

To: Corporate and Finance Services Committee

From: Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department

Report Number: CF-23-69

Date of Report: October 11, 2023

Date of Meeting: October 16, 2023

Subject: 2024 General Fees and Charges By-law Update

Ward: All Wards

File: 03-05

1.0 Purpose

The purpose of this report is to obtain Council approval for the amendments to the City's General Fees and Charges By-law ("By-law").

2.0 Recommendation

That the Corporate and Finance Services Committee recommend to City Council:

That as outlined in Report CF-23-69, dated October 11, 2023, the changes to the General Fees and Charges By-law 13-2003 be approved and the amending General Fees and Charges By-law be passed which is shown in Attachment 1.

3.0 Executive Summary

The General Fees and Charges By-law is subject to annual review to ensure the City of Oshawa's ("City") fees are responsible and reasonable based on the cost to deliver the City's programs and services as well as ensuring the City's fees are in line with our comparator municipalities.

4.0 Input From Other Sources

The information in the fee schedules has been provided by the respective administering departments:

Chief Administrative Officer

Commissioner, Safety and Facilities Services

Commissioner, Economic and Development Services

Recreation Services
Animal Services

5.0 Analysis

Section 391 of the Municipal Act, 2001 permits a municipality to pass a by-law regarding fees and charges:

Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) “for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) for the use of its property including property under its control”.

In addition, Section 69(1) the Planning Act allows a municipality to pass a by-law to establish fees for the processing of applications made in respect of planning matters, in which, the fee “shall be designed to meet only the anticipated cost to the municipality”.

The recommended changes to the City’s General Fees and Charges By-law outlined in this report are aligned with the City’s guiding principles of financial stewardship including:

- Being proactive and innovative in providing cost effective core programs, services and facilities responsive to community needs while living within our means;
- Focusing attention on critical areas;
- Making informed decisions that support sustainability;
- Ensuring responsible taxation; and
- Ensuring a sound and sustainable financial future.

5.1 Public Notification

Section 4(2) of the Notice to the Public By-law 147-2007, as amended states:

“The Notice to the Public shall be posted on the Notices Pages of the City’s Website for at least the two-week period immediately preceding the Council or Standing Committee meeting at which the matter will be considered and an opportunity is provided for members of the public to speak to the matter.”

In accordance with the City’s Notice to the Public By-law, a notice was placed on the City’s website on October 2, 2023.

Report CF-23-69 2024 General Fees and Charges By-law Update and draft amending by-law were available on the City’s website on October 12, 2023.

5.2 Schedule “B” Changes – Recreation Services

Recreation Services are proposing housekeeping changes, fee changes, and addition of new fees in various areas as outlined below.

5.2.1 Housekeeping

Outdoor Facility Rental – Filming and City Event Vendor Fees located in Schedule “B” were moved to Schedule “D” Economic and Development Services.

Housekeeping changes have been made to round fee amounts to the nearest full dollar, along with other minor fee revisions, where applicable. Refer to Schedule “B” in Attachment 1 for details.

5.2.2 Change in Fees

Table 1 - Indoor Facility Rentals – Arenas

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Resident – Child/Youth	No Change	\$79	\$84	April 1, 2024	To closer align with surrounding municipalities
Adult, Non-Resident – Child/Youth	Resident - Adult	\$87	\$92	April 1, 2024	To closer align with surrounding municipalities
Adult, Non-Resident – Child/Youth	Non-Resident	\$87	\$92	April 1, 2024	To closer align with surrounding municipalities

Table 2 - Arena Rentals - Ice

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Prime Time (Sept. to June)	No Change	\$211	\$216	April 1, 2024	To closer align with surrounding municipalities
Non-Prime Time (Sept. to June)	No Change	\$161	\$166	April 1, 2024	To closer align with surrounding municipalities

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Summer (July and August)	No Change	\$211	\$216	April 1, 2024	To closer align with surrounding municipalities
Prime Time (Sept. to June) - Affiliated Child/Youth	No Change	\$163	\$168	April 1, 2024	To closer align with surrounding municipalities
Non-Prime (Sept. to June) - Affiliated Child/Youth	No Change	\$129	\$134	April 1, 2024	To closer align with surrounding municipalities

Table 3 - Arena Rentals - Other

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Set Up / Take Down	No Change	\$79	\$84	April 1, 2024	Streamline fee structure to align with Arena Rentals – Floor – Resident – Child/Youth
Not Applicable	Floor Event – Up to 4 hours	Not Applicable	\$500	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility
Not Applicable	Floor Event – Up to 8 hours	Not Applicable	\$1,000	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility
Not Applicable	Floor Event – Up to 12 hours	Not Applicable	\$1,500	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Floor Event – Each additional hour in excess of 12 hours	Not Applicable	\$150	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility
Community – Exclusive Use	Not Applicable	\$95	Not Applicable	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility
Commercial – Exclusive Use	Not Applicable	\$119	Not Applicable	April 1, 2024	Streamline fee structure to align with Event in City Park/Facility

Table 4 - Indoor Facility Rentals – Aquatics

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Pool Rental – Base Rate	Pool Rental - Full Pool	\$100	\$102	April 1, 2024	To closer align with surrounding municipalities
Pool Rental – Half Pool	No Change	\$50	\$51	April 1, 2024	To align with Base Rate increase
Aquatic Club – Practice – Full Pool	No Change	\$65	\$67	April 1, 2024	To closer align with surrounding municipalities
Aquatic Club – Practice – Half Pool	No Change	\$32.50	\$33.50	April 1, 2024	To align with Base Rate increase
Aquatic Club – Competition / Event – Full Pool	No Change	\$100	\$102	April 1, 2024	To closer align with surrounding municipalities

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Aquatic Rentals – Full Day	Not Applicable	\$180	Not Applicable	Immediate	Not used

Table 5 - Indoor Facility Rentals – Tennis and Squash Courts

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Squash Court – Non-Member (per 40 minutes)	No Change	\$19.47	\$17.70	January 1, 2024	To closer align with surrounding municipalities
Tennis Court – Member	No Change	\$12.39	\$14.16	January 1, 2024	To closer align with surrounding municipalities
Tennis Court – Non-member	No Change	\$28.32	\$30.09	January 1, 2024	To closer align with surrounding municipalities
Not Applicable	Member - Summer (June to August)	Not Applicable	\$8.85	January 1, 2024	Discounted fee to encourage usage of indoor courts during non-prime times
Not Applicable	Non-Member - Summer (June to August)	Not Applicable	\$24.78	January 1, 2024	Discounted fee to encourage usage of indoor courts during non-prime times

Table 6 - Outdoor Facility Rentals – Community Sports Fields

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Cricket – League and Tournament Play	Not Applicable	\$30	January 1, 2024	New fee to closer align with surrounding municipalities

Table 7 - Civic Track

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Full Day (up to 300 people) – Adult	Not Applicable	\$697	Not Applicable	January 1, 2024	Not used
Full Day (up to 300 people) – Child/Youth	Not Applicable	\$565	Not Applicable	January 1, 2024	Administrative efficiencies / streamline fee structure
Not Applicable	Full Day - Up to 300 athletes – (up to 8 hours)	Not Applicable	\$580	January 1, 2024	Administrative efficiencies / streamline fee structure
Full Day (greater than 300 people) – Adult	Not Applicable	\$798	Not Applicable	January 1, 2024	Not used
Full Day (greater than 300 people) – Child/Youth	Not Applicable	\$726	Not Applicable	January 1, 2024	Administrative efficiencies / streamline fee structure
Not Applicable	Full Day - 300 to 600 athletes – (up to 8 hours)	Not Applicable	\$745	January 1, 2024	Administrative efficiencies / streamline fee structure
Not Applicable	600+ athletes (up to 8 hours)	Not Applicable	\$890	January 1, 2024	Administrative efficiencies / streamline fee structure

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Jumping Pits (per hour)	Not Applicable	\$23	January 1, 2024	Administrative efficiencies / streamline fee structure

Table 8 - Beach Volleyball

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
4 courts	Not Applicable	\$61	Not Applicable	Immediate	Not used

Table 9 - Bocce Courts

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Per court, per hour	Not Applicable	\$6	January 1, 2024	New fee required for permitting Radio Park

Table 10 - Park Space (Per 4 hours)

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	251 to 500 People – Resident	Not Applicable	\$250	January 1, 2024	Clarify fee for bookings greater than 250 people
Not Applicable	251 to 500 People – Non-Resident	Not Applicable	\$320	January 1, 2024	Clarify fee for bookings greater than 250 people
Not Applicable	501 to 750 People – Resident	Not Applicable	\$375	January 1, 2024	Clarify fee for bookings greater than 250 people
Not Applicable	501 to 750 People – Non-Resident	Not Applicable	\$480	January 1, 2024	Clarify fee for bookings greater than 250 people

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Greater than 750 People	Not Applicable	See Event in City Park/ Facility	January 1, 2024	Clarify fee for bookings greater than 250 people

Table 11 - Equipment Rentals

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Batting Cage / Pitching Machine	No Change	\$19	\$21	May 1, 2024	Cost recovery

Table 12 - Admission and Membership Fees – Level 2 (Enhanced Level 2 – Fitness)

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Daily – Adult	No Change	\$10.18	\$12.39	January 1, 2024	To closer align with surrounding municipalities

Table 13 - Drop In Fees

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Shinny 10 ticket – Adult	No Change	\$55.80	\$63.72	April 1, 2024	Streamline fee structure

Table 14 - Aquatic Programs

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Group Lessons – Child/Youth (per class)	No change	\$9	\$9.40	Summer Registration 2024	To closer align with surrounding municipalities

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Group Lessons – Adult (per hour)	Not Applicable	\$12	Not Applicable	Summer Registration 2024	To amend to a per class rate
Not Applicable	Group Lessons – Adult (per class)	Not Applicable	\$9.40	Summer Registration 2024	To align with the cost of a group lesson for Child/Youth
Low Ratio Lessons – Child/Youth	Low Ratio Lessons – Child/Youth /Adult	\$36	\$37.80	Summer Registration 2024	To closer align with surrounding municipalities
Private Lessons – Adult	No Change	\$56	\$58.80	Summer Registration 2024	To closer align with surrounding municipalities
Private Lessons – Child/Youth	No Change	\$56	\$58.80	Summer Registration 2024	To closer align with surrounding municipalities

Table 15 - Leadership, Safety and First Aid

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Lifesaving Society Aquatic Supervisor	Aquatic Supervisor	\$15.60	\$21	Spring Registration 2024	Offset increased course expenses
Bronze Cross	No Change	\$6.80	\$10.20	Spring Registration 2024	Offset increased course expenses
Not Applicable	Bronze Cross with Standard First Aid	Not Applicable	\$10.20	Spring Registration 2024	New course
Bronze Medallion, Bronze Cross with	Bronze Medallion and Bronze Cross with	\$8.40	\$10.20	Spring Registration 2024	Offset increased course expenses

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Emergency First Aid/C.P.R. B	Emergency First Aid				
Not Applicable	Bronze Medallion and Bronze Cross with Standard First Aid	Not Applicable	\$10.20	Spring Registration 2024	New course
Bronze Medallion Challenge / Re-certification	No Change	\$16.20	\$17.60	Spring Registration 2024	Offset increased course expenses
Not Applicable	Bronze Star with Basic First-Aid	Not Applicable	\$10.20	Spring Registration 2024	New course
Lifesaving Society Examiner – Online	Examiner Course	\$10.60	\$11.80	Spring Registration 2024	Offset increased course expenses
Lifesaving Society Instructor	Lifesaving Instructor	\$11	\$12.80	Spring Registration 2024	Offset increased course expenses
Lifesaving Society Aquatic Supervisor – Online	No Change	\$15.60	Not Applicable	Spring Registration 2024	Course no longer offered
Lifesaving Society Assistant Instructor	No Change	\$7.20	Not Applicable	Spring Registration 2024	Course no longer offered
Lifesaving Swim Instructor Update Clinic	No Change	\$12	Not Applicable	Spring Registration 2024	Course no longer offered

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
National Lifeguard – Re-certification	No Change	\$16.40	\$18.40	Spring Registration 2024	Offset increased course expenses
National Lifeguard – Waterfront	No Change	\$6.40	\$8.20	Spring Registration 2024	Offset increased course expenses
National Lifeguard – Waterfront Re-certification	No Change	\$16.40	\$18.40	Spring Registration 2024	Offset increased course expenses
Lifesaving National Lifeguard Instructor	National Lifeguard Instructor	\$15.40	\$17.20	Spring Registration 2024	Offset increased course expenses
Standard First Aid and - C.P.R. C	No Change	\$7	\$8.40	Spring Registration 2024	Offset increased course expenses
Lifesaving Swim Instructor	Swim Instructor	\$10.40	\$12	Spring Registration 2024	Offset increased course expenses
Lifesaving Society Trainer	Trainer Course	\$9.80	\$11.40	Spring Registration 2024	Offset increased course expenses

Table 16 - Community Programs – Art / Art Program Supply

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
General Pottery – Adult	Pottery – Adult	\$7.40	\$9.60	Spring Registration 2024	Offset program costs
General Pottery – Child/Youth	Pottery – Child/Youth	\$9.40	\$11	Spring Registration 2024	Offset program costs

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Pottery Workshop	Not Applicable	\$20	Spring Registration 2024	New fee
Specialized Workshop – Child/Youth	No Change	\$12.60	\$14	Spring Registration 2024	Offset program costs
Not Applicable	Program Supply – Sleeve of Clay (flat fee)	Not Applicable	\$34.51	Spring Registration 2024	New fee

Table 17 - Administrative/Processing Fees

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Cancellation – Membership	No Change	\$10.62	\$13.27	January 1, 2024	To closer align with surrounding municipalities

5.3 Schedule “B.1” Changes – Animal Services, Municipal Parking and Traffic and Streetlighting

Table 18 - Animal Adoption

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Cat adoption (10+ years old)	Not Applicable	\$70	January 1, 2024	Encourage adoption of senior cats
Not Applicable	Rabbit Adoption - 6 months and under, not spayed or neutered	Not Applicable	\$50	January 1, 2024	Cost recovery

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Rabbit Adoption – over 6 months, spayed or neutered	Not Applicable	\$100	January 1, 2024	Cost recovery

Table 19 – Events and Fundraising

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Microchip Clinic	Not Applicable	\$30	January 1, 2024	Cost recovery
Not Applicable	Rabies Clinic	Not Applicable	\$50	January 1, 2024	Cost recovery
Not Applicable	Pet Photo Event	Not Applicable	\$20	January 1, 2024	Cost recovery
Not Applicable	Puppy / Kitten Yoga	Not Applicable	\$35.40	January 1, 2024	Cost recovery

Table 20 – Boarding / Retrieval / Pick-up

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Cat and Dog pick up	Not Applicable	\$110	Not Applicable	January 1, 2024	Service no longer offered
Cat and Dog pick up (after hours)	Not Applicable	\$125	Not Applicable	January 1, 2024	Service no longer offered

Table 21 – Animal Cremation / Pick-up and Disposal

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Private Cremation – Cats (includes standard urn)	No Change	\$240	\$280	January 1, 2024	Cost recovery
Private Cremation – Dogs (includes standard urn)	No Change	\$300	\$375	January 1, 2024	Cost recovery
Communal Cremation – Cats, Small Animals and Dogs (under 30 pounds)	Communal Cremation – Cats, Small Animals	\$60	\$65	January 1, 2024	Cost recovery
Communal Cremation – Cats, Small Animals and Dogs (under 30 pounds)	Communal Cremation – Dogs (under 30 pounds)	\$60	\$70	January 1, 2024	Cost recovery
Communal Cremation - Dogs (over 30 pounds) (per pound)	No Change	\$2	\$2.50	January 1, 2024	Cost recovery

