



**The Regional
Municipality
of Durham**

Planning and Economic
Development Department

Planning Division

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Brian Bridgeman, MCIP, RPP
Commissioner of Planning
and Economic Development

November 23, 2022

Ms. Mary Medeiros
City Clerk
City of Oshawa
50 Centre St. S.
Oshawa ON L1H 3Z7

Dear Ms. Medeiros:

**Re: Membership Selection for the Durham Agricultural Advisory
Committee, File: A01-38**

The purpose of this letter is to request that the City of Oshawa nominate a representative to the Durham Agricultural Advisory Committee (DAAC) for the 2023-2027 term.

In accordance with the [DAAC Terms of Reference](#) (ToR), to fill a vacancy on the Committee, the Region placed an advertisement seeking expressions of interest.

Three applications were received (attached), all three meet the eligibility criteria in accordance with the approved DAAC ToR:

- Mr. Hubert Shillings;
- Mr. Derrik Stevenson;
- Mr. Robert Heukens-Mackey

Please advise the Region of the City's nomination by January 25, 2023.

Should you require further information, please contact Michael Scott (michael.scott@durham.ca), Project Planner at 905-668-7711, extension 2541.

Yours truly,

Colleen Goodchild on behalf of B. E. Bridgeman, MCIP, RPP
Commissioner of Planning and Economic Development

Encl. Mr. Shillings, Mr. Stevenson, and Mr. Heukens-Mackey
applications