies Soccer League
 - Durham Regional Slo-pitch Association
 - Durham Ultimate Club
 - Oshawa Slo-pitch League
 - Sunday Night Ladies Fun League

5.4 New Affiliated Client

5.4.1 The City of Oshawa will recognize a new Affiliated Client once the requirements in section 5.2 are met.

5.4.2 The City will first permit unallocated time to a new Affiliated Client and will work with existing Affiliated Clients to explore the potential reallocation of hours.

5.5 New emerging sport

- 5.5.1 The City will recognize a new emerging sport, which is not currently being offered by an existing Client, to enable it to establish its programs and services in the City.
- 5.5.2 The City will first Permit unallocated time to a new emerging sport and will work with existing Affiliated Clients to explore the potential reallocation of hours.

5.6 Grandfathered Clients

Clients/teams who permit two or less hours per week or are not eligible for affiliated status and will become a Priority 5 or 6 level client.

Grandfathered status will provide existing casual or occasional use clients, who were clients prior to the 2007 season, Priority 3 client privileges without having to complete annual affiliation requirements. It also provides access to historical fields (same or similar date or time block) to these clients.

The City reserves the right to change the facility allocated to Grandfathered Clients only when facility closures or restrictions must be applied or when operational efficiencies are required. In these circumstances, every attempt will be made to find an equitable facility and time replacement.

If a designated Permit Holder of a Grandfathered Client disbands or fails to apply for a facility in two consecutive seasons, that Client will lose their Grandfathered status. If the Client reapplies in a subsequent season, they will be treated as a new client. The Grandfathered designation is not transferable and is no longer applied.

As of the date of this revised Sport Field and Outdoor Court Allocation Policy, the City has six "Grandfathered" Clients:

- Challenge League Sports (minor)
- Greater Durham Special Olympics (minor)
- Corporate Softball League
- Durham Men's Fast Pitch
- G.M. Lob-Ball League
- Revenue Baseball League

5.7 Residency

- 5.7.1 The City recognizes the tax-based contribution provided by its Residents toward the development and operation of recreation and sport facilities and recognizes that Residents will receive priority over Non-Residents in the allocation of facility time.
- 5.7.2 On an annual basis, registration data from the current season of play must be supplied, in an approved format, by all Affiliated Clients to the Recreation Services Branch on/or before the second Monday in September of each year. Registration data must include Registrant's full name, complete address including postal code, age category and level of play. Information collected by

the City of Oshawa shall be in accordance with the Municipal Freedom of Information and Protection of Privacy Act and shall be used for the sole purpose of determining and allocating time to Clients.

- 5.7.3 The City of Oshawa reserves the right to impose more stringent residency requirements and/or limit the allocation of time to organizations whose registrant composition does not reflect an Oshawa Resident majority, including modifying hours of entitlement.
- 5.7.4 The City will accommodate Non-Resident Applications for use of outdoor facilities when the availability exists and Resident demand has been satisfied. Non-Resident Client Applications will be considered only on an “as available” basis and any accommodation will not form a historical precedence.
- 5.7.5 The City reserves the right to impose residency requirements or limitations during periods where facility capacities are restricted or a deficit exists.

5.8 Application of the Standard of Play

- 5.8.1 The Facility Booking Office will apply registration data to the Standard of Play formula (Appendix A) which will determine the total number of weekly hours each Affiliated Client is entitled and agrees to assume each season. Additional needs will be satisfied pending availability and demand.
- 5.8.2 During seasons when the total demand for facilities exceed supply, a Client’s entitlement will be pro-rated so that all Affiliated Clients experience equitable deficit adjustments to their entitlements.
- 5.8.3 Only Oshawa Residents will be counted towards the Application of the Standard of Play formula for House Leagues.
- 5.8.4 The application of the Standard of Play is not applicable to Civic Fields, Civic Recreation Complex Fieldhouse and outdoor courts.

6 Processing of permit application

6.1 Submission of applications

- 6.1.1 All Tournament, Event, Seasonal and Occasional requests shall be submitted in the format prescribed and by the deadline set by the Facility Booking Office.
- 6.1.2 The City reserves the right to reject Applications and requests from Clients who submit forms that are not complete or contain falsified information.

6.2 Allocation Procedures

- 6.2.1 Rental permits are allocated on an annual basis and no client should assume they would receive the same date(s) or facilities from one season to the next.
- 6.2.2 Application(s) from an Affiliated Client cannot exceed their Seasonal entitlement.

- 6.2.3 Any Affiliated Client requesting time in excess of their Seasonal entitlement must submit a separate Application each season for these additional hours which will be allocated after all Applications from section 6.2.2 have been allocated.
- 6.2.4 Where two or more Clients apply for the same facility, date and time, priority will be given to the Client who has permitted those hours for a minimum of two seasons immediately prior.
- 6.2.5 Applications received after the deadline date will be considered after all Applications submitted prior to the deadline have been allocated.
- 6.2.6 No Client will dominate a specific Time Block to the detriment of another Client.
- 6.2.7 Clients who require more than one facility per night will be required to permit vertical (early to late) times at one facility before adding another.
- 6.2.8 Clients cannot Permit facilities that will go unused with the exception of ensuring sufficient time is available to prevent a curfew situation.
- 6.2.9 Unused facilities (no shows) is not acceptable. Multiple instances of unused time may result in the cancellation of the Permit or redistribution of the allocated time.
- 6.2.10 The City reserves the right to alter an Application to meet the requirements in Section 6.2.