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Pick-up (flat fee) plus Disposal (based on eight)	Not Applicable	\$51 plus '0-29 pounds - \$16.53 30-49 pounds - \$34.52 50-69 pounds - \$52.02 70-87 pounds - \$63.21 90 pounds and over \$82.65	Not Applicable	January 1, 2024	Service no longer offered

Table 22 – Traffic and Streetlighting

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Copies of printed traffic counts	No Change	\$10	\$10	Immediate	Moved from Schedule B.2 Roads, Waste and Parks Operations

5.4 Schedule “B.2” Changes – Roads, Waste and Parks Operations

Table 23 – Parks – Outdoor Facility Rentals

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Parkland Entry for Construction and Gate Access Permits	No Change	\$65.21	\$85	January 1, 2024	To match road occupancy permit fee due to amended process

5.5 Schedule “B.3” Changes – Union Cemetery

Table 24 – Interment Rights

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Adult Single Depth Grave – Veteran (Each)	No Change	\$1,495	\$1,525	January 1, 2024	To align with plot increases
Adult Single Depth Grave (Each)	No Change	\$1,995	\$2,035	January 1, 2024	To align with neighbouring competitors
Adult Single Depth Grave-Monument (Each)	No Change	\$2,395	\$2,445	January 1, 2024	To align with neighbouring competitors
Child Single Depth Grave 36” x 48” (Each)	No Change	\$385	\$395	January 1, 2024	To align with neighbouring competitors
Cremation Plot- 3’ x 4’ Flat Memorial	No Change	\$1,000	\$1,020	January 1, 2024	To align with neighbouring competitors
Cremation Plot- 3’ x 6’ Monument	No Change	\$1,200	\$1,225	January 1, 2024	To align with neighbouring competitors

Table 25 – Columbarium Interment Rights

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Level 1 or Level 6	No Change	\$2,075	\$2,115	January 1, 2024	To align with plot increases
Level 2 or Level 5	No Change	\$2,255	\$2,300	January 1, 2024	To align with neighbouring competitors
Level 3 or Level 4	No Change	\$2,430	\$2,480	January 1, 2024	To align with neighbouring competitors

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Level 7	No Change	\$2,035	\$2,075	January 1, 2024	To align with neighbouring competitors

Table 26 – Interment Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Adult - Regular Depth (vault optional)	No Change	\$1,020	\$1,040	January 1, 2024	To align with neighbouring competitors
Adult - Double Depth (Concrete Outer Container Required)	No Change	\$1,470	\$1,500	January 1, 2024	To align with neighbouring competitors
Child – Regular Depth (Under 18 years)	No Change	\$420	\$430	January 1, 2024	To align with neighbouring competitors
Mausoleum Entombment (Level 1 and 2)	No Change	\$1,020	\$1,040	January 1, 2024	To align with neighbouring competitors

Table 27 – Cremated Remains Interment Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Adult, In-Ground Cremation – up to 24” x 24” opening (Per Cremated Remains)	No Change	\$550	\$560	January 1, 2024	To align with neighbouring competitors

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Child, In-Ground Cremation – up to 24” x 24” opening	No Change	\$420	\$430	January 1, 2024	To align with neighbouring competitors
Niche Entombment (Per Cremated Remains)	No Change	\$355	\$360	January 1, 2024	To align with neighbouring competitors

Table 28 – Disinterment Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Regular Depth	No Change	\$1,955	\$1,995	January 1, 2024	To align with neighbouring competitors
Extra Depth	No Change	\$2,250	\$2,295	January 1, 2024	To align with neighbouring competitors
Removal of Cremated Remains – In Ground	No Change	\$550	\$560	January 1, 2024	To align with neighbouring competitors
Removal of Cremated Remains – Niche	No Change	\$355	\$360	January 1, 2024	To align with neighbouring competitors

Table 29 – Other Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Late Charges Monday to Friday (between 3:00 P.M. and 4:00 P.M.)	No Change	\$335	\$340	January 1, 2024	To align with neighbouring competitors
Late Charges – Child or Cremation Only Monday to Friday (between 3:00 P.M. and 4:00 P.M.)	No Change	\$170	\$175	January 1, 2024	To align with neighbouring competitors
Saturday Charges (between 9:00 A.M. and 2:00 P.M.)	No Change	\$670	\$685	January 1, 2024	To align with neighbouring competitors
Saturday Charges – Child or Cremation Only (between 9:00 A.M. and 2:00 P.M.)	No Change	\$335	\$340	January 1, 2024	To align with neighbouring competitors
Provincial Licensing Fee - as established by the Province of Ontario (included in	No Change	\$13.63	Not Applicable	January 1, 2024	Incorporated within Internment Fees

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Interment Services)					
Transfer of Interment Rights (per Interment Right)	No Change	\$205	\$210	January 1, 2024	To align with neighbouring competitors

Table 30 – Foundation and Marker Setting

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Foundation Minimum charge (Up to 12 cubic feet)	No Change	\$515	\$525	January 1, 2024	Increased cost of labour
Foundation Per cubic foot	No Change	\$45	\$50	January 1, 2024	Increased cost of labour
Marker Setting Charge: Less than 216 square inches	No Change	\$150	\$155	January 1, 2024	Increased cost of labour
Marker Setting Charge: Greater than 216 square inches	No Change	\$260	\$265	January 1, 2024	Increased cost of labour
Marker Setting Charge: Greater than 352 square inches	No Change	\$345	\$350	January 1, 2024	Increased cost of labour

Table 31 – Memorialization

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Bronze Wreath Plaque – No Scrolls	No Change	\$1,005	\$1,025	January 1, 2024	Increased cost of bronze
Custom Scroll for Wreath Plaque	No Change	\$215	\$220	January 1, 2024	Increased cost of bronze
Flat Granite Marker: 18" x 12" x 4" includes standard engraving	No Change	\$835	\$850	January 1, 2024	Increased cost of granite
Flat granite marker - 22" x 16" x 4" includes standard engraving	No Change	\$1,290	\$1,315	January 1, 2024	Increased cost of granite
Flat Granite Marker: 36" x 16" x 4" includes standard engraving	No Change	\$1,720	\$1,755	January 1, 2024	Increased cost of granite
Inscription – Date of Death only (less than 20 standard characters)	Inscription – Date of Death only (less than or equal to 20 standard characters)	\$325	\$330	January 1, 2024	Increased cost of granite

Table 32 – Maintenance and Beautification

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
General Cemetery Services (per half hour)	No Change	\$80	\$85	January 1, 2024	Increased cost of labour
Courtesy Marker Rental (per month)	No Change	\$55	\$60	January 1, 2024	Increased cost of labour

5.6 Schedule “C” Changes – Fire and Emergency Services

Table 33 – Training Facility

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Flashover Prop - Non Partner – full day (8 hours)	Not Applicable	\$500	Not Applicable	Immediate	Jointly owned prop without an agreement to sublet use
Flashover Prop - Non Partner – full day (4 hours)	Not Applicable	\$350	Not Applicable	Immediate	Jointly owned prop without an agreement to sublet use
Roof simulator - per day	Roof simulator plus consumables (per day)	\$350	\$350 plus Market rate for consumables	January 1, 2024	Include recovery for cost of consumables

5.7 Schedule “C.1” Changes – Municipal Law Enforcement and Licensing Services

Table 34 – Vehicle for Hire Licensing

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Per Trip Fee for each Trip taken in a Transportation Network Company Vehicle	Not Applicable	\$0.11	\$0.20	January 1, 2024	Cost recovery

Table 35 – Private Property Parking Enforcement

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Not Applicable	Contractor Application	Not Applicable	\$200	January 1, 2024	New fee required to offset costs for review of application
Not Applicable	Officer Application	Not Applicable	\$150	January 1, 2024	New fee required to offset costs for review of application

5.8 Schedule “D” Changes – Economic and Development Services

Outdoor Facility Rental – Filming and City Event Vendor Fees located in Schedule “B” were moved to Schedule “D” Economic and Development Services.

Per By-law 13-2003, section 7.1:

On January 1, 2015 and on the first day of January of each year thereafter, each of the fees in Schedule “D” shall increase by 3% per year, compounded annually, rounded up to the nearest dollar or penny as the case may be, where applicable. Refer to Schedule “D” in Attachment 1.

Additional changes to fees and the addition of new fees are listed in the following tables.

Table 36 – Planning and Engineering Applications

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Review of Subdivision, Part Lot Control and Land Division Engineering Drawings (after 3rd submission)	Review of Subdivision Engineering Drawings (after 4 th submission)	Engineering costs are invoiced on an actual-cost basis	\$5,000	January 1, 2024	Fee change
Not Applicable	Annual Lease / Licence for telecommunication tower on City property	Not Applicable	Annual Base Fee: \$27,000 Annual Fee per additional carrier utilizing the tower: (25% of base fee): \$6,750	January 1, 2024	Standardize lease and licence fees for telecommunication towers on City property
Not Applicable	Annual Lease / Licence for antenna installed on City facility /infrastructure	Not Applicable	\$15,000	January 1, 2024	Standardize lease and licence fees for antenna on City facility / infrastructure
Request: re Former Landfill Sites / Environmental Inquiry Letter	Not Applicable	\$253	Not Applicable	Immediate	Required to be submitted as an F.O.I. request
Compliance/ Search of Records Letters	Not Applicable	\$100	Not Applicable	Immediate	Duplication of M.L.E.L.S. Search of Record fee

Table 37 – Miscellaneous

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Change of municipal address	Change or addition of municipal address (per address)	\$126	\$250	January 1, 2024	Cost recovery
Search of Septic System Record Fee	Search of Building Record	\$56	\$100	January 1, 2024	Time associated with searches; align with Fire Services

Table 38 – City Event Vendor Fees

The following fees are proposed to be waived for the City’s Centennial year in order to expand opportunities for small business vendors and encourage new vendors to participate in City-led events. It is anticipated this will result in an expanded range of booths. A refundable deposit will be collected from food vendors in order to secure their space as an interim measure.

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Peony Festival - 10x10 feet	Not Applicable	\$108	Waived for 2024	January 1, 2024	See above
Canada Day - 10x10 feet (Handmade Items)	Not Applicable	\$50	Waived for 2024	January 1, 2024	See above
Canada Day - 10x10 feet	Not Applicable	\$200	Waived for 2024	January 1, 2024	See above
Canada Day - 20x20 feet	Not Applicable	\$400	Waived for 2024	January 1, 2024	See above

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Small Event (under 10,000 participants) - 10x10 feet (per day)	Not Applicable	\$33	Waived for 2024	January 1, 2024	See above

5.9 Schedule “E” Changes – Legal, Taxation, and Financial Services

Table 39 – Taxation Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Tax Certificates – No verbal information will be provided	No Change	\$65	\$75	January 1, 2024	Alignment with area municipalities / Cost recovery
Tax Certificates – RUSH – 24 hour deadline	Tax Certificates – RUSH – within 1 business day	\$85	\$95	January 1, 2024	Clarify Language; Alignment with area municipalities / Cost recovery
New Tax Accounts Added to Tax Roll – New Subdivision -Severances (per tax account)	No Change	\$50	\$100	January 1, 2024	Cost recovery / Growth impact
Ownership Changes to Existing Tax Accounts	No Change	\$25	\$40	January 1, 2024	Alignment with area municipalities / Cost recovery

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Dishonored payment (waived for fraudulent, deceased, post-dated, or City initiated)	Dishonored payment processing fee (fee waived with proof of fraudulent account activity, deceased owner, or City initiated correction)	\$40	\$50	January 1, 2024	Alignment with area municipalities / Cost recovery
Not Applicable	¹ Financial Institution (Agent) request to investigate arrears balances for their customers'	Not Applicable	\$5	January 1, 2024	Cost recovery / Increased volume of investigations due to tax rolling and collections activities
Processing Misapplied payments – correction of erroneous payment direction – per tax account	Misapplied payment processing – correction of erroneous payment direction – fee applicable per tax account (Fee includes requests from financial institutions)	\$40	\$50	January 1, 2024	Alignment with area municipalities / Cost recovery
Processing Refunds	Refund processing	\$40	\$50	January 1, 2024	Alignment with area

¹ (Fee applicable to each tax account to be investigated) (Agent may obtain information from their client at no charge)

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
(includes Mortgage Companies) – per tax account	fee – per tax account (fee includes Financial Institution / Mortgage Companies & requests to reverse online payments)				municipalities / Cost recovery
Not Applicable	Tax Sale Tender Package (Printed Version) (NOTE: Free Online version available)	Not Applicable	\$25	January 1, 2024	Alignment with area municipalities / Cost recovery

Table 40 – Financial Services

Current Fee Title	Revised Fee Title	Current Fee	Proposed Fee	Timing	Justification
Dishonored payment (waived for fraudulent, deceased, post-dated, or City initiated)	No Change	\$40	\$50	January 1, 2024	Alignment with area municipalities / Cost recovery

6.0 Financial Implications

As outlined in Table 41, the proposed fee changes will have an estimated annual impact of \$442,850. Certain fee changes will create a nominal positive financial impact upon implementation as indicated. If approved by Council, the 2024 budget impact will be a \$442,850 increase in revenue.

Table 41 – Financial Implications

Category	Report Section	Estimated Annual Financial Impact
Recreation Services	5.2	\$117,600
Animal Services	5.3	\$46,700
Roads, Waste and Parks Operations	5.4	Nominal
Union Cemetery	5.5	\$5,900
Fire and Emergency Services	5.6	Nominal
M.L.E.L.S.	5.7	\$161,650
Economic and Development Services	5.8	\$9,500 loss (Re: Table 38)
Taxation Services	5.9	\$120,500

7.0 Relationship to the Oshawa Strategic Plan

This report responds to the Oshawa Strategic Plan goal of Economic Prosperity and Financial Stewardship – Ensure economic growth and a sound financial future, and specifically the theme “Responsible Taxation” and the strategy “ensure cost effective and fairly priced quality core programs and services that are responsive to community needs”.



Stephanie Sinnott, Commissioner,
Corporate and Finance Services Department



**By-law XX-2023
of The Corporation of the City of Oshawa**

being a by-law to amend By-law 13-2003, as amended, (the "General Fees and Charges By-law").

WHEREAS:

1. The Council of The Corporation of the City of Oshawa considers it desirable to further amend By-Law 13-2003, as amended.

NOW THEREFORE the Council of The Corporation of the City of Oshawa enacts as follows:

- a. By-law 13-2003, as amended, is hereby further amended by:
 - i. by deleting Schedules "A", "B", "B.1", "B.2", "B.3", "C", "C.1", "C.2", "D", "D.1" and "E" and substituting Schedules "A", "B", "B.1", "B.2", "B.3", "C", "C.1", "C.2", "D", "D.1" and "E" as attached to this By-law;
2. This by-law shall come into full force and effect on the date of passage.

By-law passed this thirtieth day of October 2023.

