

To: City Council

From: Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department

Item Number: INFO-24-72

Date: March 20, 2024

Subject: Summary of Contracts Awarded During the Period of
December 1, 2023 to February 29, 2024

File: 03-05

1.0 Purpose

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

Further, Article 9.05 of the By-law requires that the Treasurer report to Council Emergency Purchases greater than \$50,000.

The purpose of this report is to provide a summary of contracts awarded during the period of December 1, 2023 to February 29, 2024 in accordance with the Purchasing By-Law.

2.0 Input From Other Sources

Not Applicable

3.0 Analysis

During the period of December 1, 2023 to February 29, 2024 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- C2023-105 Robert McLaughlin Library Elevator Modernization to Element Elevators Inc. in the estimated amount of \$541,567 (includes non-rebatable portion of H.S.T.).
- C2023-107 Tree Pruning & Removal Services to Advanced Tree Care Inc. in the estimated amount of \$1,950,230 (includes non-rebatable portion of H.S.T.).

- C2023-115A Data Centre Retrofit to Micon Group o/a DDMac Electric in the estimated amount of \$866,385 (includes non-rebatable portion of H.S.T.).
- O24-07 Harmony Creek Watercourse Restoration to Cambridge Landscaping & Construction Ltd. in the estimated amount of \$ 686,105 (includes non-rebatable portion of H.S.T.).
- O24-01 Asphalt & Pavement Rehabilitation to D. Crupi & Sons Limited in the estimated amount of \$1,291,611 (includes non-rebatable portion of H.S.T.).

During the period of December 1, 2023 to February 29, 2024 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Supply & application of protective epoxy coating at Animal Services to Everline Coatings and Services in the amount of \$38,775 (includes non-rebatable portion of H.S.T.).
- Supply & install of cameras to various City facilities to DBS Security Solutions Ltd. in the amount of \$89,157 (includes non-rebatable portion of H.S.T.).
- Repairs to Mobark chipper to Brandt Tractor Ltd. in the amount of \$37,348 (includes non-rebatable portion of H.S.T.).
- Supply & delivery of fire mechanic tools to 1320755 Ontario Inc./Snap-on Tools in the amount of \$34,047 (includes non-rebatable portion of H.S.T.).
- Supply & delivery of fire SCBA washer kit to Canadian Safety Equipment Inc. in the amount of \$97,547 (includes non-rebatable portion of H.S.T.).

During the period of December 1, 2023 to February 29, 2024 the following emergency contracts were awarded in accordance with the Purchasing By-Law:

- Remove & install of concrete works, vestibule & accessible door for Laval Clubhouse to Fayer Construction Ltd. in the estimated amount of \$105,963 (includes non-rebatable portion of H.S.T.)

4.0 Financial Implications

There are no financial implications resulting from this report.

5.0 Relationship to the Oshawa Strategic Plan

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.



Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department