6.3 Opportunities and restrictions

The City will designate uses and restrictions at each facility (Appendix B) and will permit use accordingly.

6.4 Tournaments and Events

- 6.4.1 Tournament and Event Applications are allocated prior to seasonal applications.
- 6.4.2 Tournament and Event Applications received after the deadline set by the Facility Booking Office will only be considered if there is no impact to seasonal clients.
- 6.4.3 Tournaments and Events may be restricted primarily to Weekends.
- 6.4.4 The City reserves the right to limit the number of Tournaments and Events in an effort to minimize disruption to regular season clients.

6.5 Schedules

- 6.5.1 Permit Holders must submit tournament, game and practice schedules to the Facility Booking Office, in the format prescribed, no later than seven (7) days in advance.
- 6.5.2 Slo-Pitch tournaments must submit their final schedule to the Facility Booking Office no later than the Tuesday before the tournament begins.
- 6.5.3 Special requests (e.g. additional field maintenance, special occasion permits, etc.) must be submitted at least 30 days prior to the booking.

6.5.4 Failure to provide schedules could result in the discontinuation of regular field maintenance and the cancellation of the permit.

6.6 Instructional Programs

6.6.1 The City reserves the right to offer instructional programs and services at its facilities.

6.6.2 Instructional programs and services proposed to be offered by any permit applicant are subject to the City's review and approval. The duplication of programs and services will be managed and/or eliminated.

6.7 Introduction of new community programs/services by Affiliated Clients

An increase in allocated hours for new and expanded programs/services will only be considered when facility time is available.

7 Amendments and Cancellations

The City has the right to control all facility distribution and use at City Facilities for the duration of a Permit. Controls must be in place to minimize the negative impacts that unused, returned, amended and cancelled fields and courts can have on the City and its clients. As such, the City will apply all guidelines outlined in this policy to reasonably and responsibly manage unused or changing needs once Permits have been issued.

7.1 Permit Amendments

Once a Permit has been issued, any change to a Permit or Booking is subject to an administration fee.

7.2 Returned Time – Affiliated Clients

7.2.1 Outdoor Fields and Diamonds - Affiliated Clients have until seven days before the start of their permit to request, in writing to the Facility Booking Office, to return a Seasonal block of time. Hours requested to be turned back less than seven days before the start of a permit will be subject to section 7.5.

7.2.2 Civic Fieldhouse – Affiliated Clients have until 30 days before the start of their permit to request, in writing to the Facility Booking Office, to return a Seasonal block of time. Hours requested to be turned back less than 30 days before the start of a permit will be subject to section 7.5.

7.2.3 If an Affiliated Client turns back Seasonal time that leaves them with fewer hours allocated than their entitlement, their entitlement for the following season will not exceed their total weekly hours permitted in the current season.

7.2.4 The City reserves the right to accept only hours that hold the greatest potential to be sold.

7.2.5 The City reserves the right to request registration data to support a request from an Affiliated Client to return a Seasonal block of time.

7.3 Transferred or sub-leased facilities

7.3.1 The City of Oshawa is the sole permit authority for all field and facility times. The City must be aware of and be able to control the intended use of all permitted time within its facilities at all times.

7.3.2 Changing the intended use or clients of the facility (e.g. practice becomes a game, Team A replaces Team B) within a single client's permit is acceptable. Related schedule updates are to be forwarded to the Facility Booking Office.

7.3.3 The practice of transferring, trading or sub-leasing facilities between Permit Holders is prohibited and may result in the cancellation of a Permit or reduction in future facility allocation.

7.3.4 If Clients agree to trade facility time, the Facility Booking Office will facilitate the exchange by making the appropriate Amendments to each Client's Permit.

7.4 Cancellations by the City

7.4.1 The City reserves the right to reasonably postpone, reschedule or cancel any booking or Permit due to justified circumstances.

7.4.2 The City reserves the right to cancel a Permit or portion of a Permit without notice should there be a breach of the Permit conditions and/or should the City be of the opinion that the facilities are not being used for the purpose contained in the Application.

7.4.3 Where postponement or rescheduling cannot be mutually coordinated, the Permit Holder will receive a full refund for the time owing.

7.4.4 Cancellation of facilities due to inclement weather will be made in accordance with sections 7.6 and 7.8 of this policy.

7.5 Cancellation by Permit Holder

Once a Permit is issued, cancellations are subject to an administration fee.

7.6 Inclement weather

If weather conditions do not allow a Booking to proceed, the Permit Holder must submit a request to cancel or reschedule, pending availability, in writing to the Facility Booking Office within two days of the booking date to receive a full refund or credit for the affected Booking.