Mayor

City Clerk

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

**Schedule "A" Office of the Chief Administrative Officer
Legislative Services**

Legislative Services

Legislative Services	Effective Through December 31, 2023	Effective January 1, 2024
Photocopying/Printing (per page)	\$0.55 (black and white) \$0.75 (colour)	\$0.55 (black and white) \$0.75 (colour)
Scanning (per page)	\$0.55	\$0.55
USB Key/Digital Download	\$20	\$20
Certified True Copies of City Records (Non-City Business only) (photocopying not included)	\$25 per document (up to 10 pages) \$5 for additional pages (up to 5 of same document)	\$25 per document (up to 10 pages) \$5 for additional pages (up to 5 of same document)
Commissioner of Oaths (for non-City business)	\$25 for first three pages; \$5 per additional page signed	\$25 for first three pages; \$5 per additional page signed
Voters' List (Paper Copy) *for Certified Candidates in accordance with the Municipal Elections Act, 1996	Mayoral: \$100 Ward: \$20	Mayoral: \$100 Ward: \$20
Maps	Ward: \$20 City: \$40	Ward: \$20 City: \$40
Freedom of Information Requests (F.O.I.)	As established by the <i>Municipal Freedom of Information and Protection of Privacy Act</i> and regulations thereunder	As established by the <i>Municipal Freedom of Information and Protection of Privacy Act</i> and regulations thereunder
Records Search (Not F.O.I.) (per hour) (15 minutes minimum)	\$45	\$45
Council/Committee Audio Recordings (per meeting)	\$10	\$10
Civil Marriage Ceremony	\$400	\$400

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Legislative Services	Effective Through December 31, 2023	Effective January 1, 2024
Civil Marriage Ceremony – Rescheduling (14 days to 30 days prior to the scheduled service)	\$50	\$50
Civil Marriage Ceremony – Cancellation (more than 30 days prior to the scheduled service)	Full Refund	Full Refund
Civil Marriage Ceremony – Cancellation (14 days to 30 days prior to the scheduled service)	\$300 Refund	\$300 Refund
Civil Marriage Ceremony – Witnesses (each) (provided by the City)	\$25	\$25

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

**Schedule "B" Department of Community and Operations Services
Recreation Services**

Indoor Facility Rentals – Arenas

Arena Rentals – Floor Per hour Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Resident – Child/Youth	\$79	\$84
Resident - Adult	\$87	\$92
Non-Resident	\$87	\$92
Commercial	\$109	\$109

Arena Rentals – Other Per hour Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Ice Surcharge – applied to all Prime Time and Non-Prime Time Tournament hours	\$25	\$25

Arena Rentals – Ice Per hour Fees do not include ice surcharge or insurance	Effective through March 31, 2024	Effective April 1, 2024
Prime Time (September to June)	\$211	\$216
Non-Prime Time (September to June)	\$161	\$166
Summer (July and August)	\$211	\$216
Prime Time (September to June) - Affiliated Child/Youth	\$163	\$168
Non-Prime Time (September to June) - Affiliated Child/Youth	\$129	\$134
School and School Boards (Skating Only – Up to 60 people)	75% of the Non-Prime Time Rate - Affiliated Child/Youth	75% of the Non-Prime Time Rate - Affiliated Child/Youth

Affiliated applies to clients meeting the City's annual affiliation requirements to organize minor sports for residents of Oshawa.

Arena Rentals – Other Floor Event Per hour Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Set Up / Take Down	\$79	\$84
Floor Event – up to 4 hours	Not Applicable	\$500
Floor Event – up to 8 hours	Not Applicable	\$1,000
Floor Event – up to 12 hours	Not Applicable	\$1,500
Floor Event – each additional hour in excess of 12 hours	Not Applicable	\$150

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Arena Rentals – Other Floor Event Per hour Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Community – Exclusive Use	\$95	Not Applicable
Commercial - Exclusive Use	\$119	Not Applicable

Indoor Facility Rentals – Aquatics

Aquatic Rentals – Base Fee Per hour Except Where Noted Additional Staffing Fee May Be Applicable Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Pool Rental – Full Pool	\$100	\$102
Pool Rental – Half Pool	\$50	\$51
Aquatic Club – Practice – Full Pool	\$65	\$67
Aquatic Club – Practice – Half Pool	\$32.50	\$33.50
Aquatic Club – Competition/Event – Full Pool	\$100	\$102

Indoor Facility Rentals – Fieldhouse

Fieldhouse Rentals – Quarter Field (October to April) Per hour Fees do not include insurance	Effective through April 30, 2024	Effective May 1, 2024
Prime Time	\$170	\$170
Non-Prime Time	\$135	\$135
Prime Time - Affiliated Child/Youth Client	\$135	\$135
Non-Prime Time - Affiliated Child/Youth Client	\$95	\$95

Affiliated applies to clients meeting the City's annual affiliation requirements to organize minor sports for residents of Oshawa.

Fieldhouse Rentals – Full Field (May to September) Per hour Fees do not include insurance	Effective through April 30, 2023	Effective May 1, 2024
Adult	\$156	\$156
Child/Youth	\$122	\$122

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Fieldhouse Rentals – School and School Boards Per hour Fees do not include insurance	Effective through April 30, 2024	Effective May 1, 2024
Non-Prime Time – Quarter Field - Child/Youth	75% of the Non-Prime Time Rate Per Quarter Field	75% of the Non-Prime Time Rate Per Quarter Field

Indoor Facility Rentals – Meeting and Program Rooms

Community Room Per hour except where noted Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Level 1	\$30	\$30
Level 1 - full day (up to 8 hours)	\$180	\$180
Level 2	\$55	\$55
Level 2 - full day (up to 8 hours)	\$330	\$330
Premium Unlicensed	\$111	\$111
Premium Unlicensed - full day (up to 8 hours)	\$555	\$555
Premium Licensed	\$137	\$137
Premium Licensed - full day (up to 8 hours)	\$685	\$685

Lobbies/Storage/Office Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Non Profit – 1 Space	\$7	\$7
Non Profit – 1 Space + Hydro	\$10	\$10
Commercial	\$33	\$33
Tournament / Event – 1 Space	\$33	\$33
Tournament / Event – 1 Space + Hydro	\$53	\$53
Storage Space (per calendar year)	\$66	\$66
Temp Dressing Room Storage (per month)	\$66	\$66
Monthly Office Rental	\$200	\$200

Indoor Facility Rentals – Sport

Civic Dome – Floor Space Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
One Area	\$45	\$45
Full	\$170	\$170
Indoor Track Lane Rental – Adult	\$46	\$46
Indoor Track Lane Rental – Child/Youth	\$41	\$41

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Tennis and Squash Courts Per hour except where noted Fees do not include insurance	Effective through Dec 31, 2023	Effective January 1, 2024
Squash Court (per 40 minutes) - Member	\$2.43	\$2.65
Squash Court (per 40 minutes) - Non-Member	\$19.47	\$17.70
Tennis Court – Member	\$12.39	\$14.16
Tennis Court – Non-Member	\$28.32	\$30.09
Summer (June to August) Tennis Court – Member	Not Applicable	\$8.85
Summer (June to August) Tennis Court – Non-Member	Not Applicable	\$24.78

Indoor Facility Rentals - Other

Parties Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Art General and Dance Party	\$170	\$170
Art Specialized Party	\$250	\$250
Preschool Themed Party	\$260	\$260
Sport / Active Party	\$200	\$200
Pool – Pool Only	\$215	\$215
Pool – Pool with slide or river	\$260	\$260
Pool – Pool with all amenities (Delpark Only)	\$280	\$280

Gym Per hour except where noted Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Half	\$35	\$35
Half – full day (up to 8 hours)	\$210	\$210
Full	\$70	\$70
Full – full day (up to 8 hours)	\$420	\$420

Fitness Studio Per hour Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Fitness Studio	\$66	\$66

Outdoor Facility Rentals – Sport

Community Ball Diamonds Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Class A - Adult	\$30	\$30
Class B - Adult	\$20	\$20

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Community Ball Diamonds Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Class C - Adult	\$16	\$16
Class A/B/C – Child/Youth	\$5	\$5

Community Sport Fields Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Class A - Adult	\$40	\$40
Class B - Adult	\$25	\$25
Class C - Adult	\$16	\$16
Class A/B/C – Child/Youth	\$5	\$5
Cricket – League and Tournament Play	Not Applicable	\$30

Civic Fields – Sport Fields Non-Profit Use Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Civic Fields 1 and 5 - Adult	\$114	\$114
Civic Fields 2 and 4 - Adult	\$39	\$39
Civic Field 3 - Adult	\$47	\$47
Civic Fields 1 and 5 – Child/Youth	\$80	\$80
Civic Fields 2 and 4 - Child/Youth	\$23	\$23
Civic Field 3 - Child/Youth	\$28	\$28

Civic Fields – Sport Fields Commercial Use Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Civic Fields 1 and 5 - Adult	\$144	\$144
Civic Fields 2 and 4 - Adult	\$49	\$49
Civic Field 3 - Adult	\$59	\$59
Civic Fields 1 and 5 - Child/Youth	\$100	\$100
Civic Fields 2 and 4 - Child/Youth	\$29	\$29
Civic Field 3 - Child/Youth	\$35	\$35

Other - Civic Recreation Complex Fees do not include insurance	Effective through March 31, 2024	Effective April 1, 2024
Promenade (Vendors/Displays) Commercial per day	\$297	\$297
Tournament (per event) – 1 space	\$33	\$33
Tournament (per event) – 1 space and Hydro	\$52	\$52

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Outdoor Track Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
All Lanes - Adult	\$114	\$114
All Lanes - Child/Youth	\$80	\$80

Civic Fields – Track and Field Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Per hour	\$170	\$170
Full day - up to 300 people - Adult	\$697	Not Applicable
Full day - up to 300 people – Child/Youth	\$565	Not Applicable
Full day - up to 300 athletes – (up to 8 hours)	Not Applicable	\$580
Full day - greater than 300 people - Adult	\$798	Not Applicable
Full day - greater than 300 people – Child/Youth	\$726	Not Applicable
Full day – 300 to 600 athletes (up to 8 hours)	Not Applicable	\$745
Full day – 600+ athletes – (up to 8 hours)	Not Applicable	\$890
Jumping Pits (per hour)	Not Applicable	\$23

Skateboard Park Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Per hour	\$55	\$55

Basketball Courts Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
League Play / Lessons / Recreation Program Usage	\$5	\$5

Beach Volleyball Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Per Court	\$22	\$22
3 Courts	\$49	\$49

Outdoor Racquet Sport Courts Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Community / Non-Profit	\$5	\$6
Commercial Use / Event / Tournament	\$20	\$20

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Bocce Court Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Per Court	Not Applicable	\$6

Outdoor Facility Rentals – Non-Sport Use

Park Space Per 4 hours Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Up to 100 People - Resident	\$50	\$50
101 to 250 People - Resident	\$125	\$125
Up to 100 People – Non-Resident	\$63	\$63
101 to 250 People – Non-Resident	\$156	\$156
251 to 500 People – Resident	Not Applicable	\$250
251 to 500 People – Non-Resident	Not Applicable	\$320
501 to 750 People – Resident	Not Applicable	\$375
501 to 750 People – Non-Resident	Not Applicable	\$480
750+ People – Resident or Non-Resident	Not Applicable	See Event in City Park/Facility

Event in City Park/Facility Per day except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Community / Non-Profit (up to 4 hours)	\$1,500	\$1,500
Community / Non-Profit	\$4,000	\$4,000
Commercial	\$5,000	\$5,000

Bandshell/Ampitheatre with Park Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Community	\$72	\$72
Commercial	\$90	\$90
Community - full day (up to 8 hours)	\$504	\$504
Commercial - full day (up to 8 hours)	\$630	\$630

Civic Square Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Community	\$20	\$20

Park Facility Rentals Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Picnic Shelter – Resident (up to 4 hours)	\$225	\$225

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Park Facility Rentals Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Picnic Shelter – Non-Resident (up to 4 hours)	\$280	\$280
Gazebo – Stand Alone (flat rate)	\$81	\$81

Outdoor Facility Rentals Additional Fees - Lights Flat rate except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Civic Field 1 and 5	\$86	\$86
Civic Field 1 and 5 (1 hour or less)	\$43	\$43
Civic Fields 2 and 3	\$36	\$36
Civic Fields 2 and 3 (1 hour or less)	\$18	\$18
Community Fields, Diamonds, Lakefront West and Outdoor Courts	\$34	\$34
Community Fields, Diamonds and Outdoor Courts (1 hour or less)	\$17	\$17

Outdoor Facility Rentals Additional Fees - Hydro Flat rate Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Alexandra / Lakefront West / Lakeview Parks	\$36	\$36
Band Shell	\$55	\$55
Civic Square	\$51	\$51

Outdoor Facility Rentals Additional Fees - Change Rooms Per hour Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Change Rooms	\$19	\$19

Outdoor Facility Rentals – Additional Fees Other Per hour except where noted Fees do not include insurance	Effective through December 31, 2023	Effective January 1, 2024
Photos at all City Parks	\$65	\$65
Wedding Ceremonies (Includes Photography)	\$131	\$131
Parking Lot (per day)	\$245	\$245

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Equipment Rentals Flat rate Fees do not include insurance	Effective through April 30, 2024	Effective May 1, 2024
Batting Cage/Pitching Machine	\$19	\$21
Barbecue	\$13	\$13
Floor Mat – Aquatic Event	\$188	\$188
Flip Chart / White Board	\$10.50	\$10.50
Projector	\$25	\$25
Piano	\$38	\$38
Podium	\$12.50	\$12.50
Smart Board	\$38	\$38
Projection Screen	\$6.50	\$6.50
Sound System	\$38	\$38
Sports Equipment	\$19	\$19
Press Box (Including Sound System)	\$38	\$38
Track Equipment (Civic)	\$45	\$45
TV/ DVD	\$26	\$26

Admission and Membership Fees

Admission and Membership Fees Level 1 (Swim, Walk, Skate, Gymnasium, Youth/Rec Room)	Effective through December 31, 2023	Effective January 1, 2024
Daily – Child/Youth	\$2.88	\$2.88
10 Ticket – Child/Youth	\$25.92	\$25.92
1 Month Pass – Child/Youth	\$21.50	\$21.50
3 Month Pass – Child/Youth	\$53.25	\$53.25
6 Month Pass – Child/Youth	\$82.32	\$82.32
12 Month Pass – Child/Youth	\$135.36	\$135.36
Daily – Full-time Student	\$2.88	\$2.88
1 Month Pass – Full-time Student	\$21.50	\$21.50
3 Month Pass – Full-time Student	\$53.25	\$53.25
6 Month Pass – Full-time Student	\$82.32	\$82.32
12 Month Pass – Full-time Student	\$135.36	\$135.36
Daily – Adult	\$4.20	\$4.20
10 Ticket – Adult	\$37.80	\$37.80
1 Month Pass – Adult	\$33.25	\$33.25
3 Month Pass – Adult	\$83	\$83
6 Month Pass – Adult	\$124.80	\$124.80
12 Month Pass – Adult	\$207.12	\$207.12
Daily – Senior	\$1.11	\$1.11
10 Ticket – Senior	\$9.99	\$9.99
1 Month Pass – Senior	\$8.50	\$8.50
3 Month Pass – Senior	\$21.25	\$21.25

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Admission and Membership Fees Level 1 (Swim, Walk, Skate, Gymnasium, Youth/Rec Room)	Effective through December 31, 2023	Effective January 1, 2024
6 Month Pass – Senior	\$26.55	\$26.55
12 Month Pass – Senior	\$53.10	\$53.10
Daily – Family	\$9.07	\$9.07
10 Ticket – Family	\$81.63	\$81.63
1 Month Pass – Family	\$71	\$71
3 Month Pass – Family	\$149.25	\$149.25
6 Month Pass – Family	\$219	\$219
12 Month Pass – Family	\$300	\$300
Admission and Membership Fees Level 2 (Enhanced Level 2 - Fitness)	Effective through December 31, 2023	Effective January 1, 2024
Daily – Child/Youth	\$4.87	\$4.87
1 Month Pass – Child/Youth	\$38	\$38
3 Month Pass – Child/Youth	\$94.75	\$94.75
6 Month Pass – Child/Youth	\$142.02	\$142.02
12 Month Pass – Child/Youth	\$238.92	\$238.92
Daily – Full-time Student	\$4.87	\$4.87
1 Month Pass – Full-time Student	\$38	\$38
3 Month Pass – Full-time Student	\$94.75	\$94.75
6 Month Pass – Full-time Student	\$142.02	\$142.02
12 Month Pass – Full-time Student	\$238.92	\$238.92
Daily – Adult	\$10.18	\$12.39
1 Month Pass - Adult	\$57	\$57
3 Month Pass - Adult	\$142	\$142
6 Month Pass - Adult	\$213.72	\$213.72
12 Month Pass - Adult	\$355.80	\$355.80
Daily – Senior	\$3.98	\$3.98
1 Month Pass - Senior	\$31	\$31
3 Month Pass - Senior	\$78	\$78
6 Month Pass - Senior	\$115.50	\$115.50
12 Month Pass - Senior	\$193.80	\$193.80
1 Month Pass - Family	\$123.25	\$123.25
3 Month Pass - Family	\$272.25	\$272.25
6 Month Pass - Family	\$403.56	\$403.56
12 Month Pass - Family	\$655.80	\$655.80

Child/Youth 4 to 17 years of age (Children under 3 years of age are free of charge). Senior 65+ years of age living in or paying property taxes in Oshawa.
Families are two (2) adults and their children 17 years of age and younger living in the same residence.

