



**Corporate and Finance Services Committee
Minutes**

**April 8, 2024, 9:30 a.m.
Council Chamber**

Present: Councillor Giberson
Councillor Marks
Councillor Marimpietri
Councillor McConkey
Councillor Neal
Mayor Carter

Also Present Councillor Chapman
Councillor Lee
S. Sinnott, Commissioner, Corporate and Finance Services
M. Bretherick, Director, Finance Services
J. Lane, Council-Committee Coordinator
F. Bianchet, Council-Committee Coordinator
P. Aguilera, Council-Committee Coordinator
L. Davis, Manager, Legislative Services/Deputy City Clerk
K. Villeneuve, Manager, Taxation Services
T. Barker, Manager, Procurement and Accounts Payable
J. MacIsaac, Director, Innovation and Transformation Services

Public Meeting

The Chair called the meeting to order and advised that all members of the Corporate and Finance Services Committee were in attendance in the Council Chamber. Also in attendance were Councillors Chapman and Lee.

Land Acknowledgement

The City of Oshawa is situated on lands within the traditional and treaty territory of the Michi Saagiig and Chippewa Anishinaabeg and the signatories of the Williams Treaties, which include the Mississaugas of Scugog Island, Curve Lake, Hiawatha and Alderville First Nations, and the Chippewas of Georgina Island, Rama and Beausoleil First Nations.

We are grateful for the Anishinaabeg who have cared for the land and waters within this territory since time immemorial.

We recognize that Oshawa is steeped in rich Indigenous history and is now present day home to many First Nations, Inuit and Métis people. We express gratitude for this diverse group of Indigenous Peoples who continue to care for the land and shape and strengthen our community.

As a municipality, we are committed to understanding the truth of our shared history, acknowledging our role in addressing the negative impacts that colonization continues to have on Indigenous Peoples, developing reciprocal relationships, and taking meaningful action toward reconciliation.

We are all Treaty people

Additional Agenda Items

None

Declarations of Pecuniary Interest

Councillor Neal - CF-24-28 - Update on Actions to Address Poverty in 2023 (All Wards)

Councillor Neal made a declaration of interest concerning Report CF-24-28 Update on Action to Address Poverty in 2023 as he sits on the Board of Directors for the Oshawa Senior Citizens Centre (OSCC55+) and did not take part in discussion or voting on the matter.

Presentations

None

Delegations

None

Referrals from Council

None

Reports from Advisory Committees

CF-24-24 - 2024 Oshawa Accessibility Award Nomination (Previously OAAC-24-12) (Ward 3)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

That in accordance with Report CF-24-24 (formerly OAAC-24-12) concerning the 2024 Accessibility Award Nominations, dated March 15, 2024, the Chair, O.A.A.C. and the Director, Innovation and Transformation recommends that the Canadian Blood Services – Oshawa Blood Donor Clinic be nominated for the 2024 Accessibility Award.

Motion Carried

Items Requiring Direction

None

Public Consent Agenda

Moved by Councillor Marks

That all items listed under the heading of Public Consent Agenda for the April 8, 2024 Corporate and Finance Services Committee meeting be adopted as recommended except Reports CF 24-27, CF-24-28, CF-24-29 and Item CF 24-30.

Motion Carried

Correspondence with recommendations

CF-24-25 - Spark Centre, Regional Innovation Centre Submitting Correspondence Requesting a Continuation of Funding Over the Next Three Years (Ward 4)

That the Corporate and Finance Services Committee recommend to City Council:

That Correspondence CF-24-25 submitted by Spark Centre, Regional Innovation Centre concerning a request for a continuation of funding over the next three years be referred to the Mayor's budget for consideration.

CF-24-26 - Charles H. Best Diabetes Centre Submitting Correspondence Requesting a Two-year Financial Commitment for the Expansion of The Best Centre (All Wards)

That the Corporate and Finance Services Committee recommend to City Council:

That Correspondence CF-24-26 submitted by Charles H. Best Diabetes Centre concerning a request for a two-year financial commitment for the expansion of The Best Centre be referred to the Mayor's budget for consideration.