7.7 Multi-day Outdoor Facility Closure/Cancellations

In the event of a scheduled or unplanned multi-day facility closure, the Facility Booking Office will amend Permits to minimize the impact of the closure on all Permit Holders.

The City reserves the right to make all final decisions regarding emergency cancellations and reallocation of affected Bookings.

7.8 Short Term Outdoor Facility Closure/Cancellation

7.8.1 The decision to order a short-term closure of the facility and cancellation of a Booking is made when a facility is considered unsafe and/or there is potential for long-term damage to the facility.

7.8.2 Closure and cancellation decisions can be made by:

- Community and Operations Services Department staff
- Game officials (once the game is in progress and on a game-by-game basis only)
- Permit Holder or designate

7.8.3 A facility should not be utilized by a Permit Holder if:

- There is visual ponding of water on the playing surface
- Water sponges when walking on the playing surface
- There are any extreme weather conditions, e.g. electrical or hail storms
- Facility surface damage poses a risk to the Permit Holder

7.9 Reopening a closed outdoor facility on the same day

On-site staff will consider reopening a Class A facility only if the unplayable conditions outlined in section 7.8 are no longer present.

7.10 Notification of facility closure / cancellation of permit

7.10.1 The Facility Booking Office will notify Permit Holders of a facility closure, however advance notification may not be possible under the circumstances of an evening or Weekend weather event.

7.10.2 It is the responsibility of the Permit Holder to notify individual teams, players, officials, etc.

7.11 Unauthorized use of facilities

7.11.1 If a Permit Holder elects to use a facility after a Booking has been cancelled or when a facility is visibly unplayable as per section 7.8.3, the Permit Holder will be required to pay for all damages arising from this type of a facility abuse.

7.11.2 The Permit Holder will be held liable and responsible for any accidents or injuries incurred.

8 Facility Management

8.1 Curfewed games

The City reserves the right to curfew any games, including tournament games, to maintain the schedule submitted and to abide by any related by-laws. It is the responsibility of the Permit Holder to notify the Facility Booking Office of any special requirements regarding curfews when submitting their schedules.

8.2 Provision of services and equipment

8.2.1 Additional fees may apply for the request of additional services or equipment.

8.2.2 The City reserves the right to require the applicant to add the services of a park attendant at any facility.

8.3 Concessions and vending

8.3.1 Permit holders must receive written permission from the City to provide Concession or vending services at any City facility or property at any time.

8.3.2 The granting of permission to sell or distribute products and services will be respectful of existing Concession contractual obligations and be contingent upon meeting all additional requirements as specified by the City.

9 Facility use regulations

9.1.1 Pre-determined opening and closure of facilities will be based on capital upgrades or renovations, implementation of master plans or Council directives, rotation needs, maintenance needs, turf conditions and recovery, type of play and client requests.

9.1.2 Planned closures are determined by Community and Operations Services Department staff and communicated to Affiliated Clients in a timely fashion.

9.1.3 During the season, facilities may be closed from time to time due to unforeseen renovation and repair needs or weather conditions.

9.1.4 Refer to section 7 for more information on facility closures.

9.2 Permitted hours at outdoor facilities

9.2.1 Bookings can commence no earlier than 8.00 a.m. at all facilities.

9.2.2 Bookings must end by the end time on the permit, no later than dusk at all unlit facilities.

9.2.3 Bookings at lit facilities must end by the end time on the permit, no later than the times indicated in Appendix C – Permitted hours.

9.2.4 Requests to extend the permitted hours, including opening on Statutory Holidays, are required to be submitted in writing a minimum of 14 days prior to the booking and are subject to approval by the Commissioner of Community and Operations Services. Additional fees may apply.

9.2.5 The Permit Holder will be invoiced for all hours used outside of the permitted time as well as for any additional costs that may have been incurred by the City.

9.3 Outdoor facility seasonal opening dates

Generally, the following guidelines will be followed to determine opening dates for outdoor facilities and is subject to conditions outlined in section 7 of this policy. Requests to open an outdoor facility early will be considered on a case-by-case basis.

- a) Ball diamonds
 - Lakefront West will generally be open for play the last weekend in April
 - All other diamonds will generally be open for play the first weekend in May
- b) Natural turf sport fields will generally be open for play by the third weekend in May. Consideration will be given to accommodating league scheduled play, by opening up to four or five fields for early play.
- c) Artificial turf sport fields will generally open the first week in April.
- d) Open space areas will be determined in advance to provide for preseason practice time, generally these spaces will be available the first weekend in April, contingent on suitable ground conditions.
- e) Tennis/Pickle Ball Courts nets and posts will be installed the second week in April. Lights will be available as of the first week in May.

9.4 Outdoor facility seasonal opening dates

Generally, the following guideline will be followed to determine closing dates for outdoor facilities and is subject to conditions outlined in Section 7 of this policy. Requests to extend the season at an outdoor facility will be considered on a case-by-case basis.