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Admission and Membership Fees Level 2 (Enhanced Level 2 – Fitness All Inclusive; includes Group Fitness Add-on and Racquet Sports Add-on Does not include personal training)	Effective through December 31, 2023	Effective January 1, 2024
3 Month Pass – Child/Youth	\$128.25	\$128.25
6 Month Pass – Child/Youth	\$209.76	\$209.76
12 Month Pass – Child/Youth	\$371.64	\$371.64
3 Month Pass – Full-time Student	\$128.25	\$128.25
6 Month Pass – Full-time Student	\$209.76	\$209.76
12 Month Pass – Full-time Student	\$371.64	\$371.64
3 Month Pass - Adult	\$174	\$174
6 Month Pass - Adult	\$277.44	\$277.44
12 Month Pass - Adult	\$485.88	\$485.88
3 Month Pass - Senior	\$113.25	\$113.25
6 Month Pass - Senior	\$188.52	\$188.52
12 Month Pass - Senior	\$337.20	\$337.20
3 Month Pass - Family	\$336.25	\$336.25
6 Month Pass - Family	\$532.32	\$532.32
12 Month Pass - Family	\$915.96	\$915.96

Child/Youth 4 to 17 years of age (Children under 3 years of age are free of charge). Senior 65+ years of age living in or paying property taxes in Oshawa.

Families are two (2) adults and their children 17 years of age and younger living in the same residence.

Admission and Membership Fees Level 1 (Swim, Walk, Skate, Gymnasium, Youth/Rec Room) Recreation Access Membership Program	Effective through December 31, 2023	Effective January 1, 2024
RAMP - Child/Youth (Subject to Eligibility)	No Charge	No Charge
RAMP- Adult (Subject to Eligibility)	No Charge	No Charge
RAMP- Family (Subject to Eligibility)	No Charge	No Charge

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Admission and Membership Fees Level 2 (Enhanced Level 2 - Fitness) Recreation Access Membership Program	Effective through December 31, 2023	Effective January 1, 2024
RAMP – Child/Youth (Subject to Eligibility)	65% of the Child/Youth Level 2 membership fees for the same length of time	65% of the Child/Youth Level 2 membership fees for the same length of time
RAMP – Adult (Subject to Eligibility)	65% of the Adult Level 2 membership fees for the same length of time	65% of the Adult Level 2 membership fees for the same length of time
RAMP – Family (Subject to Eligibility)	65% of the Family Level 2 membership fees for the same length of time	65% of the Family Level 2 membership fees for the same length of time

Admission and Membership Fees Level 2 (Enhanced Level 2 – Fitness – All inclusive; Includes Group Fitness Add-on and Racquet Sports Add-On Does not include personal training) Recreation Access Membership Program	Effective through December 31, 2023	Effective January 1, 2024
RAMP – Child/Youth (Subject to Eligibility)	65% of the Child/Youth Level 2 membership fees for the same length of time	65% of the Child/Youth Level 2 membership fees for the same length of time
RAMP – Adult (Subject to Eligibility)	65% of the Adult Level 2 membership fees for the same length of time	65% of the Adult Level 2 membership fees for the same length of time
RAMP – Family (Subject to Eligibility)	65% of the Family Level 2 membership fees for the same length of time	65% of the Family Level 2 membership fees for the same length of time

Membership Add On Per person	Effective through December 31, 2023	Effective January 1, 2024
Racquet Sports - 1 Month Pass	\$12.50	\$12.50
Racquet Sports - 3 Month Pass	\$38	\$38
Racquet Sports - 6 Month Pass	\$74.34	\$74.34
Racquet Sports - 12 Month Pass	\$148.68	\$148.68
Group Fitness (Per Session)	\$38	\$38

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Youth Room South Oshawa Community Centre (10 to 17 years of age)	Effective through December 31, 2023	Effective January 1, 2024
12 Month Pass	\$5.75	\$5.75

Membership Discounts	Effective through December 31, 2023	Effective January 1, 2024
Corporate Memberships – 10 or more employees Available only for 12 month memberships	10% discount on Level 1 or 2 memberships	10% discount on Level 1 or 2 memberships
Council, City of Oshawa Employees, Oshawa Public Libraries Employees, Robert McLaughlin Gallery Employees, and Ontario Regiment Employees Available only for 12 month memberships	50% discount on Level 1 or 2 memberships	50% discount on Level 1 or 2 memberships
City of Oshawa Retiree Available only for 12 month memberships	20% discount on Level 1 or 2 memberships	20% discount on Level 1 or 2 memberships

Drop In Fees

Drop In Fees Per admission	Effective through March 31, 2024	Effective April 1, 2024
Figure Skating – Ice	\$9.96	\$9.96
Fieldhouse – Prime Time - Adult	\$6.20	\$7.08
Fieldhouse – Non Prime Time - Adult	\$4.20	\$4.20
Fieldhouse – Prime Time - Child/Youth	\$4.87	\$4.87
Fieldhouse – Non Prime Time - Child/Youth	\$2.88	\$2.88
Fieldhouse – Batting Practice	\$6.20	\$6.20
Fitness – General	\$7.52	\$7.52
Fitness - Specialty including Aqua Fitness	\$9.29	\$9.29
Shinny – Child/Youth	\$4.87	\$4.87
Shinny – Adult	\$6.20	\$7.08
Shinny – Senior	\$4.87	\$4.87
Shinny Hockey – Goalie	No Charge	No Charge
Shinny - 10 ticket – Child/Youth	\$43.83	\$43.83
Shinny - 10 ticket – Adult	\$55.80	\$63.72
Shinny - 10 ticket – Senior	\$43.83	\$43.83
Athlete Use of Track and Field Facilities (Javelin/Shot Put)	\$6.86	\$6.86
Art	\$4.87	\$4.87
Dance	\$12.83	\$12.83

Child/Youth 17 years of age and under. Senior 65+ years of age living in or paying property taxes in Oshawa.

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Art for Schools Per admission	Effective through December 31, 2023	Effective January 1, 2024
Pottery	\$11.06	\$11.06
Visual Arts	\$9.07	\$9.07
Music, Dance and Drama	\$7.52	\$7.52

Aquatic Programs

Aquatic Programs – General Per hour except where noted	Effective through Spring Registration 2024	Effective Summer Registration 2024
Group Lessons – Child/Youth (per class)	\$9	\$9.40
Group Lessons – Adult	\$12	Not Applicable
Group Lessons – Adult (per class)	Not Applicable	\$9.40
Low Ratio Lessons – Child/Youth/Adult	\$36	\$37.80
Private Lessons – Adult	\$56	\$58.80
Private Lessons – Child/Youth	\$56	\$58.80
Aqua Fitness – Adult	\$11	\$11
Grandview Special Needs - Private Lessons	\$34	\$34
Grandview Special Needs - Group Lessons	\$9	\$9

Leadership, Safety, and First Aid (materials included) Per hour except where noted	Effective through Winter Registration 2024	Effective Spring Registration 2024
Aquatic Supervisor	\$15.60	\$21
Bronze Cross	\$6.80	\$10.20
Bronze Cross Challenge/Recertification	\$17.60	\$17.60
Bronze Cross with Standard First-Aid	Not Applicable	\$10.20
Bronze Medallion and Bronze Cross with Emergency First Aid	\$8.40	\$10.20
Bronze Medallion and Bronze Cross with Standard First Aid	Not Applicable	\$10.20
Bronze Medallion Challenge/Recertification	\$16.20	\$17.60
Bronze Medallion with Emergency First Aid	\$10	\$10.20
Bronze Star	\$9.20	\$10.20
Bronze Star with Basic First-Aid	Not Applicable	\$10.20
Examiner Course	\$10.60	\$11.80
First Aid Instructor	\$9.80	\$10.80
Junior Lifeguard Club	\$9.20	\$9.60

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Leadership, Safety, and First Aid (materials included) Per hour except where noted	Effective through Winter Registration 2024	Effective Spring Registration 2024
Lifesaving Instructor	\$11	\$12.80
Lifesaving Society Aquatic Supervisor – Online	\$15.60	Not Applicable
Lifesaving Society Assistant Instructor	\$7.20	Not Applicable
Lifesaving Swim Instructor Update Clinic	\$12	Not Applicable
National Lifeguard – Pool	\$7.40	\$8.20
National Lifeguard – Recertification	\$16.40	\$18.40
National Lifeguard – Waterfront	\$6.40	\$8.20
National Lifeguard – Waterfront Recertification	\$16.40	\$18.40
National Lifeguard Instructor	\$15.40	\$17.20
Standard First Aid and C.P.R. C	\$7	\$8.40
Standard First Aid and C.P.R. C – Recertification	\$7.40	\$8.40
Swim Instructor	\$10.40	\$12
Swim Instructor and Lifesaving Instructor Combo	\$9.20	\$10.20
Trainer Course	\$9.80	\$11.40

Community Programs

Camp Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General (half day)	\$5.60	\$5.60
General (full day)	\$5.20	\$5.20
General (full P.A. day)	\$5.20	\$5.20
General C.I.T. Program	\$2.60	\$2.60
General Virtual - Child/Youth	\$8	\$8
Specialized (full day)	\$6.40	\$6.40
Specialized with Trips (full day)	\$9.20	\$9.20
Extended Supervision – A.M. / P.M.	\$2.40	\$2.40

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

General Interest Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General – Adult	\$7.20	\$7.20
General - Child/Youth	\$6.80	\$6.80
Specialized – Adult	\$7.60	\$7.60
Specialized - Child/Youth	\$8.60	\$8.60
Specialized - Virtual - Inclusion – Child/Youth	\$15	\$15
Babysitting	\$6.20	\$6.20
When I'm Home Alone	\$4.40	\$4.40

Recreational Sport Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General - Adult -	\$6.60	\$6.60
General – Inclusion - Adult	\$12.20	\$12.20
General - Child/Youth	\$6	\$6
Specialized – Adult	\$8.40	\$8.40
Specialized - Child/Youth	\$7.60	\$7.60
Specialized - Workshop/Clinic	\$13.20	\$13.20

Badminton Lessons Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
Adult	\$4.80	\$4.80
Child/Youth	\$3.60	\$3.60

Dance and Drama Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General – Adult	\$8.60	\$8.60
General – Couples	\$12.80	\$12.80
General - Child/Youth	\$7.20	\$7.20
Specialized – Adult	\$10.60	\$10.60
Specialized - Couples	\$15.80	\$15.80
Specialized - Child/Youth	\$8.40	\$8.40

Art Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General – Adult	\$5.60	\$6
Pottery – Adult	\$7.40	\$9.60

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Art Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General - Child/Youth	\$10	\$10.60
Pottery - Child/Youth	\$9.40	\$11
Pottery Workshop	Not Applicable	\$20
Specialized – Adult	\$6.60	\$7
Specialized Workshop - Adult	\$13.80	\$14.80
Specialized - Child/Youth	\$12.40	\$13.40
Specialized Workshop - Child/Youth	\$12.60	\$14

Art – Pottery Program Supplies	Effective through Winter Registration 2024	Effective Spring Registration 2024
Sleeve of Clay (flat fee)	Not Applicable	\$34.51

Pre-school Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General	\$7.40	\$7.40
Specialized	\$10	\$10

Music Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
General – Adult	\$8.80	\$8.80
General - Child/Youth	\$6	\$6
Specialized – Adult	\$9.80	\$9.80
Specialized - Child/Youth	\$10	\$10

Ice Programs

Ice Program Per hour except where noted	Effective through Winter Registration 2024	Effective Spring Registration 2024
Learn to Skate/Hockey Skills – Adult	\$11	\$11
Learn to Skate/Hockey Skills – Child/Youth	\$10.40	\$10.40
Hockey League – Adult (per Team per Game)	\$252	\$252

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Soccer League

Soccer League Per Team	Effective through Winter Registration 2024	Effective Spring Registration 2024
Per Game	\$165	\$165

Fitness Programs

General Fitness Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
Adult	\$6.80	\$6.80
Adult - Inclusion	\$12.40	\$12.40
Child/Youth	\$3.60	\$3.60
Parent and Child	\$10.40	\$10.40

Specialty Fitness Per hour	Effective through Winter Registration 2024	Effective Spring Registration 2024
Adult	\$8.20	\$8.20
Adult - Inclusion	\$13.80	\$13.80
Child/Youth	\$4.40	\$4.40
Parent and Child	\$12.60	\$12.60

Personal Training	Effective through December 31, 2023	Effective January 1, 2024
Private – Non-Member (1 hour)	\$50	\$50
Private – Non-Member (2 hours)	\$97	\$97
Private – Non-Member (5 hours)	\$241	\$241
Private – Non-Member (10 hours)	\$428	\$428
Private – Member (1 hour)	\$42.50	\$42.50
Private – Member (2 hours)	\$82.45	\$82.45
Private – Member (5 hours)	\$204.85	\$204.85
Private – Member (10 hours)	\$363.80	\$363.80
Group Training up to 5 people (1 hour)	\$208.25	\$208.25

Administrative Fees

Administrative/Processing Fee	Effective through December 31, 2023	Effective January 1, 2024
Administrative/Amendment - Rental	\$25	\$25
Cancellation - Rental	\$25	\$25
Permit Processing - Rental	\$3	\$3
Course Refund	\$12	\$12

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Administrative/Processing Fee	Effective through December 31, 2023	Effective January 1, 2024
Replacement - Membership Card	\$4.43	\$4.43
Cancellation - Membership	\$10.62	\$13.27
Cancellation/No Show – Tennis and Squash Court	\$10.62	\$10.62
Swim Test Cards	\$4.43	\$4.43
Returned/Declined Pre-Authorized Membership Payment	\$20	\$20

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule “B.1” Department of Community and Operations Services
Animal, Municipal Parking, and Traffic and Streetlighting Services**

Animal Adoption

Animal Adoption (adoption fee includes spay or neuter, vaccinations, flea treatment, deworming, microchip, rabies immunization and a 4 week pet insurance trial)	Effective through December 31, 2023	Effective January 1, 2024
Dog	\$354	\$354
Puppy (up to 6 months old)	\$442.50	\$442.50
Cat	\$150	\$150
Cat (10+ years old)	Not Applicable	\$70
Kitten (up to 6 months old)	\$200	\$200
Cat or Dog (less than 1 year old) City of Oshawa employee discount	\$50 discount	\$50 discount
Pocket Pets	\$40	\$40
Exotic Pets (Ferrets, Hedgehogs, Birds, etc.)	\$100	\$100
Rabbit (Over 6 months; spayed or neutered)	Not Applicable	\$100
Rabbit (6 months and under; not spayed or neutered)	Not Applicable	\$50

