



Economic and Development Services Department

Date: June 4, 2024 File: 12-03

To: Oshawa Environmental Advisory Committee

From: Branden Morris, Planner A
Economic and Development Services Department

Re: **2025 Oshawa Environmental Advisory Committee Work Plan and Budget Submission**

The purpose of the memo is to provide the Oshawa Environmental Advisory Committee (O.E.A.C.) with the opportunity to form a working group in order to prepare a 2025 O.E.A.C. Work Plan and Budget submission.

Under Section 14.1 of the Advisory Committees of Council Policy and Procedure, Advisory Committees are required to prepare an annual work plan and budget submission for the upcoming year.

For reference, O.E.A.C.'s approved 2024 Work Plan and Budget submission is attached to this memo as Attachment 1.

Recommendation

That, pursuant to Report OEAC-24-39 dated June 4, 2024, a 2025 Oshawa Environmental Advisory Committee Work Plan and Budget Working Group be created in order to prepare a 2025 committee Work Plan and Budget submission and report back at the September 2024 meeting.

If you have any questions please contact Branden Morris at 905-436-3311, extension 2449 or by email to bmorris@oshawa.ca.

A handwritten signature in black ink, appearing to read "Branden Morris".

Branden Morris, Planner A
Policy

Attachment

c.

2024 O.E.A.C. Work Plan

Mandate: To assist, advise and educate City Council, staff and the community with respect to the protection, enhancement, restoration, management and appreciation of the natural and built environments, and to advance the goals of the [Oshawa Strategic Plan](#).

Action	Examples of Actions to be Taken	Timing	Lead	Support
Category #1: Community Outreach, Education and Stewardship				
Explore public outreach opportunities to increase community knowledge/ education with respect to significant environmental issues and which accelerate the community’s adoption or commitment to such issues as energy conservation, local food production, greenhouse gas emissions, water conservation, etc.	Participate in/collaborate on events related to Earth Day	April 22, 2024	O.E.A.C.	City Staff
	Host an event related to native plants and pollinators as a “Bee City”, ideally collaborating with other relevant clubs or organizations	May/June 2024	O.E.A.C.	City Staff
	Booth at Oshawa Garden Sale	May 2024	O.E.A.C.	City Staff
	Booth at the Feathered Friends Festival by the Friends of Second Marsh	May 2024	Friends of the Second Marsh	O.E.A.C.
	Assist with City Compost Day	May 2024	O.E.A.C.	City Staff
	Booth at Oshawa Peony Festival	June 2024	O.E.A.C.	City Staff
	Booth at City’s Canada Day event	July 1, 2024	O.E.A.C.	City Staff
	Booth at Farmers Market	TBD	O.E.A.C.	City Staff
	Collaborate on a joint event with the Oshawa Public Library, the Durham Region Roundtable on Climate Change, the Durham Environmental and Climate Change Advisory Committee (DECAC),	TBD	O.E.A.C.	City Staff

	Green Jobs Oshawa, Climate Justice Durham, Ontario Tech University, and/or Durham College			
	Host a tree giveaway event	September 14 2024	O.E.A.C.	City Staff
	Host a Fall Film Night Event	October 24, 2024	O.E.A.C.	City Staff
	Participate in Central Lake Ontario Conservation Authority initiatives and activities	TBD	CLOCA	O.E.A.C.
	Other opportunities, as identified	TBD	N/A	N/A
Explore education and training opportunities for O.E.A.C. members and the public.	<p>Seek out education opportunities and engage DECAC to increase collaboration (e.g. presentations, workshops, etc.) related to the following topics, including but not limited to:</p> <ul style="list-style-type: none"> ▪ Agriculture and food security; relevant federal and provincial environmental legislation; forests, native and invasive species; net-zero development; bird-window collisions and the Fatal Light Awareness Program (F.L.A.P.); the Growth Plan for the Greater Golden Horseshoe; Indigenous land management; training from Mississaugas of Scugog Island First Nation; soil quality; and road salt/sodium chloride pollution 	Ongoing	O.E.A.C.	City Staff
	<ul style="list-style-type: none"> ▪ Other topics, as identified 	TBD	N/A	N/A

Category #2: Policy Review, Development and Implementation

Assist, where appropriate, in the review, development and implementation of Regional environment/sustainability-related Plans, policies and programs.	Provide input on and assist in the implementation of certain Regional environment/sustainability-related matters, including but not limited to: <ul style="list-style-type: none"> ▪ Durham Community Energy Plan; Durham Community Climate Adaptation Plan; and, Durham Region Municipal Comprehensive Review; and Envision Durham. 	As required	City Staff	O.E.A.C.
	Other opportunities, as identified.	As required	City Staff	O.E.A.C.
Assist, where appropriate, in the review, development and implementation of City environment/sustainability-related Plans, policies and programs.	Provide input and assist in the implementation of certain City environment/sustainability-related matters, including but not limited to: <ul style="list-style-type: none"> ▪ Oshawa Community Greenhouse Gas Reduction Plan; Municipal Natural Assets Initiative; Oshawa Second Marsh Management Plan; City Tree Protection By-law; Naturalization Strategy; and, Oshawa Executive Airport Business Plan. 	As required	City Staff	O.E.A.C.
	Other opportunities, as identified.	As required	N/A	N/A
Assist, where appropriate, in the review of plans, documents, studies, etc. related to planning and development.	Provide input on certain planning and development related matters, including but not limited to: <ul style="list-style-type: none"> ▪ Certain development applications; Environmental assessments; Secondary Plans; Provincial planning initiatives; New and existing trail development initiatives; Park 	As required	City Staff	O.E.A.C.

	redevelopment and community park development initiatives; Watercourse improvement projects; Oshawa Harbour Development; Go Transit Expansion (Metrolinx); Central Lake Ontario Conservation Authority Watershed Plans; and, Lake Ontario Shoreline Hazard Management Plan.			
	Other opportunities, as identified.	As required	N/A	N/A

Category #3: Administration

Complete basic administrative tasks to facilitate the completion of and reporting on actions in Categories 1 & 2.	Provide a summary of 2024 accomplishments to the Economic and Development Services Committee.	Q1 2025	O.E.A.C.	City Staff
	Create a calendar of O.E.A.C's events for the year, establishing an itinerary for timely planning.	January 2024	O.E.A.C.	City Staff

2024 O.E.A.C. Budget

Program: 120 – ADVISORY COMMITTEES OF COUNCIL

Location: 402 – Oshawa Environmental Advisory Committee (O.E.A.C.)

Account	Description	2024 Approved Budget	2024 Actuals*	2024 Budget Remaining	Comments
N/A	Donations	\$0	\$0	\$0	
20000	Office Materials & Supply	\$300	\$0	\$300	
21000	Printing & Reproduction	\$500	\$0	\$500	
40000	Advertising	\$6,000	\$0	\$6,000	
44000	Civic Reception & Meals	\$500	\$0	\$500	
47000	Seminars & Training	\$600	\$0	\$600	
48000	Membership & Dues	\$200	\$100	\$100	\$100 DIG membership
49330	Events/Promo Expenses	\$8,500	\$0	\$8,500	
	Total Expenses		\$100		
	Total Revenues		\$0		
	Total Remaining			\$16,500	
	TOTAL	\$16,600			