

To: Corporate and Finance Services Committee

From: Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department

Report Number: CF-23-64

Date of Report: September 6, 2023

Date of Meeting: September 11, 2023

Subject: Summary of Contracts Awarded During the Period of June 1,
2023 to September 5, 2023

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to provide a summary of contracts awarded during the period of June 1, 2023 to September 5, 2023 in accordance with the Purchasing By-Law.

2.0 Recommendation

That the Corporate and Finance Services Committee recommend to City Council:

That Report CF-23-64, dated September 6, 2023 Summary of Contracts Awarded during the Period of June 1, 2023 to September 5, 2023 be received for information.

3.0 Executive Summary

Not Applicable

4.0 Input From Other Sources

Not Applicable

5.0 Analysis

5.1 Purchasing By-law

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

Article 4.08 of the By-law allows the Chief Administrative Officer to award contracts during summer recess that would otherwise have been submitted to Council for approval provided the award is to the lowest bidder that meets the specifications of a tender or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

Further, Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

5.2 Contracts Awarded

During the period of June 1, 2023 to September 5, 2023 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- C2023-054 McLaughlin Library Roofing to Crawford Roofing Corporation in the estimated amount of \$607,405 (includes non-rebatable portion of H.S.T.).
- C2023-065 Sunnyside Park Construction to Melfer Construction Inc. in the estimated amount of \$971,807 (includes non-rebatable portion of H.S.T.).

During the period of June 1, 2023 to September 5, 2023 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Supply and delivery of heat pumps for City Hall to H.E. Rieckelman (Canada) Inc. in the amount of \$62,175 (includes non-rebatable portion of H.S.T.) .
- Resurfacing of concrete splash pad at Cordova Park to United Building Restoration Ltd. in the amount of \$92,093 (includes non-rebatable portion of H.S.T.).
- Complete a review and update of the City's Development Charge, Community Benefits Charge and Parkland Dedication Studies and By-laws to Watson and Associates Economists Ltd. in the amount of \$203,520 (includes non-rebatable portion of H.S.T.).

During the period of June 1, 2023 to September 5, 2023 the following contracts were awarded in accordance with article 4.08 of the Purchasing By-law:

- Request for Proposal C2023-061 Active Transportation Master Plan (A.T.M.P.) Link 3 Design: Esterbrook to Conlin to Schollen & Company Inc. in the amount of \$192,713 (includes non-rebateable portion of H.S.T.).
- Request for Proposal C2023-066 Bond Simcoe Urban Square Design to Shift Landscape Architecture in the amount of \$127,948 (includes non-rebateable portion of H.S.T.).
- Request for Proposal C2023-062 Easton Park and Lakeview Park Pathway Design to Henry Kortekaas & Associates Inc. in the amount of \$109,031 (includes non-rebateable portion of H.S.T.).

- Request for Tender C2023-073 Rose Valley Community Park Construction to Melfer Construction Inc. in the amount of \$4,478,259 (includes non-rebateable portion of H.S.T.).
- Request for Proposal C2023-077 Road Winter Maintenance to Todd Brothers Contracting Limited and Elirpa Construction & Materials Ltd. in the total amount of \$4,350,516 (includes non-rebateable portion of H.S.T.).

During the period June 1, 2023 to September 5, 2023 the following emergency contracts were awarded in accordance with the Purchasing By-Law:

- City Hall Glass Partition to first floor to Novathall Inc. in the estimated amount of \$150,956 (includes non-rebateable portion of H.S.T.).
- Mary Street Emergency Elevator Repair to Element Elevators in the amount of \$467,848 (includes non-rebateable portion of H.S.T.).

6.0 Financial Implications

There are no financial implications resulting from this report.

7.0 Relationship to the Oshawa Strategic Plan

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department