Transfer of Ownership

Transfer of Ownership	Effective through December 31, 2023	Effective January 1, 2024
Dog	\$55	\$55
Cat	\$55	\$55
Dog belonging to resident on social assistance	\$45.90	\$45.90
Cat belonging to resident on social assistance	\$45.90	\$45.90

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Dog/Cat Licence

Dog/Cat Licence	Effective through December 31, 2023	Effective January 1, 2024
First year immediately following acquisition of a Dog or Cat from the City, the Humane Society of Durham Region, a Rescue Group, or from a Pet Store	No charge	No charge
With proof of spay/neuter, annual rabies vaccine and microchip (<i>lifetime</i>)	\$40	\$40
With proof of spay/neuter and annual rabies vaccine (annual)	\$25	\$25
Unaltered with proof of annual rabies vaccine and microchip (<i>lifetime</i>)	\$60	\$60
Unaltered with proof of annual rabies vaccine (annual)	\$50	\$50
Service Animal as defined in the A.O.D.A.	No charge	No charge
Replacement animal tag	\$5	\$5

Events and Fundraising

Events and Fundraising	Effective through December 31, 2023	Effective January 1, 2024
Microchip Clinic	Not Applicable	\$30
Rabies Clinic	Not Applicable	\$50
Pet Photo Event	Not Applicable	\$20
Yoga – Puppy / Kitten	Not Applicable	\$35.40

Boarding/Retrieval/Pick Up

Boarding/Retrieval/Pick Up (Retrieval fees are in addition to pick up fees)	Effective through December 31, 2023	Effective January 1, 2024
Daily impound storage fee (per day)	\$35	\$35
Shelter Boarding fee	\$50	\$50
Retrieval – first offence	\$51	\$51
Retrieval – second offence	\$76.50	\$76.50
Retrieval – third offence	\$127.50	\$127.50

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Boarding/Retrieval/Pick Up (Retrieval fees are in addition to pick up fees)	Effective through December 31, 2023	Effective January 1, 2024
Retrieval - after third offence (increase each time thereafter)	\$10.20	\$10.20
Cat and Dog Pick-Up	\$110	Not Applicable
Cat and Dog Pick-Up (after hours)	\$125	Not Applicable

Animal Cremation / Pick-up and Disposal

Animal Cremation / Pick-up and Disposal	Effective through December 31, 2023	Effective January 1, 2024
Private Cremation – Cats (includes standard urn)	\$240	\$280
Private Cremation – Dogs (includes standard urn)	\$300	\$375
Communal Cremation – Cats, Small Animals	\$60	\$65
Communal Cremation – Dogs (under 30 pounds)	\$60	\$70
Communal Cremation - Dogs (over 30 pounds) (per pound)	\$2	\$2.50
Pick-up (flat fee) plus Disposal (based on weight)	\$51 plus '0-29 pounds - \$16.53 30-49 pounds - \$34.52 50-69 pounds - \$52.02 70-87 pounds - \$63.21 90 pounds and over \$82.65	Not Applicable

Municipal Parking

Municipal Parking	Effective through December 31, 2023	Effective January 1, 2024
Off-Street Lots (per month)	\$73	\$73
Mary Street Parkade (per month)	\$87	\$87
Centre Street Parkade (per month)	\$87	\$87

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Municipal Parking	Effective through December 31, 2023	Effective January 1, 2024
McMillan Parkade (per month)	\$87	\$87
Alexandra Park (per month)	\$30	\$30
Valleyview Park (per month)	\$40	\$40
T.C.C. Special Event (flat fee) Mary Street Parkade / Athol Street Lot	\$5	\$5
Short- Term	per Traffic By-Law 79-99	per Traffic By-Law 79-99
Volume Discounts (per month) With 35+ permits Or With 200+ permits and two year commitment	15% \$50	15% \$50
Late Payment Administrative Fee	\$20	\$20

Traffic and Streetlighting

Traffic and Streetlighting	Effective through December 31, 2023	Effective January 1, 2024
Copies of printed traffic counts	\$10	\$10

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule "B.2" Department of Community and Operations Services
Roads, Waste and Parks Operations**

Roads Operations

Right-of-Way (for use of, work within or impacts to)	Effective through December 31, 2023	Effective January 1, 2024
Newspaper vending box fee	\$50	\$50
Oversize/overweight permit	\$150	\$150
Sign removal or relocation (on a City road allowance to accommodate driveway modifications or other private property adjustments)	\$100	\$100
Tourism Sign (review of potential sites on City or Regional roads)	\$100	\$100
Road occupancy permit – simple	\$85	\$85
Road occupancy permit – complex	\$150	\$150
Roadway Damage Deposit Fee (per metre)	\$28	\$28
Curb Cut – minimum charge (up to 3 metres)	\$260	\$260
Curb Cut – price per additional metre (over 3 metres)	\$33	\$33
Curb Cut – minimum for second cut at same location (up to 3 metres)	\$150	\$150
Exemption Request for Boulevard By-law	\$125	\$125

Special Event Permits

Special Event Permits	Effective through December 31, 2023	Effective January 1, 2024
Special Event – minor	\$25	\$25
Special Event – major	\$50	\$50
Parade – minor	\$75	\$75
Parade – major	\$100	\$100

Sidewalk Café

Sidewalk Café (Outside of the Downtown)	Effective through December 31, 2023	Effective January 1, 2024
Licensed / Unlicensed – first year (per table)	\$10	\$10
Licensed – subsequent years	\$500	\$500

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Sidewalk Café (Outside of the Downtown)	Effective through December 31, 2023	Effective January 1, 2024
Unlicensed – subsequent years	\$95	\$95

For cafes participating in the Downtown Oshawa Outdoor Café Program, please refer to Schedule “D”

Winter Maintenance

Snow and Ice Clearing (Per metre)	Effective through December 31, 2023	Effective January 1, 2024
Salting – 0 to 35 metres	\$6.25	\$6.25
Salting – 36 to 50 metres	\$5.25	\$5.25
Salting – greater than 50 metres	\$4.25	\$4.25
Plowing – 0 to 35 metres	\$11.25	\$11.25
Plowing – 36 to 50 metres	\$8.25	\$8.25
Plowing – greater than 50 metres	\$5.25	\$5.25

Waste Management

Waste Management	Effective through December 31, 2023	Effective January 1, 2024
Residual Waste Bag Tags	\$2.50	\$2.50
Waste Assistance Program: Special Consideration for Garbage Bag Limits (Meeting Eligibility Requirements)	Waived	Waived
Large Item Collection	\$35	\$35
Waste Assistance Program: Large Item Collection Waiving of Fees for Seniors and Persons with a Disability (Meeting Eligibility Requirements)	3 additional collections per calendar year	3 additional collections per calendar year

Downtown Restaurant Garbage Collection

Downtown Restaurant Garbage Collection (as outlined in Report CS-18-03)	Effective through December 31, 2023	Effective January 1, 2024
Gray Garbage Tote (95 gallon)	\$50	\$50
Gray Garbage Tote (65 gallon)	\$45	\$45
Replacement / Additional Tote (95 gallon)	\$100	\$100
Replacement / Additional Tote (65 gallon)	\$90	\$90

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Other

Other	Effective through December 31, 2023	Effective January 1, 2024
Shopping cart retrieval (per cart)	\$50	\$50

Parks – Outdoor Facility Rentals

Outdoor Facility Rentals – Other <i>Per Hour</i>	Effective through December 31, 2023	Effective January 1, 2024
Parkland Entry for Construction and Gate Access Permits	\$65.21	\$85

Commemorative Trees and Benches

Commemorative Trees and Benches	Effective through December 31, 2023	Effective January 1, 2024
Memorial Tree (no plaque) Includes supply and installation by the City of a 60 mm caliper memorial commemorative tree without a plaque in a location determined by City staff	\$569.93	\$569.95
Commemorative Tree in Parkland Includes the supply and installation of a 60mm caliper tree with commemorative plaque	\$688.52	\$688.50
Commemorative Bench in Parkland (Silver level type) - Includes the supply and installation of a silver level park bench and pad with commemorative plaque	\$2,612.91	\$2,612.90
Commemorative Bench in Parkland (Gold level type) - Includes the supply and installation of a gold level park bench and pad with commemorative plaque	\$2,969.21	\$2,969.20

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule "B.3" Department of Community and Operations Services
Union Cemetery**

Interment Rights

Interment Rights (Prices include 40% Care and Maintenance contribution)	Effective through December 31, 2023	Effective January 1, 2024
Adult Single Depth Grave – Veteran (Each)	\$1,495	\$1,525
Adult Single Depth Grave (Each)	\$1,995	\$2,035
Adult Single Depth Grave- Monument (Each)	\$2,395	\$2,445
Child Single Depth Grave 36" x 48" (Each)	\$385	\$395
Cremation Plot- 3' x 4' Flat Memorial	\$1,000	\$1,020
Cremation Plot- 3' x 6' Monument	\$1,200	\$1,225
20% Non-Resident Fee for Interment Rights	20% Premium	20% Premium

Columbarium Interment Rights

Columbarium Interment Rights (Prices include 15% Care and Maintenance contribution)	Effective through December 31, 2023	Effective January 1, 2024
Columbarium - Level 1 or Level 6	\$2,075	\$2,115
Columbarium - Level 2 or Level 5	\$2,255	\$2,300
Columbarium - Level 3 or Level 4	\$2,430	\$2,480
Columbarium Level 7	\$2,035	\$2,075
10% Premium Fee of Oversized Niche	10% Premium	10% Premium

Interment Services

Interment Services (Prices include \$13.63 Provincial Licence Fee)	Effective through December 31, 2023	Effective January 1, 2024
Adult - Regular Depth (vault optional)	\$1,020	\$1,040
Adult - Double Depth (Concrete Outer Container Required)	\$1,470	\$1,500
Child – Regular Depth (Under 18 years)	\$420	\$430
Mausoleum Entombment (Level 1 and 2)	\$1,020	\$1,040
Mausoleum Entombment (Level 3 and Above)	As Quoted	As Quoted
20% Non-Resident Fee for Interment Services	20% Premium	20% Premium

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Cremated Remains Interment Services

Cremated Remains Interment Services (Prices include \$13.63 Provincial Licence Fee)	Effective through December 31, 2023	Effective January 1, 2024
Adult, In-Ground Cremation – up to 24” x 24” opening (Per Cremated Remains)	\$550	\$560
Child, In-Ground Cremation – up to 24” x 24” opening	\$420	\$430
Niche Entombment (Per Cremated Remains)	\$355	\$360
20% Non-Resident Fee for Cremated Remains	20% Premium	20% Premium

Disinterment Service Fees

Disinterment Service Fees	Effective through December 31, 2023	Effective January 1, 2024
Vault Service Truck	As Quoted	As Quoted
Outside Professional Services and Equipment	As Quoted	As Quoted
New Casket or Container as required	As Quoted	As Quoted
Disinterment from Regular Depth	\$1,955	\$1,995
Disinterment from Extra Depth	\$2,250	\$2,295
Removal of Cremated Remains – In Ground	\$550	\$560
Removal of Cremated Remains – Niche	\$355	\$360

Service Fees - Other

Service Fees – Other	Effective through December 31, 2023	Effective January 1, 2024
Late Charges Monday to Friday (between 3:00 P.M. and 4:00 P.M.)	\$335	\$340
Late Charges – Child or Cremation Only Monday to Friday (between 3:00 P.M. and 4:00 P.M.)	\$170	\$175
Saturday Charges (between 9:00 A.M. and 2:00 P.M.)	\$670	\$685
Saturday Charges – Child or Cremation Only (between 9:00 A.M. and 2:00 P.M.)	\$335	\$340
Provincial Licensing Fee - as established by the Province of Ontario (included in Interment Services)	\$13.63	Not Applicable

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Service Fees – Other	Effective through December 31, 2023	Effective January 1, 2024
Transfer of Interment Rights (per Interment Right)	\$205	\$210

Foundations and Marker Setting

Foundations and Marker Setting (Flat markers will be set flush in the ground)	Effective through December 31, 2023	Effective January 1, 2024
Foundations:		
Minimum charge (Up to 12 cubic feet)	\$515	\$525
Per cubic foot	\$45	\$50
Setting Charge for Marker:*		
Less than 216 square inches	\$150	\$155
Greater than 216 square inches	\$260	\$265
Greater than 352 square inches	\$345	\$350
Care and Maintenance Markers:		
Over 173 square inches	\$100	\$100
Under 4 feet	\$200	\$200
Over 4 feet	\$400	\$400

*Care and Maintenance extra on Markers and Monuments (per the Funeral Burial and Cremation Services Act, 2002)

Memorialization

Memorialization	Effective through December 31, 2023	Effective January 1, 2024
Bronze Wreath Plaque – No Scrolls	\$1,005	\$1,025
Custom Scroll for Wreath Plaque	\$215	\$220
Flat Granite Marker:		
18" x 12" x 4" includes standard engraving	\$835	\$850
22" x 16" x 4" includes standard engraving	\$1,290	\$1,315
36" x 16" x 4" includes standard engraving	\$1,720	\$1,755
Granite Monuments, Benches, vases and related products or services	As Quoted	As Quoted
Laser Etching and Photo Ceramics	As Quoted	As Quoted
Inscription – Date of Death only (less than or equal to 20 standard characters)	\$325	\$330

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Memorialization	Effective through December 31, 2023	Effective January 1, 2024
Custom Inscriptions (or greater than 20 standard characters)	As Quoted	As Quoted

Maintenance and Beautification

Maintenance and Beautification	Effective through December 31, 2023	Effective January 1, 2024
General Cemetery Services (per half hour)	\$80	\$85
Courtesy Marker Rental (per month)	\$55	\$60

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Schedule "C" Department of Safety & Facilities Services
Fire and Emergency Services

Fire Services

Fire Services Per hour except where noted	Effective through December 31, 2023	Effective January 1, 2024
Fire Inspection as part of a Sales Transaction for a Single Family Dwelling (per hour)	\$100	\$100
Requested inspections (minimum two hours)	\$100	\$100
Scheduled inspections	No Charge	No Charge
Fire reports (per hour)	\$100	\$100
Fire alarm, sprinkler, standpipe tests/drills/ extinguisher testing (per hour, per person, minimum two hours)	\$100 Normal working hours (7:30 a.m. to 5:30 p.m.) \$140 Outside normal working hours	\$100 Normal working hours (7:30 a.m. to 5:30 p.m.) \$140 Outside normal working hours
Special permit issue (Fireworks, Pyrotechnics, etc.) (per hour; minimum two hours)	\$100	\$100
Supra key box	Recovery of outlay for box	Recovery of outlay for box
Administrative Fee	\$30	\$30
Administrative Fee for Firefighter Recruitment Testing (per applicant)	\$150	\$150
Natural Gas incidents where contractors have damaged gas lines	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Emergency Services