- a) Ball diamonds
 - Lakefront West will close the third weekend in October.
 - All other ball diamonds will close the 4th Sunday in September.
- b) Natural turf sport field closures will be staggered every year per the following guideline:
 - 25% will close by Labour Day
 - 50% will close by the second Sunday in September
 - 90% will close by the last Sunday in September
 - 100% will be closed by the last Sunday in October
- c) Artificial turf sport fields will close the first week in November.
- d) Open space areas will be closed no later than October 1st.

Tennis/Pickle Ball Court nets and posts will be removed the second week in November. Lights are turned off the last week in October

9.5 Civic Recreation Complex Fieldhouse

Civic Recreation Complex Fieldhouse hours of operation are determined annually by the Director of Recreation Services.

9.5.1 Prime Time Hours

Monday to Friday - 5:00 p.m. to close Saturday and Sunday – open to close

9.5.2 Non-Prime Time Hours

Monday to Friday – open to 5:00 p.m.

9.5.3 Time period restrictions, weekdays

Minor league play is given priority over adult league play between 5 p.m. and 9 p.m.; adult league play is given priority over minor play from 9 p.m. to close.

9.5.4 Time periods restrictions, weekends

Minor league play is given priority over adult league play between Open and 4 p.m.; adult league play is given priority over minor play from 4 p.m. to close.

9.5.5 Facility priority usage Quarter Field A

A higher priority shall be given to applicants requesting use of the batting cages, in accordance with seasonal booking procedures, and in accordance with the allocation priority listed in section 5.1 of this policy.

Next priority shall be given to all other sports, in accordance with seasonal booking procedures, and in accordance with the allocation priority listed in section 5.1 of this policy.

9.5.6 Quarter Field B, C and D

Allocated in accordance with seasonal booking procedures, and in accordance with the allocation priority listed in section 5.1 of this policy.

9.5.7 Commitment priorities

A higher priority of allocated time will be given to clients who commit to longer seasonal permits in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

9.6 Civic Fields

9.6.1 Field 1 – Terry Kelly Field

A higher priority shall be given to all sports other than women's field lacrosse full field games, in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

Next priority will be given to the application requesting the greater amount of time, no matter the sport, in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

9.6.2 Field 2

Is allocated in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

9.6.3 Fields 3 and 4

A higher priority shall be given to game play, in accordance with seasonal booking procedures, and in accordance with the allocation priority listed in section 5.1 of this policy.

Next priority will be given to the application requesting the greater amount of time, no matter the sport, in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

9.6.4 Field 5

A higher priority shall be given to women's field lacrosse full field games, in accordance with seasonal booking procedures, and in accordance with the allocation priority listed in section 5.1 of this policy.

Next priority will be given to the application requesting the greater amount of time, no matter the sport, in accordance with seasonal booking procedures and in accordance with the allocation priority listed in section 5.1 of this policy.

9.7 Outdoor Tennis Courts

9.7.1 Tennis court permitting is prohibited at all locations with a single court.

9.7.2 Permits shall be limited to a maximum of two courts at North Oshawa Park and Stone Street Park, and one court at all other parks with two or more courts.

9.7.3 No permit holder will dominate a day of the week or block of time to the detriment of another client or the general public.

9.7.4 Tournament and Event requests will be addressed on a case-by-case basis.

9.8 Pickle Ball Courts

9.8.1 Pickle ball court permitting is prohibited at all locations where only pickle ball lines are on a court, with the exception of event requests that will be addressed on a case-by-case basis.

9.8.2 Permits shall be limited to a maximum of one court at all parks with two or more courts and where the courts are lined for both pickle ball and tennis.

9.8.3 No permit holder will dominate a day of the week or block of time to the detriment of another client or the general public.

9.8.4 Tournament and Event requests will be addressed on a case-by-case basis.

9.9 Cricket Fields

- 9.9.1 Cricket Fields will be allocated to Organizations with majority Oshawa residents prior to non-resident organizations; proof of registration may be required.
- 9.9.2 Permits will be issued for up to a maximum of one weekday and one weekday booking per client.
- 9.9.3 Tournaments will be restricted to a maximum of one per month.
- 9.9.4 Additional tournaments will only be considered if there is no impact to seasonal permit holders.

9.10 Exemptions to sections 9.6 and 9.7

- Programs operated by the City of Oshawa
- Programs offered by the Oshawa Senior Community Centres
- Programs offered by Boards of Education, including post-secondary institutions

9.11 Resting fields

Natural turf sport fields will be rested two consecutive days each week during the playing season, where feasible.

9.12 Warm Ups

- 9.12.1 Warm ups can occur in an un-permitted area as long as it does not impede other participants or spectators and is not inside any City of Oshawa building or structure.
- 9.12.2 The City reserves the right to stop any warm ups that pose a risk or are using areas that are restricted or require a permit.
- 9.12.3 The Permit Holder will be charged a rental fee and an administration fee for any such prohibited use of a facility.

10 General administration

10.1 Permit requirements

Any structured usage of City of Oshawa facilities, parkland, and trails requires a valid Permit (signed by a designated representative of the applicant organization and the Department of Community and Operations Services. Un-permitted use is prohibited.

