



**Finance Committee  
Minutes**

**September 20, 2022, 9:30 a.m.  
Council Chamber**

**Present:** Councillor Gray  
Councillor Nicholson  
Councillor Chapman  
Councillor McConkey  
Mayor Carter

**Absent:** Councillor Marimpietri

**Also Present:** Councillor Giberson  
Councillor Hurst  
S. Sinnott, Commissioner, Finance Services/Treasurer  
J. Lane, Council-Committee Coordinator  
R. Rossetti, Council-Committee Coordinator  
F. Blanchet, Council-Committee Coordinator  
M. Bretherick, Director, Finance Services  
L. Fuller, Manager, Financial Reporting and Planning  
K. Villeneuve, Manager, Taxation Services  
S. Patterson, Manager Cybersecurity and Infrastructure  
Operations  
D. Clark, Fire Chief  
A. Aasen, Coordinator, Asset Management  
S. Black, Executive Director, Oshawa Senior Citizens Centres

---

**Public Meeting**

**Additional Agenda Items**

Moved by Councillor Nicholson

That Correspondence FIN-22-94 submitted by the Durham Catholic District School Board requesting a waiving of field fees be added to the Finance Committee Agenda of September 20, 2022.

Motion Carried

## **Declarations of Pecuniary Interest**

### **Councillor Chapman - FIN-22-90 - Correspondence submitted by Denis Bigioni, President, Canadian Automotive Museum requesting Financial Assistance (Ward 4)**

Councillor Chapman declared a conflict of interest concerning FIN-22-90 as he is a member of the Ontario Regiment Museum and Honorary Colonel of the Ontario Regiment and did not take part in discussion or voting on the matter.

## **Presentations**

None

## **Delegations**

None

## **Correspondence Requiring Action**

### **FIN-22-90 - Correspondence submitted by Denis Bigioni, President, Canadian Automotive Museum requesting Financial Assistance (Ward 4)**

Councillor Chapman declared a conflict on this item. (Councillor Chapman declared a conflict of interest concerning FIN-22-90 as he is a member of the Ontario Regiment Museum and Honorary Colonel of the Ontario Regiment and did not take part in discussion or voting on the matter.)

Moved by Councillor McConkey

That the Finance Committee recommend to City Council:

That Correspondence Item FIN-22-90 submitted by Deni Bigioni, President, Canadian Automotive Museum requesting Financial Assistance be referred to the 2023 Budget.

Motion Carried

### **FIN-22-84 - Correspondence submitted by the Oshawa Central Council of Neighbourhood Associations Requesting Financial Assistance in the Replacement of the Septic System at the Thornton Dundee Hall (Ward 4)**

Moved by Councillor Chapman

That the Finance Committee recommend to City Council:

Whereas the Septic System issues at Thornton Dundee Hall are an environmental, health and safety issue requiring immediate attention; and,

Whereas the Treasurer advises there are suitable funds available in the Infrastructure Reserve;

Therefore be it resolved that an amount not to exceed one hundred thousand dollars (\$100,000.00) be approved for the replacement of the Septic System at Dundee Hall.

Motion Carried

**FIN-22-94 - Correspondence Submitted by the Durham Catholic District School Board requesting a waiving of fees (All Wards)**

Moved by Councillor Nicholson

That the Finance Committee recommend to City Council:

That Additional Correspondence FIN-22-94 submitted by the Durham Catholic District School Board requesting a waiving of field user fees be referred to staff for a report.

Motion Carried

**Referrals from Council and Committees**

**FIN-22-91 - Notice of Motion - Quarterly Reserve Fund Tracking Reports (All Wards)**

Moved by Councillor Chapman

That the Notice of Motion FIN-22-91 concerning the Quarterly Reserve Fund Tracking Reports be referred to the review and update of the Financial Strategy to take place in the next term of Council.

Motion Carried

**Reports from Advisory Committees**

None

**Reports Requiring Action**

None

**Public Consent Agenda**

Moved by Councillor Nicholson

That all items listed under the heading of the Public Consent Agenda for the September 20, 2022 Finance Committee meeting be adopted as recommended.