Emergency Services	Effective through December 31, 2023	Effective January 1, 2024
<p>Fire Services Specific Response Fees</p> <p>An Owner of a Property shall pay Fire Services Specific Response Fees for any attendance by the City of Oshawa Fire Services at a Property. The Fee shall be calculated from the time of departure of each unit from the City of Oshawa Fire Services facilities to the time the unit is cleared for the next call-out, and comprise the total of:</p> <p>Current Ministry of Transportation rate for vehicle responses in effect at the time of the attendance per unit per hour or portion thereof for each unit;</p> <p>Current hourly rate for each attending City of Oshawa Fire Services personnel per hour or portion thereof, and if the attendance requires overtime, the costs of such overtime are in addition to the hourly rate;</p> <p>Any other associated costs or expenses incurred by the City of Oshawa Fire Services or the City of Oshawa not included in a) or b), including but not limited to foam, metered water, air tank re-filling, cleaning equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as water bomber drops, hazmat response resources, and heavy equipment;</p> <p>Such fees shall be charged and calculated on the basis of each City of Oshawa Fire Services vehicle attending, each City of Oshawa Fire Services personnel attending, and resources consumed during the attendance.</p>	<p>Full recovery of all costs.</p>	<p>Full recovery of all costs.</p>
<p>Indemnification Technology</p>	<p>Recovery as per Indemnification Technology (Fire Marque)</p>	<p>Recovery as per Indemnification Technology (Fire Marque)</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Emergency Services	Effective through December 31, 2023	Effective January 1, 2024
Standby Requests by private companies, developers and industry, provincial or regional government (other than emergency responses); Hazardous materials response calls; Vehicle standby service (movie productions)	M.T.O. rates in effect at the time of the service Recovery of outlay for expenses	M.T.O. rates in effect at the time of the service Recovery of outlay for expenses
Emergency Response to Transportation of Dangerous Goods Incident	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service
Emergency Response to motor vehicle accidents on provincial highways (or at the discretion of the Fire Chief)	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service
Lift Assists/Medical Aid	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service
Additional Expenses -If necessary to retain a private contractor, use another City Service, rent special equipment not normally carried on a fire vehicle in order to suppress or extinguish a fire, preserve property, prevent fire spread, secure property for investigation, determine fire cause or otherwise eliminate an emergency situation	Recovery of outlay for expenses	Recovery of outlay for expenses
Elevator Calls	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service

Inquiry

Inquiry	Effective through December 31, 2023	Effective January 1, 2024
Emergency Response Reports	\$100 if in current records \$150 if in retention	\$100 if in current records \$150 if in retention
File Searches (written confirmation of records) Requires authorization release from owner	\$100	\$100

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Inquiry	Effective through December 31, 2023	Effective January 1, 2024
Request for Compliance Letter	\$100	\$100

Preventable Fires or Alarm Services

Preventable Fires or Alarm Services	Effective through December 31, 2023	Effective January 1, 2024
Open Air Burning Complaints (following one warning & at the discretion of the Fire Chief or designate)	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service
Fires on or beside rail lines in which railroad materials or activities played a role in the cause or growth of the fire	Recovery of cost outlay	Recovery of cost outlay
Responses to Alarms Deemed to be Preventable (malicious and nuisance alarms etc.) at the discretion of the Fire Chief or designate. First two responses per 12-month period, no fee charge. 3 rd and subsequent malicious and or nuisance false alarms for same address, per 12-month period beginning January 1.	M.T.O. rates in effect at the time of the service	M.T.O. rates in effect at the time of the service
Fire Watch (per hour, per person) (minimum two hours)	\$100 Normal working hours (7:30 a.m. to 5:30 p.m.) \$140 Outside normal working hours	\$100 Normal working hours (7:30 a.m. to 5:30 p.m.) \$140 Outside normal working hours
Smoke / CO Alarm installation (fire code violations, Alarm for life exempt)	\$45	\$45
Perform Title Search to determine Certified Property Ownership	Greater of \$300 or Recovery of Title Search Fee	Greater of \$300 or Recovery of Title Search Fee

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Specific Inspection

Specific Inspection	Effective through December 31, 2023	Effective January 1, 2024
Fire Safety Training - (upon request) – (fire extinguisher) (per hour) Normal working hours (7:30 a.m. to 5:30 p.m.)	\$150	\$150
Open Air Burning Request (permit issuance required) Fee per calendar year includes site visit	\$80	\$80
Residential Occupancies (upon request) includes apartment complex / condominium, hotel/motel etc.	\$100	\$100
Two-unit residential retro (upon request) (per hour) (minimum two hours)	\$100	\$100
Fire Safety Plan Review /Approval letter	No Charge	No Charge
Re-inspections where there is no compliance & all subsequent inspections (per hour) (minimum two hours)	\$100	\$100
Miscellaneous inspections not otherwise specified (per hour) (minimum two hours)	\$100	\$100
Fire Access Route Applications	\$100	\$100
Fire Safety Presentations (educational presentations) (After hours per person) (minimum 3 hours)	\$150	\$150
Inspections initiated by Oshawa Fire Services (other than accessory apartment & licensing inspections)	No Charge	No Charge
Inspections (upon request) Marijuana Grow Op- or Clandestine Lab Inspections	\$110	\$110
Residential Home Fire Safety Awareness Program	No Charge	No Charge
Requests by homeowner of residential units (includes smoke alarm placement, functionality testing, evacuation plans, etc.)	No Charge	No Charge

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Training Facility

Training Facility	Effective through December 31, 2023	Effective January 1, 2024
Training Tower Facility with live burn props - full day (8 hours)	Durham Region Fire Departments \$1,450 \$1,750 all others	Durham Region Fire Departments \$1,450 \$1,750 all others
Training Tower Facility with live burn props - half day (4 hours)	Durham Region Fire Departments \$850 \$1,050 all others	Durham Region Fire Departments \$850 \$1,050 all others
Training tower with no burn props - full day (8 hours)	Durham Region Fire Departments \$600 \$900 all others	Durham Region Fire Departments \$600 \$900 all others
Training tower with no burn props – half day (4 hours)	Durham Region Fire Departments \$400 \$700 all others	Durham Region Fire Departments \$400 \$700 all others
Entire training grounds, Tower, (non-partner), Auto Ex Pad	Durham Region Fire Departments \$2,000 \$2,500 all others	Durham Region Fire Departments \$2,000 \$2,500 all others
Entire training grounds, Candidate testing	Durham Region Fire Departments \$2,000 \$2,500 all others	Durham Region Fire Departments \$2,000 \$2,500 all others
Onsite ground staff (required for all live fire training)	Hourly Rate / time & half, rate, per current collective agreement, Training Captain	Hourly Rate / time & half, rate, per current collective agreement, Training Captain
Roof simulator plus consumables (per day)	\$350	\$350 plus Market rate for consumables
Vehicles supplies for Auto Extraction Training	Market rate	Market rate
Supply Pumper Apparatus with equipment (1) (3 hour minimum)	M.T.O. rates in effect at the time of the service, based on availability	M.T.O. rates in effect at the time of the service, based on availability

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule "C.1" Department of Safety and Facilities Services
Municipal Law Enforcement and Licensing Services**

Licensing

Licensing – annual fee unless otherwise noted	Effective Through December 31, 2023	Effective January 1, 2024
Adult entertainment parlour owner	\$3,000	\$3,000
Adult entertainment parlour operator	\$1,000	\$1,000
Adult entertainment parlour attendants	\$250	\$250
Missed appointment for AEP attendant	\$25	\$25
Auctioneer	\$80	\$80
Billiard hall	\$150	\$150
Body rub owner/operator	\$1,500	\$1,500
Body rub owner who does not operate	\$1,400	\$1,400
Body rub operator other than body rub owner	\$100	\$100
Body rub attendant	\$100	\$100
Bowling alley	\$120	\$120
Business licence application fee (Not applicable if the applicant has an existing Food Shop licence in good standing with a term of at least one year and, otherwise, payable only once per calendar year by an applicant for a Food Shop licence for a proposed term of less than one year)	\$75 Non-Refundable application fee	\$75 Non-Refundable application fee
Additional Business Licence / Registration document (per document)	\$20	\$20
Business Licence Renewal – Late Fee (per month past expiry date)	\$25	\$25
Carnival (per day)	\$120	\$120
Food Shop – Class A: Food Shop	\$150	\$150
Food Shop – Class C: Short-Term Food Shop (per day)	\$30	\$30
Food Shop – Class D: Home Occupation Food Shops (valid for two years)	\$150	\$150
Event of Municipal Significance related to liquor licence	\$50	\$50
Municipal Clearance Application for a Liquor Licence	\$50	\$50
Pawnbroker	\$150	\$150
Payday Loan Establishment	\$150	\$150
Peddler – Class A: General Peddler	\$25	\$25
Peddler – Class B: Special Events, Trade Show, Craft Fair, Flea Market Organizer	\$25	\$25

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Licensing – annual fee unless otherwise noted	Effective Through December 31, 2023	Effective January 1, 2024
Peddler – Class C: Seasonal Sales	\$25	\$25
Place of amusement	\$175	\$175
Public hall	\$200	\$200
Refreshment Vehicle (Includes: Hot Dog Cart, Mobile Refreshment Vehicle, Motorized Mobile Refreshment Vehicle and Stationary Refreshment Vehicle)	\$225 for one (1) Refreshment Vehicle of a particular class (and includes each additional Mobile Refreshment Vehicle that is a bicycle); \$95 for one (1) Refreshment Vehicle of a particular class for a period of no more than five (5) consecutive days	\$225 for one (1) Refreshment Vehicle of a particular class (and includes each additional Mobile Refreshment Vehicle that is a bicycle); \$95 for one (1) Refreshment Vehicle of a particular class for a period of no more than five (5) consecutive days
Salvage yard, second hand dealer, second hand shop	\$500	\$500
Public garage	\$175	\$175
Short Term Rental Operator	\$75	\$75
Licensing and Standards Inspection Fee	\$110	\$110
Issue or renew licence re Rental Unit in a Rental Area – Class “A” Individually-Owned Dwelling Units (valid for two years)	\$250 plus \$75 per bedroom	\$250 plus \$75 per bedroom
Issue or renew licence re Rental Unit in a Rental Area – Class “B” Multi-Unit Dwellings under Single Ownership (valid for two years)	\$250 plus Dwelling Unit Fee: • 3 to 25: \$400 • 26 to 50: \$600 • 51 to 75: \$800 • 76 to 100: \$1,000 Every 25 plus: \$200	\$250 plus Dwelling Unit Fee: • 3 to 25: \$400 • 26 to 50: \$600 • 51 to 75: \$800 • 76 to 100: \$1,000 Every 25 plus: \$200
Driving Instructor	\$175	\$175
Driving School	\$100	\$100
Replacement Fee for Driving Instructor Plate	\$20	\$20
Noise Exemption Application Fee (per Noise Exemption Request)	\$250	\$250

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Hearings, Exemptions and Administrative Penalty Systems

Hearings and Administrative Penalty Systems	Effective through December 31, 2023	Effective January 1, 2024
Any appeal to a Hearings Officer related to a non-parking by-law	\$250	\$250
Any By-law exemption request to the Director of Municipal Law Enforcement and Licensing Services	\$125	\$125
Each search of the records of the Ministry of Transportation	\$10	\$10
Each failure to attend review of an administrative penalty by a Screening Officer	\$50	\$50
Each failure to attend hearing before Hearings Officer	\$100	\$100
Each late payment of an administrative penalty (parking)	\$15	\$15
Each late payment of an administrative penalty (other than parking)	\$25	\$25
Each notification to Registrar of Motor Vehicles for plate permit denial	\$22	\$22

Vehicle-for-Hire Licensing

Vehicle-for-Hire Licensing (as set out in the Vehicle-for-Hire By-law 31-2022)	Effective through December 31, 2023	Effective January 1, 2024
Taxicab Owner Licence (per year)	\$250	\$250
Taxicab Broker Licence (per year)	\$250	\$250
Transfer of Standard Plate	\$1,000	\$1,000
Replacement fee for driver photo identification card and driver licence	\$20	\$20
Replacement fee for Owner Plate	\$50	\$50
Replacement fee for each tariff card	\$15	\$15
Change of Registered Vehicle	\$100	\$100
Registration of a Spare Taxicab (per year)	\$100	\$100
Re-inspection fee without Taxicab Meter	\$50	\$50
Re-inspection fee with Taxicab Meter	\$100	\$100
City Licensed Driver (Taxicabs, Designated Driving Services, Limousines) (per year)	\$75	\$75
Designated Driving Broker (per year)	\$250	\$250
Replacement Fee for Designated Driver lanyard	\$5	\$5
Replacement Fee for Designated Driver Vehicle Identifier Signs	\$10	\$10

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Vehicle-for-Hire Licensing (as set out in the Vehicle-for-Hire By-law 31-2022)	Effective through December 31, 2023	Effective January 1, 2024
Limousine Owner	\$250	\$250
Transportation Network Company with 1 to 100 affiliated drivers (per year)	\$5,000	\$5,000
Transportation Network Company with 101 to 500 affiliated drivers (per year)	\$10,000	\$10,000
Transportation Network Company with 501 to 1000 affiliated drivers (per year)	\$15,000	\$15,000
Transportation Network Company with 1001 or more affiliated drivers (per year)	\$50,000	\$50,000
Per Trip Fee for each Trip taken in a Transportation Network Company Vehicle	\$0.11	\$0.20

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

Vehicle-for-Hire Licensing (as set out in the Vehicle-for-Hire By-law 31-2022)	Effective through December 31, 2023	Effective January 1, 2024
Taxicab Stand Fee	<p>$M \times D \times H \times R$, per year L</p> <p>Where:</p> <p>“M” = the number of parking meters removed to permit operation of Taxicab Stands in Oshawa;</p> <p>“D” = the number of days in a year when metered on-street parking is chargeable as provided pursuant to Oshawa By-law 79-99, as amended or its successors;</p> <p>“H” = the number of hours per day when metered on-street parking is chargeable as provided pursuant to Oshawa By-law 79-99, as amended or its successors;</p> <p>“R” = the hourly rate for on-street parking meters as provided for in Oshawa By-law 79- 99, as amended or its successors; and</p> <p>“L” = the total number of Taxicab Owner Licences issued by the City in the previous calendar year.</p>	<p>$M \times D \times H \times R$, per year L</p> <p>Where:</p> <p>“M” = the number of parking meters removed to permit operation of Taxicab Stands in Oshawa;</p> <p>“D” = the number of days in a year when metered on-street parking is chargeable as provided pursuant to Oshawa By-law 79-99, as amended or its successors;</p> <p>“H” = the number of hours per day when metered on-street parking is chargeable as provided pursuant to Oshawa By-law 79-99, as amended or its successors;</p> <p>“R” = the hourly rate for on-street parking meters as provided for in Oshawa By-law 79- 99, as amended or its successors; and</p> <p>“L” = the total number of Taxicab Owner Licences issued by the City in the previous calendar year.</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Lotteries – Alcohol and Gaming Commission

Lotteries - Alcohol & Gaming Commission	Effective through December 31, 2023	Effective January 1, 2024
Amendments of Particulars on Licence	\$50	\$50
Extension of Expiry Date on Licence	\$50	\$50
Approval for Licences issued by Province or another Municipality	\$25	\$25
Facsimile Transmission to or for Third Parties	\$5	\$5
List of Break-Open Ticket Sales Locations or Organizations	\$25	\$25
Bazaars	3% of prize value	3% of prize value
Bingos (Non-Pooling Hall)	3% of prize value	3% of prize value
Bingos (Pooling Halls) (<i>per event</i>)	\$165	\$165
Break-Open Tickets	3% of prize value	3% of prize value
Raffles	3% of prize value	3% of prize value

Vital Statistics Act

Vital Statistics Act	Effective through December 31, 2023	Effective January 1, 2024
Death registrations	\$30	\$30
Marriage licences (<i>per licence</i>)	\$135	\$135

