



**OATAC-23-22**

**Memorandum**

**Economic and Development Services Department**

**Date:** September 1, 2023

**To:** Oshawa Active Transportation Advisory Committee (O.A.T.A.C.)

**From:** Pidenam Bodjona, O.A.T.A.C. Policy Advisor  
Economic and Development Services Department

**Re:** **O.A.T.A.C. 2023 Operating Budget and Work Plan Update – Third Quarter 2023**

The following memorandum provides a brief update on O.A.T.A.C.'s 2023 Operating Budget and progress on their 2023 Work Plan by Third Quarter of 2023. The 2023 Work Plan Update is provided as attachment 1.

**Recommendation:**

That Report OATAC-23-22 "Operating Budget and Work Plan Update – Third Quarter 2023" be received for information.

**Table 1: O.A.T.A.C. 2023 Operating Budget Update by Third Quarter 2023**

<b>Item</b>	<b>2023 Actuals</b>	<b>2023 Approved Budget</b>
Sponsorship, Grants or Fundraising	–	–
<b><i>Total Revenues</i></b>	–	–
Office Materials & Supplies	–	–
Printing and Reproduction	–	200.00
Books, Periodicals and Subscriptions	–	–
Advertising	–	3,500.00
Communications	–	1,100.00
Professional and Technical	–	500.00
Seminars & Training	–	700.00
Memberships and Dues	–	–
Contracted Services	–	–
Food	–	500.00
Events/Promotion	–	10,000.00
<b><i>Total</i></b>	0.00	16,500.00
<b><i>Net Surplus/(Deficit) Before Grants from City of Oshawa</i></b>	–	(16,500.00)
<b>Grant requested from City of Oshawa</b>	–	16,500.00
<b>Net Surplus/(Deficit) After City of Oshawa Grant</b>	–	–

## O.A.T.A.C. 2023 Work Plan Update by Third Quarter 2023

Action	Tasks	Status	Timing
Active Transportation Master Plan Review	<ul style="list-style-type: none"> <li>• Review goals and recommendations within the Plan.</li> <li>• Review proposed pedestrian, trails and cycling routes.</li> <li>• Comment on planned/ongoing capital projects relating to Active Transportation.</li> <li>• Regular consultation between City staff and committee regarding sidewalk, trails and cycling network maintenance issues.</li> <li>• Monitor the implementation of the Active Transportation Master Plan and evaluate its effectiveness.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Active Transportation Projects Working Group created in January</li> </ul>	On-going
By-Law and Policy Review	<ul style="list-style-type: none"> <li>• Review existing or proposed by-laws, policies and large development applications to support and strengthen Active Transportation.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Active Transportation Projects Working Group created in January</li> <li>• 2022 Active Transportation Projects Working Group submitted it's final report OATAC-23-01 - Review of the Engineering Design Criteria Manual (January)</li> <li>• 2023 Active Transportation Projects Working Group submitted Report OATAC-23-06 - Review of the Roundabout Policy (February)</li> <li>• 2023 Active Transportation Projects Working Group submitted Report OATAC-23-09 - Review of the Columbus Part 2 Plan (April)</li> <li>• 2023 Active Transportation Projects Working Group submitted Report</li> </ul>	On-going

## O.A.T.A.C. 2023 Work Plan Update by Third Quarter 2023

Action	Tasks	Status	Timing
		OATAC-23-10 - Review of the Durham Meadoway Study (April 5) <ul style="list-style-type: none"> <li>• 2023 Active Transportation Projects Working Group submitted Report</li> </ul> OATAC-23-11 - Review of the Integrated MTSA (April)	
Achieve “Silver” Bicycle Friendly Community status	<ul style="list-style-type: none"> <li>• Identify objectives and tasks which the City should prioritize in order to achieve “Silver” Bicycle Friendly Community status.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Bike Month Working Group created in January</li> </ul>	On-going
Capital Projects Review	<ul style="list-style-type: none"> <li>• Provide input into the prioritising of future capital projects as they relate to implementation of the Active Transportation Master Plan and trail construction/development prior to budget process.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Active Transportation Projects Working Group created in January</li> </ul>	On-going

## O.A.T.A.C. 2023 Work Plan Update by Third Quarter 2023

Action	Tasks	Status	Timing
Public Education and Outreach	<ul style="list-style-type: none"> <li>• Assist City staff and Council to spearhead active transportation public education and outreach for cycling, walking and trails and to help explain the importance of active transportation infrastructure in the City.</li> <li>• Provide input into the content for the Committee website.</li> <li>• Provide input into the development of an Oshawa Cycling Handbook with trail maps, by-laws, useful information and links specifically for Oshawa cyclists.</li> <li>• Provide input on planning and organization of Active Transportation promotional/outreach events               <ul style="list-style-type: none"> <li>○ Bike The Creek</li> <li>○ Bike to School Week</li> <li>○ Bike Month Events</li> </ul> </li> <li>• Organize Community rides inviting members of Council.</li> <li>• Participate in Canada Day activities to promote cycling in the city.</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Bike Month Working Group created in January</li> <li>• 2023 Bike Month Working Group submitted Report OATAC-23-15 - 2023 Bike Month Working Group Report (May)</li> </ul>	On-going
Durham Active Transportation Committee (DATC) Update	<ul style="list-style-type: none"> <li>• Regular consultation/updates between O.A.T.A.C. and the Durham Active Transportation Committee (DATC)</li> </ul>		On-going