Staff Reports/Motions with recommendations

CF-24-31 - Building Services Office Layout Changes (Ward 4)

That the Corporate and Finance Services Committee recommend to City Council:

Whereas on December 1, 2023, the Mayor's 2024 Operating Budget was passed, which included the addition of a Building Engineer and a Supervisor of Zoning and Administration based on recommendations from the Chief Building Official; and,

Whereas Building Services has existing floor space located on the first floor of City Hall, and that the existing floor space can be redesigned and utilized to accommodate additional staffing; and,

Whereas the business case to support the additional staff included in the 2024 budget also identified the need to undertake the construction of an office for the new supervisor position; and,

Whereas the Chief Building Official has indicated there is a need for additional floor layout modifications including washroom expansion and meeting room relocation to improve customer service, accessibility and staff alignment. These improvements constructed at the same time as the new office may yield financial benefits due to economies of scale; and,

Whereas the quote to construct the new and improved office floor layout and the expansion of the washroom is approximately \$280,000 exclusive of taxes; and,

Whereas the Building Permit Reserve has a balance adequate to fund the updates to the Building Services offices; and,

Whereas the current Building Permit Reserve is beyond the target balance and is otherwise idle funds except for during periods of decline or for capital investment such as these improvements,

Therefore be it resolved, that pursuant to Item CF-24-31 dated April 8, 2024, Council approve the re-development of the existing Building Services office layout at an amount of \$316,400 (including HST) and be funded from the Building Permit Reserve.

Public Discussion Agenda

Matters Excluded from the Consent Agenda

CF-24-27 - 2024 Final Tax Rates By-law (All Wards)

Moved by Councillor Marks

That the Corporate and Finance Services Committee recommend to City Council:

That in accordance with Report CF-24-27 dated April 3, 2024, the 2024 Final Tax Rates By-law providing for the billing and collection of the 2024 final tax levy for all property classes be approved.

Affirmative (4): Councillor Giberson, Councillor Marks, Councillor Marimpietri, and Mayor Carter

Negative (2): Councillor McConkey, and Councillor Neal

Motion Carried (4 to 2)

CF-24-28 - Update on Actions to Address Poverty in 2023 (All Wards)

Councillor Neal declared a conflict on this item. (Councillor Neal made a declaration of interest concerning Report CF-24-28 Update on Action to Address Poverty in 2023 as he sits on the Board of Directors for the Oshawa Senior Citizens Centre (OSCC55+) and did not take part in discussion or voting on the matter.)

Moved by Councillor Marks

That the Corporate and Finance Services Committee recommend to City Council:

That in accordance with Report CF-24-28 dated April 3, 2024 concerning an update on actions to address poverty in 2023, all future reporting on various initiatives taken to address poverty be included in reporting of the Oshawa Strategic Plan.

Affirmative (5): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor McConkey, and Mayor Carter

Conflict (1): Councillor Neal

Motion Carried (5 to 0)

CF-24-29 - Corporate Payment Report (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

That based on Report CF-24-29, in keeping with the role of Council to exercise its supervisory function rather than discontinue reporting the Corporate payment records to Council, the wording from a 2015 staff recommendation in Report FIN-15-82, which was proposed for the practice of producing corporate payment reports, that the monthly Corporate payment reports be prepared as a “confidential” payment report for the Finance Committee outlining monthly expenditures considered confidential and such report will be available on the City’s secured shared drive for all Councilors and the Mayor to review.

Moved by Councillor McConkey

That the motion be referred to staff.

Affirmative (2): Councillor McConkey, and Councillor Neal

Negative (4): Councillor Giberson, Councillor Marks, Councillor Marimpietri, and Mayor Carter

Motion Lost (2 to 4)

The vote to adopt the motion concerning a monthly confidential payment report.

Affirmative (2): Councillor McConkey, and Councillor Neal

Negative (4): Councillor Giberson, Councillor Marks, Councillor Marimpietri, and Mayor Carter

Motion Lost (2 to 4)

The vote to adopt the recommendation contained in Report CORP-24-29.