Motion Carried

**Correspondence**

**FIN-22-92 - Correspondence submitted by Gordon Barton concerning a Request for Road Improvements on 4880 Stevenson Road North (Ward 1)**

That the Finance Committee recommend to City Council:

That Correspondence FIN-22-92 submitted by Gordon Barton concerning a request for road improvements on 4880 Stevenson Road North be referred to the 2023 Budget.

## **Staff Reports/Motions**

### **FIN-22-78 - Corporate Payments for the Month of June 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-78 concerning the Corporate Payments for the month of June 2022 be received for information.

### **FIN-22-79 - Corporate Payments for the Month of July 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-79 concerning the Corporate Payments for the month of July 2022 be received for information.

### **FIN-22-80 - Corporate Payments for the Month of August 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-80 concerning the Corporate Payments for the month of August 2022 be received for information.

### **FIN-22-81 - Summary of Contract Awards During the Period of June 1, 2022 to August 31, 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-81, dated September 14, 2022 Summary of Contracts Awarded during the Period of June 1, 2022 to August 31, 2022 be received for information.

### **FIN-22-82 - Financial Position as of July 31, 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-82, dated September 14, 2022 concerning the City's financial position as of July 31, 2022 be received for information.

### **FIN-22-83 - 2023 Interim Tax Levying By-law (All Wards)**

That the Finance Committee recommend to City Council:

That the 2023 Interim Tax Levying By-law as outlined in Attachment 1 to Report FIN-22-83 dated September 14, 2022 concerning the 2023 Interim Tax Levying By-law be approved.

### **FIN-22-86 - Capital Projects Status as at July 31, 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-86 concerning the Capital Project Status Report as at July 31, 2022 dated September 14, 2022 be received for information.

### **FIN-22-87 - Corporate Purchasing Card (P-Card) (All Wards)**

That the Finance Committee recommend to City Council:

Whereas, the City of Oshawa has used U.S. Bank for its P-Card Services since 1999; and,

Whereas, on November 30, 2015 Council approved FIN-15-105 Accounts Payable and Purchasing Audit Report recommendation that included updates to the P-Card Policy and a review of the P-Card provider; and,

Whereas, Bank of Montreal (BMO) was awarded the Corporate Card Services Program through a competitive bid process issued by the Province of Ontario; and,

Whereas, Finance staff reviewed the Province of Ontario agreement with Bank of Montreal (BMO) for corporate card services program; and,

Whereas, the BMO Corporate Card Services Program offers an enhanced software web portal, increased software capabilities and reporting, modernized P-Card program, and annual rebates based on Oshawa's P-Card spend; and,

Whereas, the program is offered at no cost to the City and staff are estimating an annual rebate of \$12,000, based on current spending; and,

Whereas, the implementation will address the KPMG recommendation and include an assessment of current cardholders, re-evaluation of spending/transaction limits, revisiting the Corporate Credit Card, new staff agreement & policy;

Therefore, be it resolved that pursuant to Report FIN-22-87, Council authorize the Manager, Procurement and Accounts Payable to award a contract to Bank of Montreal for Corporate Purchasing Card Program and implement a Corporate Purchasing Card Program.

### **FIN-22-89 - Finance Committee Outstanding Items Status Report - Third Quarter, 2022 (All Wards)**

That the Finance Committee recommend to City Council:

That Report FIN-22-89, dated September 14, 2022 being the Finance Committee's Outstanding Items Status Report for the third quarter of 2022 be received for information.