By signing the Permit, the applicant is acknowledging that they and/or organization they represent agrees with the policies, procedures, by-laws, rules and regulations, terms and conditions on the Permit and shall be referred to as the Permit Holder.

10.2 Rental fees

All clients will be charged rental, amendment and cancellation fees as outlined in the Fees and Charges By-law 109-2024, or its successor by-law.

10.3 Client indemnification

The Permit Holder shall defend, indemnify and save harmless the City of Oshawa and its members of Council, officers, volunteers, employees and agents against any and all costs (including legal fees and disbursements), expenses, losses, liabilities, claims, demands, actions or causes of action, or direct, indirect, general, special, incidental or consequential damages suffered or incurred by the City of Oshawa (including claims made by third parties against the City of Oshawa) as a result of a breach of a term or provision of this Agreement by the Permit Holder or in any way, related to the Permit Holder's use and operation of the property and premises; the conduct of those persons in their care, custody or control and/or all activities occurring before, during and after their allocated time.

The Permit Holder (for itself and its insurers) shall release the City of Oshawa and its members of Council, officers, employees, volunteers and agents and waives any rights, including rights of subrogation, it may have against them for compensation for any loss and all costs (including legal fees and disbursements), expenses, losses, liabilities, claims, demands, actions or causes of actions, or direct, indirect, general, special, incident or consequential damages suffered or incurred by or damage occasioned by the Client's use, operation, activities and/or occupancy within the property and premises before, during and after their allocated time.

10.4 Insurance requirements for permit holders

The Permit Holder shall during permitted time arrange, pay for and keep a Commercial General Liability (CGL) or General Liability insurance policy written on an occurrence basis with a limit of coverage of not less than two million dollars (\$2,000,000) in respect of any one accident or occurrence with The Corporation of the City of Oshawa named on the Policy as an Additional Insured. The City may request a higher limit of insurance depending on the nature of the Event or the Permit applied for. The liability policy cannot contain an exclusion for participants participating in any activities being held by the client. Policy coverage shall include, but is not limited to, third party bodily injury including death, property damage and personal injury. The Policy shall contain a cross liability and/or severability clause that protects each insured to the same extent as if they were insured separately. The Policy shall be endorsed to provide the City of Oshawa with not less than thirty (30) days' notice in writing of any cancellation, material amendment or change restricting coverage. The Policy must be with an insurance company or companies licensed to operate in the Province of Ontario and acceptable to and in a form satisfactory to the City of Oshawa.

The Permit Holder shall verify that valid insurance coverage as set out in this policy is in place by submitting an Insurance Certificate (I.C.) that must be acceptable in all respects to the City of Oshawa. Upon expiry of the I.C., the Permit Holder must provide an up-to-date I.C. The Permit Holder agrees to make the policy available to the City of Oshawa for review at any time from time to time in the event of a Claim.

The taking out of insurance shall not relieve the client of any of its obligations under this Agreement or limit its liability hereunder. No policy shall contain any provision which would contravene the obligations of the client hereunder or otherwise be the detriment of the City of Oshawa.

10.5 Respect Check Policy

Respect Check is a code of conduct policy, which enforces a set of expectations to address inappropriate behaviours, violence and vandalism that negatively affects the experience of individuals or creates unsafe conditions. The Respect Check policy identifies how these behaviours will be addressed when it occurs within any City facility or in association with any service, program or event provided by, or associated with the City of Oshawa.

The City encourages and supports all organizations using City facilities to take primary responsibility for developing, implementing and managing their specific behaviour management policies to align with the City's Respect Check Policy. The Corporation will make its best effort to mitigate all situations, however, in the course of public service; events may be beyond the Corporations' control. The Respect Check policy is aligned with the following policies, acts and regulations:

- City of Oshawa – Respect in the Workplace – Harassment and Violence Policy LR14.10
- Trespass to Property Act
- City of Oshawa – Trespass By-law 98-2013
- Occupational Health and Safety Act, R.S.O. 1990, c. 0.1
- The True Sport Movement: Canadian Centre for Ethics in Sport

A patron's experience with us is based on the values of fairness, excellence, inclusion and fun. All persons have the right to be safe and feel safe while attending or working at a program, facility or property so that they can enjoy their activity sport, or interest. With this right comes the responsibility to be accountable for actions or behaviours that put at risk the safety of others and encourages an environment where there is respect for others. The City of Oshawa has zero tolerance for any form of violence, vandalism or inappropriate behaviour in its recreational programs, facilities or properties.

10.6 Smoke-Free Ontario Act

The Smoke-Free Ontario Act, 2017, S.O. 2017, c. 26, Sched. 3 which, in combination with the Regional Smoking and Vaping By-law 28-2019, prohibits smoking and vaping on municipal property, including publicly owned outdoor sporting areas, spectator areas, playgrounds, public areas, and parking lots. The Permit Holder is responsible in ensuring that no smoking occurs on City property for the duration of this Permit and to ensure any person(s) smoking and/or vaping must leave City property or immediately extinguish the cigarette. Those person(s) who are caught smoking and/or vaping and do not leave the property shall be guilty of an offence and upon conviction is liable to a fine of not more than \$5,000 exclusive of costs, as per the Provincial Offences Act, R.S.O. 1990, c. P. 33.