Affirmative (4): Councillor Giberson, Councillor Marks, Councillor Marimpietri, and Mayor Carter

Negative (2): Councillor McConkey, and Councillor Neal

Motion Carried (4 to 2)

CF-24-30 - Contract Award C2024 - 014 Energy Audits (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Purchasing By-law, requires Council approval of Professional and Consulting Services contract awards greater than \$100,000; and,

Whereas funding has been approved in 2024 for Project 10-0085 in the amount of \$150,000 including non-rebateable H.S.T. for the Energy Assessment Program; and,

Whereas a total of sixty (60) locations are to be reviewed over a four year period (2024-2027); and,

Whereas City owned locations will be selected each year based on priority and not to exceed approved capital budgets; and,

Whereas Procurement issued a Request for Proposal (R.F.P.) C2024-014 for Energy Audits for an initial one-year term with the option to renew for an additional three one-year terms subject to future capital budget approval; and,

Whereas fifteen (15) bids were received (publicly posted on the City's website at Oshawa's Bids and Tenders) and opened by Procurement on February 22, 2024; and,

Whereas proposals were evaluated on qualifications, experience, proposal quality, project deliverables, technical response and cost; and,

Whereas the evaluation team unanimously scored the bid received by BLDG Sci Advisory Inc. as comprehensive, thorough, addressed all requirements of the R.F.P, is the highest-ranking proponent and best satisfied the City's requirements;

Therefore be it resolved, that pursuant to Item CF-24-30:

1. That in accordance with Item CF-24-30, dated April 3, 2024, that the Manager, Procurement, be authorized to award the contract to BLDG Sci Advisory Inc. in an amount not to exceed \$150,000 including non-rebateable H.S.T., for Energy Audits, being the highest ranked proponent received; and
2. That the Manager, Procurement, be authorized to renew this contract for an additional three (3) one-year terms, subject to provision of satisfactory services, pricing and the approval of future capital budgets.

Motion Carried

Items Introduced by Council Members

CF-24-32 - Electronic Participation for the Oshawa Accessibility Advisory Committee Members (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

In keeping with the City's commitment to be an accessible place of employment and removing barriers, the Oshawa Accessibility Advisory Committee (O.A.A.C.) members be permitted virtual participation at all meetings access without a restriction of notifying Clerks Department 24 hours prior to an O.A.A.C. meeting.

Moved by Mayor Carter

That the motion concerning electronic participation for the Oshawa Accessibility Advisory Committee members be referred to staff for a report.

Affirmative (2): Councillor McConkey, and Councillor Neal

Negative (4): Councillor Giberson, Councillor Marks, Councillor Marimpietri, and Mayor Carter

Motion Lost (2 to 4)

Moved by Councillor Marimpietri

That the motion be amended to add the words, 'that Council's Procedure By-law be amended such that' after the words 'removing barriers'.

Motion Carried

The vote to adopt the motion electronic participation for the Oshawa Accessibility Advisory Committee members, as amended.

Affirmative (6): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor McConkey, Councillor Neal, and Mayor Carter

Motion Carried (6 to 0)

CF-24-33 – Region of Durham's Vision Zero Program - Revenue Sharing (All Wards)

Moved by Councillor McConkey

That the Corporate and Finance Services Committee recommend to City Council:

Whereas the Region of Durham's Vision Zero Program included an agreement that the Region and its lower tier municipalities would share in the camera revenues on a 60-40 basis, yet since the implementation of that program the City of Oshawa has not received any revenue,

Therefore staff be directed to request a detailed accounting from the Region of Durham with an explanation why and when revenue will be shared with the City of Oshawa.

Affirmative (5): Councillor Giberson, Councillor Marks, Councillor Marimpietri, Councillor McConkey, and Councillor Neal

Negative (1): Mayor Carter

Motion Carried (5 to 1)

Items Pulled from the Information Package

None

Questions to Staff Concerning the Committee's Outstanding Items List

None

Closed Consent Agenda

Correspondence with recommendations

None

Staff Reports/Motions with recommendations

None

Closed Discussion Agenda

Matters Excluded from the Consent Agenda

None

Items Requiring Direction

None

Matters Tabled

None

Adjournment

Moved by Councillor Neal

That the meeting adjourn at 10:44 a.m.

Motion Carried