### **FIN-22-93 - Oshawa Participation in the 2023 Ontario Parasport Games (Ward 4)**

That the Finance Committee recommend to City Council:

Whereas the 2023 Ontario Parasport Games will be held in the Durham Region on February 3, 4, and 5, 2023 (three nights); and,

Whereas, the City received correspondence from the Region of Durham dated September 1, 2022 requesting that the City of Oshawa become a host venue for 5-a-Side Soccer, after the unfortunate collapse of the initial host venue in January and that the City of Oshawa consider that the permitted time be donated in-kind in support of this event (Attachment 1); and,

Whereas Regional Council has endorsed and supported the successful bid to host the 2023 Ontario Parasport Games by Sport Durham, the Region of Durham; and,

Whereas the 2023 Ontario Parasport Games is supported by the Government of Ontario through its Games Ontario program and will attract over 500 participants, including 300 athletes from across the province, participating in 11 sports; and,

Whereas it is estimated the Games will have an economic impact of nearly \$700,000 for Durham Region and will result in lasting legacies which benefit Durham residents; and,

Whereas the City of Oshawa is well positioned to host 5-a-Side Soccer at the Oshawa Civic Recreation Complex Fieldhouse; and,

Whereas the facility permitting costs to host this event are estimated at \$3,700.

Therefore, be it resolved that the request from the Region of Durham to host 5-a-Side Soccer at the Oshawa Civic Recreation Complex be approved and that the \$3,700 in permitting fees be waived in support of the 2023 Ontario Parasport Games.

#### **FIN-22-88 - Next Generation 9-1-1 (NG-911) Single Source (All Wards)**

That the Finance Committee recommend to City Council:

1. That in accordance with Report FIN-22-88 dated September 14, 2022, that the Manager, Procurement and Accounts Payable be authorized to award a single source contract to Netagen in the amount of \$775,000 (exclusive of HST), for a NG-911 compatible communication systems for a five year term; and,
2. That in accordance with Report FIN-22-88 dated September 14, 2022, that City staff be authorized to negotiate a contract with Intergraph Canada ULC, Hexagon Safety, Infrastructure, & Geospatial Division for a NG-911 compatible C.A.D. solution for submission in the 2023 Capital Budget; and,
3. That in accordance with Report FIN-22-88 dated September 14, 2022, upon approval of NG-911 compatible C.A.D. solution project in the 2023 Capital Budget and successful negotiations with Intergraph Canada ULC, Hexagon Safety, Infrastructure, & Geospatial Division, that the Manager, Procurement and Accounts Payable be authorized to award a single source contract to Intergraph Canada ULC, Hexagon Safety, Infrastructure, & Geospatial Division:
  - a. The City's component of the cost not to exceed the approved 2023 capital budget, and the total which is anticipated to be approximately \$2.55 million; and,
  - b. Include the City's component of the cost of support and maintenance in the annual operating budgets, which is estimated to be approximately \$56,000/year.

#### **Public Discussion Agenda**

#### **Matters Excluded from Consent Agenda**

None

## **Items Introduced by Members**

### **FIN-22-92 - New Financial Strategy for Parks and Trails**

Moved by Councillor McConkey

That the Finance Committee recommend to City Council:

Whereas City Parks and Trails require a comprehensive funding strategy.

Now therefore the City investigate a new financial strategy for Parks and Trails.

Moved by Councillor Nicholson

That the motion be referred to the Parks, Recreation, Library and Cultural Facility Needs Assessment Study.

Motion Carried

## **Closed Consent Agenda**

Moved by Councillor Nicholson

That all items listed under the heading of Closed Consent Agenda for the September 20, 2022 Finance Committee meeting be adopted as recommended.

Motion Carried

## **Closed Correspondence**

### **Closed Staff Reports/Motions**

### **FIN-22-85 - City of Oshawa / Oshawa Senior Citizens Centre Relationship Audit - Upgrade regarding Municipal Services Agreement (All Wards)**

That the Finance Committee recommends to City Council:

That pursuant to Closed Report FIN-22-85 dated September 14, 2022, staff be directed to proceed as recommended in Section 5.2 of said Report.

## **Closed Discussion Agenda**

### **Matters Excluded from Consent Agenda**

None

## **Items Requiring Action**

None

## **Adjournment**

Moved by Councillor Chapman

That the meeting adjourn at 9:48 a.m.

Motion Carried