

To: City Council

From: Stephanie Sinnott, Commissioner,
Corporate & Finance Services

Item Number: INFO-23-49

Date: March 22, 2023

Subject: Summary of Contracts Greater than \$500,000 Awarded During
the Period of November 15, 2022 to February 28, 2023

File: 03-05

1.0 Purpose

Purchasing By-Law No. 80-2020 allows the Chief Administrative Officer to approve contract awards up to \$2,000,000 to the bidder that meets the specifications of a tender and provides the lowest overall cost or to the highest ranked bidder in the case of a proposal and in each case that the prices does not exceed the approved budget.

The By-Law further requires that the Treasurer report to Council on a quarterly basis all contracts awarded that are greater than \$500,000 and all single/sole sourced contracts greater than \$25,000 and less than \$100,000.

The purpose of this report is to provide a summary of contracts awarded during the period of November 15, 2022 to February 28, 2023 in accordance with the Purchasing By-Law.

2.0 Input From Other Sources

Not applicable.

3.0 Analysis

During the period of November 15, 2022 to February 28, 2023 the following contracts were awarded greater than \$500,000 in accordance with the Purchasing By-Law:

- C2023-026, Microsoft Licenses to Softchoice in the estimated amount of \$1,860,753 (includes non-rebatable portion of H.S.T.).
- C2022-062, Auto Parts Supply & Inventory Management to Napa Auto Parts in the estimated amount of \$1,590,331 (includes non-rebatable portion of H.S.T.).

During the period of November 15, 2022 to February 28, 2023 the following single/sole source contracts were awarded in accordance with the Purchasing By-Law:

- Supply & Delivery of Fire Hoses for Fire Services to Municipal Equipment in the amount of \$25,512 (includes non-rebatable portion of H.S.T.).

4.0 Financial Implications

There are no financial implications resulting from this report.

5.0 Relationship to the Oshawa Strategic Plan

This report supports the Oshawa Strategic Plan goals of Financial Stewardship & Economic Prosperity and Accountable Leadership by ensuring respect, responsiveness and transparency.

A handwritten signature in black ink, appearing to read 'S. Sinnott', with a long horizontal stroke extending to the left.

Stephanie Sinnott, Commissioner,
Corporate & Finance Services