

To: City Council

From: Mary Medeiros, Director, Legislative Services/City Clerk,
Office of the C.A.O.

Item Number: INFO-24-17

Date: January 17, 2024

Subject: By-laws Passed in Accordance with Section 67.1 of Delegation
of Authority By-law 29-2009, as amended

File: 03-05

1.0 Purpose

The purpose of this report is to provide a report to Council through the Information Package with respect to by-laws passed by the City Clerk to effect minor amendments that are of a housekeeping or administrative nature in accordance with Delegation of Authority By-law 29-2009, as amended (“Delegation of Authority By-law” or “By-law 29-2009”).

2.0 Input From Other Sources

- Direction of City Council November 20, 2023

3.0 Analysis

The Delegation of Authority By-law delegates authority to a person (or persons in some instances) to exercise legislative powers on behalf of City Council.

Section 67.1 of the Delegation of Authority By-law delegates authority to the City Clerk or Deputy City Clerk to amend and pass City By-laws to effect minor amendments that are of a housekeeping and administrative nature and those resulting from changes to applicable legislation. The exception to this delegated authority is where change results in multiple options to change a by-law, unless the matter is already clear by way of an existing City policy, another City by-law or Council’s position on a matter. Authority exercised under this section must be communicated through the Information Package distributed to Council.

On November 20, 2023 through Report CNCL-23-130, Council repealed Notice to the Public By-law 147-2007, as amended, and adopted a Public Notice Policy. The following by-laws were amended in accordance with Council’s direction regarding public notice to

replace references to the repealed by-law with references to the adopted Public Notice Policy:

- By-law 3-2024 – Amends Shopping Cart By-law 181-2022, passed by the City Clerk on January 16, 2024
- By-law 6-2024 – Amends Real Estate Acquisition and Disposition By-law 178-2022, passed by the City Clerk on January 16, 2024

Also on November 20, 2023 through Item CF-23-85, Council adopted a Land Acknowledgement Policy which requires the Corporate Land Acknowledgement statement be read at every Council meeting and Committee Meeting. By-law 5-2024, being an amendment to Council's Procedure By-law 128-2022, as amended, was passed by the City Clerk on January 16, 2024 to include a Land Acknowledgement section on agendas for all meeting types. This amending by-law also includes corrections to the numbering in Section 14 to remove the numbered list structure not used on agendas and to correct a typographical numbering error.

In addition, although not a By-law, the Advisory Committees of Council Policy and Procedure has also been updated with respect to the order of business for Advisory Committee meetings to ensure Land Acknowledgement statements are read at each meeting in accordance with this Council direction.

The City Clerk also passed By-law 4-2024 on January 16, 2024 to amend Schedule B.3 of the General Fees and Charges By-law 13-2003 regarding the Bereavement Authority of Ontario Licensing Fees to delete the Provincial Licensing Fee dollar amounts from the table in the Schedule. These fees are already included in the fee structure; therefore removing the dollar amounts from the Province eliminates the need to further amend the by-law if the Province amends the Provincial Licensing Fee.

4.0 Financial Implications

There are no financial implications related to this report.

5.0 Relationship to the Oshawa Strategic Plan

This report supports the Strategic Goal of Accountable Leadership.



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