10.7 Municipal Alcohol Policy

The City considers each application for facility permit for Special Occasion Permits in relation to outdoor events individually and based on the Municipal Alcohol Policy and the Alcohol and Gaming Commission of Ontario guidelines.

Facility permits shall not be issued for a Special Occasion Permit event where the primary audience is underage persons or any minor sports event.

The City may issue facility permits for Special Occasion Permit family events such as sports tournaments, anniversaries, weddings and christenings with the proviso that it is illegal to provide underage participants with alcohol. No alcohol advertising or sponsorship shall be permitted at these events.

10.8 Sport Field and Outdoor Court Allocation Policy review and update

The Sport Field and Outdoor Court Allocation Policy will be reviewed on a regular basis, initiated by the Facility Booking Office, and updated as required. The Facility Booking Office has the authority to adjust procedural items related to timing, process, etc. as appropriate and to respond to Council directions related to revenue achievement and strategic business approach.

Authority Council/CLT/Commissioner	Date Date approved	Signature
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Appendix A: Standards of Play**Standard of Play – Ball (Approved Oct 19, 2009)**

Effective: 2010 Regular Season

Instructional

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Blastball (4)	14	1.5	X 0.11			1	1.5
T-Ball Learn to Play (4-6)	22	1.5	X 0.068			1	1.5

Recreational/House League**Baseball**

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Rookie Ball (7-9)	12	3	X 0.25	1	1	2	2
Mosquito, PeeWee, Bantam, Midget (10-17)	14	3.5	X 0.25	1	1.5	2	2

Slo Pitch

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Open	14	0.75	X 0.054			1	1.5

Fastpitch/Softball

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Minor Mite (up to 8)	14	3.5	X 0.25	1	1.5	2	2
Mite, Squirt, PeeWee, Bantam, Midget (8-21)	14	4	X 0.29	1	1.5	2	2.5
Adult	14	2.25	X 0.16	1	1.5	1	1.5

**Rep-Minor
Baseball**

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Rookie Ball to Midget (8-17)	16	7	# of teams x 7	2	2	2	3
Junior (18-19)	21	7	# of teams x 7	2	2	2	3

Fastball

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Mite to Squirt (9-12)	15	2.25	# of teams x 2.25	1	1.5	1	1.5
PeeWee to Midget (13-18)	15	3	# of teams x 3	1	2	1	2

Rep - Adult

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # of Osh. Registrants	Practice #	Length	Game #	Length
Adult	15	2	# of teams x 2	1	1	1	2

Note 1 – Two teams share a facility for a game so the entitlement is adjusted by .5. Surplus of ball facilities allow for single team practices.

Note 2 – All Stars/Selects will not be allocated time. Requests for additional diamond time will be received only after the needs of House league and Rep are satisfied.

Note 3 – Entitlement at the Instructional and Recreational/House league levels is based on the number of Oshawa residents only. At the Rep level, it is based on the # of teams.

Note 4 – Entitlement reflects the **minimum** number of hours each level or team must accept. If more hours are desired, each organization must justify this need in writing well in advance of the seasonal application process. Additional needs will be satisfied pending field/facility availability and demand.

Standard of play – Outdoor Fields (excluding soccer) (Approved Oct 19, 2009)

Effective: 2010 Regular Season

Instructional

Lacrosse- Per Field

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Osh residents	Practice #	Length	Game #	Length
Girls Lacrosse (5-6)	30	1	0.033	2	1		

Recreational / House league

Football-Per age div/field

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Osh residents	Practice #	Length	Game #	Length
Tyke/Atom/ PeeWee (6-15)	120	6	X 0.05	2	2	1	2

Lacrosse

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Osh residents	Practice #	Length	Game #	Length
Girls Lacrosse Jr. (7-9)	30	1	X 0.033	2	1		
Girls Lacrosse HL (all ages)	20	1	X 0.05			2	1
Boys Lacrosse HL (all ages)	15	2.75	X 0.183	1	1.5	2	2

Rugby

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Osh residents	Practice #	Length	Game #	Length
Boys (10U), Girls (all ages)	22	1.75	X 0.08	1	2	1	1.5
Boys (11 and over)	22	2.5	X 0.114	1	2	1	1.5
Sr. men and Women	22	3	X 0.136	2	2	2	2

Ultimate Frisbee

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Osh residents	Practice #	Length	Game #	Length
Open - div field	36	0.75	X 0.021			1	1.5

Rep – Minor Football

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
PeeWee OV (13-14)	50	4.5	X # of teams	3	3		
Junior OV (15-17)	50	4.5	X # of teams	3	3		
Senior OV (17-20)	50	4.5	X # of teams	3	3		

Lacrosse

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
Boys (all ages)	23	1.5	X # of teams	1	1	1	2
Girls (all ages)	20	2.5	X # of teams	2	2	1	1

Rep – Adult Football

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
Senior Men's	50	2	X # of teams	2	2		

Note 1 – Two teams share a facility for a game, so the entitlement is adjusted by .5. Deficit of field facilities requires 2 teams to share practice times.