Municipal Law Enforcement - Property

Municipal Law Enforcement – Property	Effective through December 31, 2023	Effective January 1, 2024
Pool Enclosure	\$200	\$200
Sign Encroachment	\$100	\$100
Sign Retrieval - Small (not applicable to elections signs)	\$100	\$100
Sign Retrieval – Large (not applicable to elections signs)	\$300	\$300
Two Unit House/Accessory Apartment (<i>Per registration</i>)	\$250	\$250
Appeal to Property Standards Committee (<i>Per appeal</i>)	\$250	\$250
Property Standards Certificate of Compliance (<i>Per certificate</i>)	\$100	\$100
Officer Inspection Fee (<i>per visit following confirmation of an Order</i>)	\$110	\$110
Group Home Licence (<i>per application</i>)	\$100	\$100

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Municipal Law Enforcement – Property	Effective through December 31, 2023	Effective January 1, 2024
Lodging House Licence	\$100 Non-refundable application fee \$250 per annum Licence Fee \$250 Renewal fee received prior to the Dec 31st expiry date of the licence renewal of Dec 31st of any given year \$300 Renewal fee received after the expiry date of the licence renewal of Dec 31st of any year	\$100 Non-refundable application fee \$250 per annum Licence Fee \$250 Renewal fee received prior to the Dec 31st expiry date of the licence renewal of Dec 31st of any given year \$300 Renewal fee received after the expiry date of the licence renewal of Dec 31st of any year
Search of Record Fee	\$100 (regular) \$175 (48 hours or less)	\$100 (regular) \$175 (48 hours or less)
Request for re-inspection (in cases of non-compliance) (<i>per hour</i>) (<i>minimum two hours</i>)	\$65	\$65
Request for Municipal Law Enforcement Staff	Normal working hours \$65.00 per hour per officer (minimum two hours) Outside normal working hours \$97.50 per hour per officer (minimum two hours) Vehicle Charges \$150.00 per vehicle	Normal working hours \$65.00 per hour per officer (minimum two hours) Outside normal working hours \$97.50 per hour per officer (minimum two hours) Vehicle Charges \$150.00 per vehicle
Remedial Action – various by-laws	When prescribed by by-law, full recovery of all costs including but not limited to staff, policing, agency time, contracted services, equipment charges and overhead costs	When prescribed by by-law, full recovery of all costs including but not limited to staff, policing, agency time, contracted services, equipment charges and overhead costs

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Private Property Parking Enforcement

Private Property Parking Enforcement	Effective through December 31, 2023	Effective January 1, 2024
Contractor Application	Not Applicable	\$200
Officer Application	Not Applicable	\$150

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

**Schedule “C.2” Department of Safety and Facilities Services
Oshawa Executive Airport**

Tie Down Fees

Tie Down Fees	Monthly Fee Effective January 1, 2023	Yearly Fee Effective January 1, 2023
Grass	\$120	\$1,310
Paved	\$225	\$2,454
Hangar	\$797	\$8,775

On January 1, 2021, and on the first day of January each year thereafter, Tie Down Fees shall increase by Consumer Price Index (C.P.I.) – Canada all items, compounded annually, rounded up to the nearest dollar, where applicable.

Landing Fees

Landing Fees*	Oshawa Executive Airport Tenants (per 1,000 kg) Effective January 1, 2023	Non Oshawa Executive Airport Tenants (per 1,000 kg) Effective January 1, 2023
Less than 2,000 kg	*\$5.22 (applies to commercially registered aircraft only)	*\$6.87
2,000 kg – 3,999 kg	\$5.22 (applies to commercially registered aircraft only)	\$6.87
Greater than 3,999 kg	\$5.22	\$6.87

*A minimum landing fee of \$15.00 will apply to all aircraft that qualify for a landing fee.

On January 1, 2016, and on the first day of January each year thereafter, Landing Fees shall increase by Consumer Price Index (C.P.I.) – Canada all items, compounded annually, rounded up to the nearest penny.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Fuel Surcharge

Fuel Surcharge	Jet Fuel (per litre)	100LL Avgas (per litre)
Self-Serve Card System	Not applicable	Priced at market

Apron Fees

Apron Fees	Daily Effective January 1, 2023	Overnight Effective January 1, 2023
Less than 4,000 kg	Not applicable	\$18
4,000 kg – 9,999 kg	\$29	\$54
Over 9,999 kg	\$54	\$101

On January 1, 2016, and on the first day of January each year thereafter, Apron Fees shall increase by Consumer Price Index (C.P.I.) – Canada all items, compounded annually, rounded up to the nearest dollar, where applicable

Airport Improvement Fees

Oshawa Executive Airport Improvement Fees	Private	Commercial
Oshawa Based Aircraft	\$65.56 annually	\$109.27 annually
Non Oshawa Based Aircraft less than 2,000 kg	\$5.46 per landing	\$5.46 per landing
Non Oshawa Based Aircraft between 2,000 kg – 3,999 kg	\$5.46 per landing	\$5.46 per landing
Non Oshawa Based Aircraft between 4,000 kg – 4,999 kg	\$10.93 per landing	\$10.93 per landing
Non Oshawa Based Aircraft between 5,000 kg – 9,999 kg	\$16.39 per landing	\$16.39 per landing
Non Oshawa Based Aircraft between 10,000 kg – 19,999 kg	\$21.86 per landing	\$21.86 per landing
Non Oshawa Based Aircraft between 20,000 kg – 44,999 kg	\$27.32 per landing	\$27.32 per landing
Non Oshawa Based Aircraft greater than 44,999 kg	\$32.78 per landing	\$32.78 per landing
Jet Fuel Sales	\$0.03 per litre	\$0.03 per litre
Avgas Fuel Sales	\$0.01 per litre	\$0.01 per litre

Oshawa Executive Airport Improvement Fees are not subject to annual increases.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Special Event Fees

Special Event Fees*	Fee per Unit Effective January 1, 2023
Daily Airport Access (per day)	\$1,303
Runway Access (per hour)	\$452
Taxi Access (per hour)	\$200
Ramp Fee (per day)	\$1,303

*Special Event fees are not applicable for post-secondary education use and not-for-profit events.

On January 1, 2016, and on the first day of January each year thereafter, Special Event Fees shall increase by Consumer Price Index (C.P.I.) – Canada all items, compounded annually, rounded up to the nearest dollar.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule "D" Department of Economic and Development Services
Planning, Engineering, Building and Business and Economic
Development Services**

The fees prescribed by Schedule "D" of this By-law do not include the cost to the City of any required newspaper or other advertising. All costs in this regard must be paid by the Applicant in addition to the application fee prescribed by this By-law, at the time of application.

Per note 7.1 of the Consolidation of By-law 13-2003:

On January 1, 2015 and on the first day of January of each year thereafter, each of the fees in Schedule "D" shall increase by 3% per year, compounded annually, rounded up to the nearest dollar or penny as the case may be, where applicable.

Planning and Engineering Applications

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Official Plan and/or Part II Plan and/or Secondary Plan Amendment Application	\$25,000	\$25,750
Regional Official Plan Amendment Application Review	\$3,266	\$3,364
Application for Zoning By-law Amendment <ul style="list-style-type: none"> ▪ Major – Any application with a related Official Plan Amendment, Draft Plan of Subdivision or Common Element Draft Plan Condominium, or site has an area of 1 hectare or more ▪ Minor – Any application that is not Major 	Major: \$20,000 Minor: \$10,444	Major: \$20,600 Minor: \$10,758
Extension to a Temporary Use Zoning By-law	\$2,875	\$2,962
Application for Draft Approval or Amendment to Draft Approval for Condominiums	Common Element: \$15,000 All other types of Condominium applications: \$11,749	Common Element: \$15,450 All other types of Condominium applications \$12,102

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Application for Condominium Agreement or Amendment to a Condominium Agreement	\$2,613	\$2,692
Application for an Amendment to Condominium Description or Declaration	\$2,652	\$2,732
Changes to the conditions of a Draft Plan of Condominium approval that do not involve any review of Plans	\$983	\$1,013
Application to remove "h" Holding Symbol	\$4,500	\$4,635
Review of any request to release/rescind an Agreement from title of a Property	\$656	\$676
Application for Draft Plan Approval or Amendment to Draft Approval for Subdivisions	\$35,000 plus \$450 per unit/block for the first 200 units/blocks and \$250 per unit/block over 200 units/blocks	\$36,050 plus \$464 per unit/block for the first 200 units/blocks and \$258 per unit/block over 200 units/blocks
Application for Subdivision Agreement or Amendment to Subdivision Agreement	\$5,225	\$5,382

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
<p>Processing of Engineering Drawings by Engineering and Planning Services and Preparation of Subdivision Agreements and Amendments to Subdivision Agreements and Inspection of Services (Balance of fixed costs are payable with pre-servicing Engineering approval or execution of agreement)</p>	<p>Base Fee: \$199 per lot payable with first submission of Engineering drawings.</p> <p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,121 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.70% \$500,000 - \$1 million; Greater of \$19,571 or 3.91% Over \$1 million; Greater of \$32,620 or 3.52%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13% Over \$1 million; Greater of \$25,336 or 2.74%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13% Over \$1 million; Greater of \$16,310 or 2.74%</p>	<p>Base Fee: \$205 per lot payable with first submission of Engineering drawings.</p> <p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,215 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.90% \$500,000 - \$1 million; Greater of \$20,159 or 4.10% Over \$1 million; Greater of \$33,599 or 3.70%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30% Over \$1 million; Greater of \$26,097 or 2.90%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30% Over \$1 million; Greater of \$16,800 or 2.90%</p>
<p>Review of Subdivision Engineering Drawings (after 4th submission)</p>	<p>Engineering costs are invoiced on an actual-cost basis</p>	<p>\$5,000</p>
<p>Extension to a Part Lot Control By-law Applicant is responsible for the actual cost of the registration of the by-law</p>	<p>\$983</p>	<p>\$1,013</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Clearing/Releasing any Phase of a Plan of Subdivision or Condominium for Registration	\$2,743	\$2,826
Processing of Engineering Final Acceptance of City Services including preparation of an assumption by-law and final reduction of Letter of Credit or cash securities	\$656	\$676
Reduction of Letter of Credit or Cash Securities for City Services or Landscaping pursuant to Subdivision Agreements	\$331 plus H.S.T. per release	\$341 plus H.S.T. per release
Application for Land Division (e.g. consent, including easements)	\$787 per application \$396 per clearance of City conditions	\$811 per application \$408 per clearance of City conditions

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
<p>Pre-consultation fee for draft plan of subdivision, draft plan of condominium, official plan amendment, zoning by-law amendment and/or site plan approval applications and telecommunication tower applications</p>	<p>Stage 1 pre-consultation: \$1,750 per development proposal that may or may not include multiple application types.</p> <p>Stage 2 pre-consultation – no technical review requested: \$500 per development proposal that may or may not include multiple application types.</p> <p>Stage 2 pre-consultation – technical review requested: 50% of the fee for a draft plan of subdivision, draft plan of condominium, official plan amendment, zoning by-law amendment, site plan approval or telecommunication tower application as outlined in this By-law.</p> <p>The Stage 2 pre-consultation fee will be discounted from an application fee if a complete application is submitted within 1 year from the provision of Stage 2 pre-consultation comments for the draft plan of subdivision, draft plan of condominium, official plan amendment, zoning by-law amendment and/or site plan approval (including Telecommunication Towers) applications.</p>	<p>Stage 1 pre-consultation: \$1,803 per development proposal that may or may not include multiple application types.</p> <p>Stage 2 pre-consultation – no technical review requested: \$515 per development proposal that may or may not include multiple application types.</p> <p>Stage 2 pre-consultation – technical review requested: 50% of the fee for a draft plan of subdivision, draft plan of condominium, official plan amendment, zoning by-law amendment, site plan approval or telecommunication tower application as outlined in this By-law.</p> <p>The Stage 2 pre-consultation fee will be discounted from an application fee if a complete application is submitted within 1 year from the provision of Stage 2 pre-consultation comments for the draft plan of subdivision, draft plan of condominium, official plan amendment, zoning by-law amendment and/or site plan approval (including Telecommunication Towers) applications.</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
<p>Processing of Engineering Drawings by Engineering and Planning Services and preparation of Land Division Agreements and Amendments to Land Division Agreements and Inspection of Services for Land Division Agreement (Fixed costs are payable with pre-servicing Engineering approval or execution of agreement)</p>	<p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,121 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.70% \$500,000 - \$1 million; Greater of \$19,571 or 3.91%</p> <p>Over \$1 million; Greater of \$32,620 or 3.52%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13%</p> <p>Over \$1 million; Greater of \$25,336 or 2.74%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13%</p> <p>Over \$1 million; Greater of \$16,310 or 2.74%</p>	<p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,215 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.90% \$500,000 - \$1 million; Greater of \$20,159 or 4.10%</p> <p>Over \$1 million; Greater of \$33,599 or 3.70%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30%</p> <p>Over \$1 million; Greater of \$26,097 or 2.90%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30%</p> <p>Over \$1 million; Greater of \$16,800 or 2.90%</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Application to the Committee of Adjustment	<p>Single detached dwelling, semi-detached dwelling, duplex, street townhouse dwelling, accessory apartment or converted dwelling: \$782 per lot or proposed lot.</p> <p>All other residential: \$1,874 per lot or proposed lot.</p> <p>Non-Residential (all others): \$1,874</p> <p>Tabling (applicant's request): \$317</p> <p>Special Meeting: \$1,564 in addition to the relevant fee.</p>	<p>Single detached dwelling, semi-detached dwelling, duplex, street townhouse dwelling, block townhouse dwelling, accessory apartment or converted dwelling: \$806 per lot or proposed lot.</p> <p>All other residential: \$1,931 per lot or proposed lot.</p> <p>Non-Residential (all others): \$1,931</p> <p>After the fact variances: double the regular fee¹</p> <p>Tabling (applicant's request): \$327</p> <p>Special Meeting: \$1,611 in addition to the relevant fee.</p>

¹ Applications intended to legalize an existing condition shall be subject to a fee equal to double the regular applicable fee. However, the Commissioner of Economic and Development Services may waive the doubling of the fee and instead charge the regular fee where it is demonstrated to the satisfaction of the Commissioner of Economic and Development Services that the current owner is not responsible for the existing non-conforming condition.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
<p>Application for Site Plan Approval or Amendment to Site Plan Approval</p>	<p>Non-residential: \$5,500 plus \$0.42 per square metre of land area</p> <p>Residential: \$5,500 plus \$358 per unit (includes dwelling units, lodging units and retirement home units)</p> <p>The maximum total fee for the per unit fees is \$75,000.</p> <p>Resubmission for any application submitted January 1, 2023 or later: \$500 per resubmission beyond the first resubmission if said resubmission is greater than 60 days since previous comments were provided</p> <p>Notwithstanding the above, the fee for residential development containing fewer than three dwelling units, including any accessory buildings and structures located within the Oak Ridges Moraine and for farm buildings or structures located within the Oak Ridges Moraine shall be \$383 and shall not require a resubmission fee</p>	<p>Non-residential: \$5,665 plus \$0.44 per square metre of land area</p> <p>Residential: \$5,665 plus \$369 per unit (includes dwelling units, lodging units and retirement home units)</p> <p>The maximum total fee for the per unit fees is \$77,250.</p> <p>Resubmission for any application submitted January 1, 2023 or later: \$515 per resubmission beyond the first resubmission if said resubmission is greater than 60 days since previous comments were provided</p> <p>Notwithstanding the above, the fee for residential development containing fewer than three dwelling units, including any accessory buildings and structures located within the Oak Ridges Moraine and for farm buildings or structures located within the Oak Ridges Moraine shall be \$395 and shall not require a resubmission fee</p>
<p>Application for Site Plan Agreement or Amendment to Site Plan Agreement</p>	<p>\$4,000</p>	<p>\$4,120</p>
<p>Application for Telecommunication Tower</p>	<p>\$6,528 plus site plan application fees</p>	<p>\$6,724 plus site plan application fees</p>
<p>Annual Lease / Licence for Telecommunication Tower on City property</p>	<p>Not Applicable</p>	<p>Annual Base Fee: \$27,000</p> <p>Annual Fee per additional carrier utilizing the tower: (25% of base fee): \$6,750</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Annual Lease / Licence for antenna installed on City facility / infrastructure	Not Applicable	\$15,000
Processing of Engineering Drawings for Site Plan Applications	\$3,919 plus \$0.29 per square metre of land area	\$4,037 plus \$0.30 per square metre of land area
Site Inspections for Site Plan Applications	\$317 per inspection of the 3rd inspection or more	\$327 per inspection of the 3 rd inspection or more
Application to Lift Part Lot Control and Amendments to Part Lot Control Approvals	\$1,961 plus cost of registration of by-law Notwithstanding the above, the fee for amendments to part lot control approvals that only involve changes to the conditions without a review of any plans shall be: \$983	\$2,020 plus cost of registration of by-law Notwithstanding the above, the fee for amendments to part lot control approvals that only involve changes to the conditions without a review of any plans shall be: \$1,013

