



## CNCL-22-70 Memorandum

**Corporate Services Department**  
**City Clerk Services**

**Date:** November 9, 2022  
**To:** Mayor Carter and Members of City Council  
**From:** Mary Medeiros, City Clerk  
**Re:** Review of Oshawa Council Charter

### **Purpose**

The purpose of this memorandum is to provide Council an opportunity to review the Oshawa Council Charter ("Council Charter") and to endorse or amend it prior to signing it.

### **Background**

Prior to adopting a Council Code of Conduct as required by the Municipal Act 2001, S.O. 2001, c. 25 ("Municipal Act"), Council established a statement of conduct principles in the form of the Council Charter. The Council Charter was initially developed by the Accountability and Transparency Subcommittee, adopted by Council its meeting of September 22, 2008 and signed by Council.

At its meeting of September 26, 2011, Council directed that a sub-committee be formed to review the Council Charter and make any recommended changes to the Charter and to report to Council. The Council Charter Sub-Committee met and reviewed the Council Charter and recommended a revised Council Charter.

At its meeting of December 12, 2011, Council adopted a revised Council Charter and directed that the Council Charter be brought forward, reviewed and signed by each new Council as soon as practicable during their term in office. This memorandum offers Council the opportunity to endorse the Council Charter as written or provide direction with respect to amendments.

A copy of the Council Charter is appended as Attachment 1.

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## **Recommendation**

If Council wishes to endorse the Council Charter as written, it should adopt the following recommendation:

“That based on Report CNCL-22-70, Council endorse the Oshawa Council Charter as set out in Attachment 1 of said Report and that all members of Council sign a copy as soon as possible.”

If Council wishes to amend the Council Charter, it should refer the matter to staff to report back to the appropriate Council Standing Committee on any proposed changes.

“That Report CNCL-22-70 dated November 9, 2022 concerning the Council Charter be referred to the appropriate Council Standing Committee in order to provide direction to staff concerning a revised Council Charter.”



# **Council Charter**

Members of Council for the City of Oshawa, a responsible and accountable level of government, work within a framework prescribed by law.

As community leaders, Council members are held to a higher standard of behavior in all aspects of their conduct at all times and must fulfill their duties in a way that maintains and enhances public confidence and trust in the Corporation and the members of Council.

Each member of Council will:

1. Treat each other, City staff and members of the public with respect and courtesy;
2. Discharge all duties with honour, integrity, professionalism and impartiality;
3. Attend faithfully and conduce City business at public meetings; and,
4. Preserve confidentiality where required by law or decided upon by Council pursuant to applicable law.

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Mayor Carter

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Councillor Chapman

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Councillor Marimpietri

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Councillor Giberson

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Councillor Marks

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Councillor Gray

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Councillor McConkey

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Councillor Lee

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Councillor Neal

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Councillor Kerr

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Councillor Nicholson