Note 2 – All Stars/Selects will not be allocated time. Requests for additional field time will be received only after the needs of the House league and Rep are satisfied.

Note 3 – Entitlement at the instructional and Recreational/House league levels is based on the number of Oshawa residents only. At the Rep level, it is based on the # of teams.

Note 4 – Entitlement reflects the **minimum** number of hours each level or team must accept. If more hours are desired, each organization must justify this need in writing well in advance of the seasonal application process. Additional needs will be satisfied pending field/facility availability and demand.

The following programs will not receive any field entitlements at Class A, B or C Class fields as these organizations/levels will play at Civic Fields:

- Football PW, Junior and Senior OV (Rep), Senior Men’s, Tyke Atom PeeWee Rep
- Lacrosse Boys HL and Rep

The following programs will not receive any field entitlements at Class A, B or C Class fields as these organizations have opted to play at private fields:

- Rugby all programs

Standard of play - Soccer (Approved Oct 19, 2009)

Effective: 2010 Regular Season

**Instructional
Per field**

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
4 Under	80	1	X0.013	1	1		

**Recreational / House league
Per Field**

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
8 Under	18	1	X .056	1	1	1	1
12 Under	18	1.25	X .069	1	1	1	1.5
18 Under	18	1.5	X .083	1	1.5	1	1.5
19 +	18	2	X .111			2	2

Rep – Minor

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
Select League (8-18)	18	1.75	# of teams x 1.75	1	1.5	1	2
District Tier 1 and Tier 2 (12-18) + U8 & U9	18	3	# of teams x 3	2	2	1	2
DRSL/I -Model (14-18)	18	3	# of teams x 3	3	2		

Rep – Adult

Age Qualifier	Max # Per Team	Entitlement In hrs/wk	Weighing Factor # Teams	Practice #	Length	Game #	Length
OWSL, OSL (18+)	25	2	# of teams x 2	1	2		

Note 1 – Two teams share a facility for a game so the entitlement is adjusted by .5. Current deficit of field facilities requires 2 teams to share practice times, except for OWSL & OSL.

Note 2 – All Stars/Selects will not be allocated time (other than Select League shown). Requests for additional field time will be received only after the needs of House league and Rep are satisfied.

Note 3 – Entitlement at the instructional and Recreational/House league levels is based on the number of Oshawa residents only. At the Rep levels, it is based on the # of teams.

Note 4 – Entitlement reflects the **minimum** number of hours each level or team must accept. If more hours are desired, each organization must justify this need in writing well in advance of the seasonal application process. Additional needs will be satisfied pending field/facility availability and demand,

Note 5 – Teams competing in the I-Model, OWSL & OSL (adults) will play games at Civic Fields, therefore be allocated practice times only on A, B & C class fields.

Diamonds

CO-24-51 Attachment 3

Field	Class	Softball/Fastball	Baseball	Slo-Pitch	Youth	Adult	Unlit	Lit	Fence	Mound	Additional
Alexandra Park 1 Early	A	√			√	√		√	√		
Alexandra Park 1 Late	A	√			√	√		√			
Alexandra Park 2	B	√			√	√	√				
Alexandra Park 3	B	√			√	√	√				
Alexandra Park 4	B	√			√		√				U12 play only
Attersley Park (North)	C	√			√		√				
Attersley Park (South)	C	√			√		√				
Bathe Park 1	C	√			√		√				
Bathe Park 2	C	√			√		√				
Brookside Park	C	√			√		√				
Coldstream Park	B	√			√	√	√		√		
Columbus Park	C	√			√	√	√				
Connaught Park	B	header			√	√	√		√		
Corbett's Park	C	√			√	√	√				
Eastview Park 1	C	√			√		√				
Eastview Park 2	C	√			√		√				
Eastview Park 3	C	√			√		√				
Galahad Park	C	√			√		√				
Glen Stewart Park 1	C	√			√		√				
Glen Stewart Park 2	C	√			√		√				
Grandview Village Pk	C	√			√	√	√				
Iroquois Shoreline Park	C	√			√		√				
Kedron Park (2008)	B	√			√	√	√		√		
Knights of Columbus 1	C		√		√		√				
Knights of Columbus 2	C		√		√		√				
Knights of Columbus 3	C		√		√		√				
Lake Vista Park	B	√			√		√		√		
Lakefront West 1	A			√	√	√		√	√		
Lakefront West 2	A			√	√	√		√	√		
Lakefront West 3	A			√	√	√		√	√		
Lakefront West 4	A			√	√	√		√	√		
Lakefront West 5	A			√	√	√		√	√		
Lakefront West 6	A			√	√	√		√	√		
Lakefront West 7	A			√	√	√		√	√		
Lakefront West 8	A			√	√	√		√	√		
Lakeview Park 1/Jim Lutton	A		√		√			√	√	√	
Lakeview Park 2/ Ted Stone	A		√		√	√		√	√	√	
Lakeview Park 3/Ted McComb	B		√		√		√			√	
MacKenzie Park	C	√			√		√				
McLaughlin Park	C	√			√	√	√				
Mount Joy Park	B	√			√	√	√		√		
Nipigon Park (West)	C	√			√		√				
Nipigon Park (East)	C	√			√		√				
Radio Park	C	√			√		√		√		
Ritson Field	B		√		√	√	√		√	√	
Russett Park	C	√			√		√				
Sherwood Forest Park	B	√			√		√		√		
Storie Park 1	C	√			√		√				
Storie Park 2	C	√			√		√				
Sunnyside Park	C	√			√		√				
Terry Fox Park	C	√			√		√				
Woodview Park	C	√			√			√			