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
<p>Processing of Engineering Drawings by Engineering and Planning Services and preparation of Part Lot Control Agreements and Amendments to Part Lot Control Agreements and Inspection of Services for a Part Lot Control application (fixed costs are payable with pre-servicing, Engineering approval or upon execution of agreement)</p>	<p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,121 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.70% \$500,000 - \$1 million; Greater of \$19,571 or 3.91%</p> <p>Over \$1 million; Greater of \$32,620 or 3.52%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13%</p> <p>Over \$1 million; Greater of \$25,336 or 2.74%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 3.91% \$500,000 - \$1 million; Greater of \$16,310 or 3.13%</p> <p>Over \$1 million; Greater of \$16,310 or 2.74%</p>	<p>Where no services are provided or servicing costs are less than \$45,000 the minimum fee shall be \$3,215 otherwise:</p> <p>Estimated costs of City Engineering Fees are:</p> <p>Less than \$500,000; 4.90% \$500,000 - \$1 million; Greater of \$20,159 or 4.10%</p> <p>Over \$1 million; Greater of \$33,599 or 3.70%</p> <p>Estimated costs of City Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30%</p> <p>Over \$1 million; Greater of \$26,097 or 2.90%</p> <p>Estimated costs of Region Inspection Fees are:</p> <p>Less than \$500,000; 4.10% \$500,000 - \$1 million; Greater of \$16,800 or 3.30%</p> <p>Over \$1 million; Greater of \$16,800 or 2.90%</p>
<p>Municipal Consent (per consent)</p>	<p>\$782</p>	<p>\$806</p>
<p>Sign Variance Application</p>	<p>Residential: \$724 Non-Residential: \$1,281</p> <p>Notwithstanding the above, for sign variance applications in the Central Business District Zones, only the following fee shall apply: \$258</p>	<p>Residential: \$746 Non-Residential: \$1,320</p> <p>Notwithstanding the above, for sign variance applications in the Central Business District Zones, only the following fee shall apply: \$266</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Planning and Engineering Applications	Effective Through December 31, 2023	Effective January 1, 2024
Sign Permit Fee-for signs under the Sign By-law that are not regulated by the Ontario Building Code	\$131	\$135
Requests for municipal support under the provincial Small FIT (Feed-in Tariff) Program	\$408	\$421
Peer Review of any component of an Development Application	Applicant is responsible for 100% of the Municipality's costs of undertaking a Peer Review	Applicant is responsible for 100% of the Municipality's costs of undertaking a Peer Review
Heritage Easement Agreement Registration Fee	Applicant is responsible for the actual cost of the registration of the agreement	Applicant is responsible for the actual cost of the registration of the agreement
Processing City and Educational Development Charge Complaints	\$656, but fee would be refunded in the event the complaint was upheld	\$676, but fee would be refunded in the event the complaint was upheld
Cafés in Downtown Oshawa Outdoor Café Program	Nil for first three years of operation for all café types \$131 for every subsequent year for all café types	Nil for first three years of operation for all café types \$135 for every subsequent year for all café types
Compensation for loss of parking revenue-café's requiring the use of municipal parking spaces under the Downtown Oshawa Outdoor Café Program	Nil for the first two years of operation of a café. For every subsequent year, reimbursement equivalent to the average revenue collected per parking space (May to October of previous year) in the vicinity of the café, less each full month that a parking space is not used for café purposes during the subject May to October period.	Nil for the first two years of operation of a café. For every subsequent year, reimbursement equivalent to the average revenue collected per parking space (May to October of previous year) in the vicinity of the café, less each full month that a parking space is not used for café purposes during the subject May to October period.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Permits for Dumping

Permits for dumping of fill, removal of topsoil and/or alteration of grades, as applicable to the following classes of properties (per application)	Effective Through December 31, 2023	Effective January 1, 2024
(a) A single lot with a residential building consisting of one or two dwelling units	\$229 – initial \$117 - renewal	\$229 – initial \$117 - renewal
(b) A single lot with a residential building consisting of more than two dwelling units	\$442 – initial \$223 - renewal	\$442 – initial \$223 - renewal
(c) A single vacant lot, zoned residential	\$442 – initial \$223 - renewal	\$442 – initial \$223 - renewal
(d) Any property with a zoning designation other than residential, but consisting of less than 0.25 hectares	\$442 – initial \$223 - renewal	\$442 – initial \$223 - renewal
(e) Any property which does not meet the criteria in items (a) through (d) above	\$773 plus \$41 per hectare – initial \$370 - renewal	\$773 plus \$41 per hectare – initial \$370 - renewal

Miscellaneous

Miscellaneous	Effective Through December 31, 2023	Effective January 1, 2024
Change or addition of municipal address (per address)	\$126	\$250
Search of Building Record	\$56	\$100

Outdoor Facility Rentals - Filming

Outdoor Facility Rentals - Filming (Filming student – no charge)	Effective through December 31, 2023	Effective January 1, 2024
Park or Open Space (per day)	\$250	\$250

City Event Vendor Rentals

City Event Vendor Rentals Per event except where noted	Effective through December 31, 2023	Effective January 1, 2024
Peony Festival - 10x10 feet	\$108	Waived
Canada Day - 10x10 feet (Handmade Items)	\$50	Waived

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

City Event Vendor Rentals Per event except where noted	Effective through December 31, 2023	Effective January 1, 2024
Canada Day - 10x10 feet	\$200	Waived
Canada Day - 20x20 feet	\$400	Waived
Small Event (under 10,000 participants) - 10x10 feet (per day)	\$33	Waived

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule “D.1” Department of Economic and Development Services
Planning Services**

Encroachment Agreements

Processing of Encroachment Agreements	Effective Through December 31, 2023	Effective January 1, 2024
Where City-owned Lands affected by an encroachment are registered under “Absolute” Land Titles	<p>One-time: \$360</p> <p>Annual Fee based on area of affected lands:</p> <p>0 to < 50 m²: \$150 flat fee</p> <p>50 to < 100 m²: \$3.00/m²</p> <p>100 to < 150 m²: \$300 or \$2.80/m², whichever is greater</p> <p>150 to < 200 m²: \$420 or \$2.60/m², whichever is greater</p> <p>200 to < 250 m²: \$520 or \$2.40/m², whichever is greater</p> <p>250 m² or greater: \$600 or \$2.20/m², whichever is greater</p>	<p>One-time: \$371</p> <p>Annual Fee based on area of affected lands:</p> <p>0 to < 50 m²: \$155 flat fee</p> <p>50 to < 100 m²: \$3.09/m²</p> <p>100 to < 150 m²: \$309 or \$2.89/m², whichever is greater</p> <p>150 to < 200 m²: \$433 or \$2.68/m², whichever is greater</p> <p>200 to < 250 m²: \$536 or \$2.48/m², whichever is greater</p> <p>250 m² or greater: \$618 or \$2.27/m², whichever is greater</p>
Where City-owned Lands affected by an encroachment are registered under “LT Conversion Qualified” Land Titles or, with prescribed agencies ⁱ to authorize an encroachment on City-owned lands; or an easement in favour of the City for purposes related to infrastructure, services and/or equipment	<p>One-time: \$0 to \$360ⁱⁱ</p> <p>Annual: (based on area of affected lands)ⁱⁱⁱ:</p> <p>0 to < 50 m²: \$0 to \$150 flat fee</p> <p>50 to < 100 m²: \$0/m² to \$3.00/m²</p> <p>100 to < 150 m²: \$0 to the greater of either \$300 or \$2.80/m²</p> <p>150 to < 200 m²: \$0 to the greater of either \$420 or \$2.60/m²</p> <p>200 to < 250 m²: \$0 to the greater of either \$520 or \$2.40/m²</p> <p>250 m² or greater: \$0 to the greater of either \$600 or \$2.20/m²</p>	<p>One-time: \$0 to \$371^{iv}</p> <p>Annual: (based on area of affected lands)^v:</p> <p>0 to < 50 m²: \$0 to \$155 flat fee</p> <p>50 to < 100 m²: \$0/m² to \$3.09/m²</p> <p>100 to < 150 m²: \$0 to the greater of either \$309 or \$2.89/m²</p> <p>150 to < 200 m²: \$0 to the greater of either \$433 or \$2.68/m²</p> <p>200 to < 250 m²: \$0 to the greater of either \$536 or \$2.48/m²</p> <p>250 m² or greater: \$0 to the greater of either \$618 or \$2.27/m²</p>

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Processing of Encroachment Agreements	Effective Through December 31, 2023	Effective January 1, 2024
Where an encroachment is on an easement in favour of the City (other than Encroachment Agreements with prescribed agencies)	<p>One-time: \$360</p> <p>Annual: (based on area of affected lands)</p> <p>0 to < 50 m²: \$150 flat fee</p> <p>50 to < 100 m²: \$3.00/m²</p> <p>100 to < 150 m²: \$300 or \$2.80/m², whichever is greater</p> <p>150 to < 200 m²: \$420 or \$2.60/m², whichever is greater</p> <p>200 to < 250 m²: \$520 or \$2.40/m², whichever is greater</p> <p>250 m² or greater: \$600 or \$2.20/m², whichever is greater</p>	<p>One-time: \$371</p> <p>Annual: (based on area of affected lands)</p> <p>0 to < 50 m²: \$155 flat fee</p> <p>50 to < 100 m²: \$3.09/m²</p> <p>100 to < 150 m²: \$309 or \$2.89/m², whichever is greater</p> <p>150 to < 200 m²: \$433 or \$2.68/m², whichever is greater</p> <p>200 to < 250 m²: \$536 or \$2.48/m², whichever is greater</p> <p>250 m² or greater: \$618 or \$2.27/m², whichever is greater</p>

ⁱ Prescribed agencies are as follows: Central Lake Ontario Conservation Authority, a Public Authority as defined under Zoning By-law 60-94, as amended, or its successor by-law, any School Board created by the Province of Ontario or any utility provider.

ⁱⁱ Amount to be set on a case-by-case basis at the discretion of the Commissioner of Development Services, provided that the amount charged is not less than the cost to register the encroachment agreement on title.

ⁱⁱⁱ Amount to be set on a case-by-case basis at the discretion of the Commissioner of Development Services, provided that the amount of the fee does not exceed that based on the scale to be applied in instances where City-owned Lands affected by an encroachment are registered under "Absolute" Land Titles, or where the encroachment is on an easement in favour of the City

^{iv} Amount to be set on a case-by-case basis at the discretion of the Commissioner of Economic and Development Services, provided that the amount charged is not less than the cost to register the encroachment agreement on title.

^v Amount to be set on a case-by-case basis at the discretion of the Commissioner of Economic and Development Services, provided that the amount of the fee does not exceed that based on the scale to be applied in instances where City-owned Lands

The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003

affected by an encroachment are registered under “Absolute” Land Titles, or where the encroachment is on an easement in favour of the City.

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

**Schedule “E” Department of Corporate and Finance Services
Legal, Taxation, and Financial Services**

Legal Services

Legal Services	Effective Through December 31, 2023	Effective January 1, 2024
Processing Site Plan, Part Lot Control, Land Division and Servicing agreements, and any related legal documents	\$500	\$500
Processing Amending Site Plan, Condominium, Rescinding Agreements and any related legal documents	\$350	\$350
Processing Subdivision Agreement and related legal documents	\$1,500	\$1,500
Provincial Offences Act/Administrative Monetary Penalty – recovery of cost for title search	\$35	\$35

Taxation Services

Taxation Services	Effective Through December 31, 2023	Effective January 1, 2024
Tax Certificates – No verbal information will be provided	\$65	\$75
Tax Certificates – RUSH – within 1 business day	\$85	\$95
Tax Account Analysis or Research – includes archives and review of prior years and arrears analysis (per hour; 1 hour minimum)	\$50	\$50
Reprint of property tax document or statement (waived for property owners 65 years of age or older as of December 31 of the applicable year – Residential tax class only – limit of 1 waived item per year)	\$10	\$10
New Tax Accounts Added to Tax Roll – New Subdivision – Severances (per tax account)	\$50	\$100
Ownership Changes to Existing Tax Accounts	\$25	\$40

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Taxation Services	Effective Through December 31, 2023	Effective January 1, 2024
Dishonored payment processing fee (waived with proof of fraudulent account activity deceased owner, or City initiated correction)	\$40	\$50
Financial Institution processing fee for Mortgage Companies (Agents) to remit for their customers' property taxes (fee per file) (Fee applicable for each billing file transmitted to the financial institution, being Interim, Final and all Supplementary)	\$15	\$15
Financial Institution (Agents) request to investigate arrears balances for their customers' property taxes (Fee applicable to each property tax account to be investigated) (Agent may obtain information from their client at no charge)	Not Applicable	\$5
Misapplied payment processing – correction of erroneous payment direction – fee applicable per tax account (Fee includes requests from financial institutions)	\$40	\$50
Refund processing fee – per tax account (fee includes Financial Institution / Mortgage Companies & requests to reverse online payments)	\$40	\$50
Post-dated cheque cancellation or change request	\$35	\$35
Collections – Reminder / Overdue and Final Notices (Tax Sale Registration Risk Notice)	\$5	\$5
Extension Agreement	\$600	\$600
Advertising of Tax Sale	Recovery of Actual Cost (minimum - \$1,000)	Recovery of Actual Cost (minimum - \$1,000)
Tax Sale Registration Recovery Service Fees – Actual costs to execute the tax sale registrations and tax sales	Recovery of Actual Cost	Recovery of Actual Cost
Tax Arrears Listing for Mortgage Companies	\$25	\$25
Additions to the Tax Roll – City of Oshawa (A.R. / M.L.E. / M.A.T. / OTHER per legislation / per penalty notice)	\$50	\$50

**The Corporation of the City of Oshawa
Schedules of the General Fees and Charges Consolidated By-law 13-2003**

Taxation Services	Effective Through December 31, 2023	Effective January 1, 2024
Additions to the Tax Roll – Region of Durham	\$50	\$50
Provincial Offences Act – Additions to the Tax Roll	\$100	\$100
Tax Sale Tender Package (Printed Version) (NOTE: Free Online version available)	Not Applicable	\$25

Financial Services

Accounts Receivable	Effective Through December 31, 2023	Effective January 1, 2024
Accounts Receivable interest for invoices outstanding greater than 30 days	1.25%	1.25%
Dishonored payment (waived for fraudulent, deceased, post-dated, or City initiated)	\$40	\$50