Fields

Park	Class	Youth Play	Adult Play	Suitable for	Mini	Regulation	Multipurpose	Unlit	Lit	Uprights	Additional
Airmen's Park	C	√		7 v 7	√			√			
Alexandra Park	B	√	√	11 v 11			√	√		√	
Attersley Park	C	√	√	11v 11		√		√			
Bridle Park	C	√		9 v 9	√			√			
Brookside Park	C	√		7 v 7	√			√			
Chopin East Park	C	√	√	9 v 9		√		√			
Chopin West Park	C	√	√	9 v 9		√		√			
Coldstream Park	C	√	√	11 v 11		√		√			
Conant Park	C	√	√	11 v 11		√		√			
Conlin Meadows Park	C	√	√	11v 11		√		√			
Connaught Park	C	√	√	11 v 11		√		√			
Corbett's Park	C	√	√	11 v 11		√		√			
Cordova Valley Park	C	√		5 v 5 (2)	√			√			
Deer Valley Park	C	√	√	11 v 11		√		√			
Delpark Homes	C	√	√	9 v 9	√						
Dundee Park	C	√		9 v 9	√			√			
Fernhill Park	C	√		11 v 11		√		√			
Glenbourne Park	C	√		11 v 11		√		√			
Grandridge Park	C	√		9 v 9	√			√			
Greenhill Park	C	√		9 v 9	√			√			
Gulfstream Park	C	√		9 v 9	√			√			
Hyde Park	C	√		7 v 7	√			√			
Kedron Park	C	√	√	11 v 11		√		√			
Kettering Park	C	√	√	9v9		√		√			
Lake Vista Park	C	√	√	11 v 11		√		√			
Lakeview Park Kluane East	B	√	√	11 v 11		√		√			
Lakeview Park Kluane West	B	√	√	11 v 11		√		√			
Lakeview Park Centre	A	√	√	11 v 11		√			√		
Lakeview Park East	B	√	√	11 v 11		√		√			
Lakeview Park West	A	√	√	11 v 11		√			√		
Laval Park	C	√		9 v 9	√			√			
MacKenzie Park	C	√		5 v 5 or 7 v 7	√			√			
Mackie Park	C	√	√	11 v 11		√		√			
Margate Park	C	√		7 v 7 or 9 v 9	√			√			
McLaughlin Park	C	√	√	11 v 11		√		√			
Niagara Park	C	√	√	11 v 11		√		√			
North Oshawa Park	A	√	√	11 v 11			√		√	√	
Northway Court Park	C	√		7 v 7	√			√			
Parkwood Meadows Park	C	√		9 v 9	√			√			
Pinecrest Park	C	√		7 v 7	√			√			
Ritson Fields 1	B	√	√	11 v 11		√		√			
Ritson Fields 2	B	√	√	11 v 11		√		√			
Ritson Fields 3	B	√	√	11 v 11		√		√			
Rotary Park	C	√	√	11 v 11				√		√	
Russett Park	C	√	√	11 v 11		√		√			
Sandy Hawley Park	C	√		9 v 9							
Sherwood Forest Park	C	√	√	11 v 11		√		√			
Southmead Park, #1	C	√	√	11 v 11		√		√			closest to parking lot
Southmead Park, #2	C	√	√	11 v 11		√		√			middle field
Southmead, #3	C	√		7 v 7	√			√			
Steeplechase Park	C	√	√	11 v 11		√		√			
Terry Fox Park	C	√		9 v 9	√			√			
Willowdale Park	C	√		7 v 7	√			√			
Woodview Park	C	√	√	11 v 11		√		√			

Appendix C: Permitted Hours

Table 1: Lit rectangular fields end times

Park	End Time
Civic Fields	11 p.m.
Lakeview Park	10:30 p.m.
North Oshawa Park	11 p.m.

Table 2: Lit ball diamonds end times

Park	End Time
Alexandra Park	10:30 p.m.
Kinsmen Stadium	11 p.m.
Lakefront West	11:30 p.m.
Lakeview Park	10:30 p.m.
North Oshawa Park	11 p.m.
Woodview Park	11 p.m.

Table 3: Lit tennis and pickle ball courts end times

Park	End Time
Alexandra Park	10 p.m.
Baker Park	10 p.m.
North Oshawa Street	10 p.m.
Stone Street Park	10 p.m.